

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS

OFFEROR TO COMPLETE BLOCKS 12,17,23,24, & 30

2. CONTRACT NO.			3. AWARD/EFFECTIVE DATE		4. ORDER NUMBER		1. REQUISITION NUMBER 0-8-10-U3-TR-A36		PAGE 1 OF 2		
7. FOR SOLICITATION INFORMATION CALL:			a. NAME Key P. Fridenstine			b. TELEPHONE NUMBER (No collect calls) 202-283-1279			8. SOLICITATION ISSUE DATE 10/23/97		
9. ISSUED BY INTERNAL REVENUE SERVICE A/C PROCUREMENT M:P:I:D 7th Floor 6009 OXON HILL ROAD OXON HILL, MD 20745			CODE irs0088		10. THIS ACQUISITION IS <input type="checkbox"/> UNRESTRICTED <input checked="" type="checkbox"/> SET ASIDE: 50 % FOR <input checked="" type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> SMALL DISADV. BUSINESS <input type="checkbox"/> 8(A) SIC: 5045 SIZE STANDARD: 500 employees			11. DELIVERY FOR FOR DESTINATION UNLESS BLOCK IS MARKED <input type="checkbox"/> SEE SCHEDULE		12. DISCOUNT TERMS	
16. DELIVER TO Internal Revenue Service Constellation Centre 6009 Oxon Hill Road Oxon Hill, MD 20745			CODE 20745003		16. ADMINISTERED BY INTERNAL REVENUE SERVICE A/C PROCUREMENT M:P:I:D 7th Floor 6009 OXON HILL ROAD OXON HILL, MD 20745			CODE irs0088		13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS(15 CFR 700)	
17a. CONTRACTOR/OFFEROR CODE			FACILITY CODE		18a. PAYMENT WILL BE MADE BY IRS/IRS-ADMINISTRATIVE SERVICES CENTER PO BOX E TELEPHONE # (304) 256-6000 BECKLEY, WV 25802			CODE INV0830		13b. RATING	
TELEPHONE NO.			17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER <input type="checkbox"/>		18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED <input type="checkbox"/> SEE ADDENDUM						
19. ITEM NO.		20. SCHEDULE OF SUPPLIES/SERVICES				21. QUANTITY		22. UNIT		23. UNIT PRICE	
		See attached schedule (Attach Additional Sheets as Necessary)									
25. ACCOUNTING AND APPROPRIATION DATA								26. TOTAL AWARD AMOUNT (For Govt. Use Only)			
<input type="checkbox"/> 27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4, FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA <input checked="" type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED. <input type="checkbox"/> 27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA <input type="checkbox"/> ARE <input type="checkbox"/> ARE NOT ATTACHED.											
29. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN _____ COPIES <input type="checkbox"/> TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED HEREIN.						29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED _____ YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:					
30a. SIGNATURE OF OFFEROR/CONTRACTOR						31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)					
30b. NAME AND TITLE OF SIGNER (TYPE OR PRINT)				30c. DATE SIGNED		31b. NAME OF CONTRACTING OFFICER (TYPE OR PRINT)				31c. DATE SIGNED	
32a. QUANTITY IN COLUMN 21 HAS BEEN <input type="checkbox"/> RECEIVED <input type="checkbox"/> INSPECTED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED						33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		34. VOUCHER NUMBER		35. ACCOUNT VERIFIED CORRECT FOR	
32b. SIGNATURE OF AUTHORIZED GOV'T. REPRESENTATIVE				32c. DATE		36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL				37. CHECK NUMBER	
						38. S/R ACCOUNT NUMBER		38. S/R VOUCHER NUMBER		40. PAID BY	
41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT						42a. RECEIVED BY (Print)					
41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER				41c. DATE		42b. RECEIVED AT (Location)					
						42c. DATE REC'D (YY/MM/DD)		42d. TOTAL CONTAINERS			

AUTHORIZED FOR LOCAL REPRODUCTION

STANDARD FORM 1449 (10-95)
Prescribed by GSA - FAR (48 CFR) 53.212

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PART 1 - THE SCHEDULE**SECTION A****A.1. SOLICITATION/CONTRACT FORM**

OFFERS ARE NOT SOLICITED FROM FIRMS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT. FIRMS WHICH ARE CLASSIFIED AS SUCH WILL CONSIDER THIS AN INFORMATIONAL COPY.

PART 1 - THE SCHEDULE**SECTION A - SOLICITATION/CONTRACT FORM****NOTICE TO VENDORS**

In order to reduce future administrative, copying, and postal costs, vendors are requested to complete and return this form. Failure to respond will result in your firm being removed from this solicitations's bidder's mailing list.

- [] YES, I do intend to submit a proposal for solicitation number
TIRNO-98-R-00003, Treasury Department Acquisition - 3 (TDA-3).
- [] YES, retain my firm on the bidder's mailing list for solicitation number
TIRNO-98-R-00003, Treasury Department Acquisition - 3 (TDA-3).
- [] NO, I do not intend to submit a proposal, and would like to assist in reducing
costs. Please remove my firm's name from the bidder's mailing list.

MAIL TO: Internal Revenue Service
A/C (Procurement), M:P:I:D
ATTN: Kay Fridenstine
6009 Oxon Hill Road, Suite 700
Oxon Hill, MD 20745

Signature/Title

Date

Company: _____

Address: _____

B.1. CONTRACT LINE ITEM NUMBERS (CLINs) (SF 1449, BLOCKS 19-24)

RFP Section	CLIN	Description	Unit Price	
			First 12 Month Period	Optional 12 Month Period
B.9.		MICROCOMPUTERS		
B.9.1.		WORKSTATIONS		
B.9.1.	0001	Workstation (the selected manufacturer's most current commercially available microprocessor technology at time of proposal submission)		
B.9.1.	0002	Workstation (same microprocessor family, that is commercially available at time of proposal submission)		
B.9.2.		SERVERS		
B.9.2.	0003	Server - single processor system (the selected manufacturer's most current commercially available microprocessor technology at time of proposal submission)		
B.9.2.	0004	Server - dual microprocessor system which includes two microprocessors (same manufacturer as single processor server, most current commercially available microprocessor technology at time of proposal submission)		
B.9.3.		NOTEBOOKS		
B.9.3.	0005	Notebook - minimum 12.1" TFT (active matrix) screen (the selected manufacturer's most current commercially available microprocessor technology at time of proposal submission)		
B.9.3.	0006	Notebook - minimum 12.1" Dual Scan screen (the selected manufacturer's most current commercially available microprocessor technology at time of proposal submission)		
B.9.4.		RAM UPGRADES - MICROCOMPUTERS		
B.9.4.	0007	16MB RAM Upgrade increments for workstations (most current)		
B.9.4.	0008	16MB RAM Upgrade increments for workstations (current - other)		
B.9.4.	0009	64MB RAM Upgrade increments for server (single processor)		
B.9.4.	0010	64MB RAM Upgrade increments for server (dual processor)		
B.9.4.	0011	RAM Upgrade for notebooks to a minimum 72MB (active matrix screen)		
B.9.4.	0012	RAM Upgrade for notebooks to a minimum 72MB (dual-scan screen)		
B.9.5.		SVGA COLOR MONITORS AND I/O INTERFACE CARD		

RFP Section	CLIN	Description	Unit Price	
			First 12 Month Period	Optional 12 Month Period
B.9.5.	0013	15" (diagonal) SVGA Color Monitor with a minimum 14" viewing area		
B.9.5.	0014	17" (diagonal) SVGA Color Monitor with a minimum 16" viewing area		
B.9.5.	0015	21" (diagonal) SVGA Color Monitor with a minimum 19" viewing area		
B.9.6.		STORAGE DEVICES		
B.9.6.	0016	Hard Disk Drive, internal minimum 2.5GB, non-compressed, formatted disk storage space for workstations and servers		
B.9.6.	0017	Hard Disk Drive, internal minimum 4.0GB, non-compressed, formatted disk storage space for workstations and servers		
B.9.6.	0018	Hard Disk Drive, internal minimum 9.0GB, non-compressed, formatted disk storage space for workstations and servers		
B.9.6.	0019	Tape Cartridge Back-up System, minimum 1.0GB internal, formatted tape capacity for workstations and servers		
B.9.6.	0020	Tape Cartridge Back-up System, minimum 1.0GB external, formatted tape capacity for workstations, servers and notebooks		
B.9.6.	0021	Tape Cartridge Back-up System, minimum 4.0GB internal, formatted tape capacity for workstations and servers		
B.9.6.	0022	Removable Cartridge Storage System, minimum 100MB internal, non-compressed, formatted capacity for workstations and servers		
B.9.6.	0023	Removable Cartridge Storage System, minimum 1.0GB external, non-compressed, formatted capacity for workstations, servers and notebooks		
B.9.6.	0024	Removable Cartridge Storage System, minimum 1.0GB internal, non-compressed, formatted capacity for workstations and servers		
B.9.6.	0025	CD-Reader and Recorder System, internal, for workstations and servers		
B.9.6.	0026	CD-Reader and Recorder System, external, for workstations and servers		
B.9.7.		PERIPHERAL DEVICES		
B.9.7.	0027	Internal PCMCIA Port/Socket for workstations and servers (factory installed)		
B.9.7.	0028	Internal fax/modem for workstations and servers		
B.9.7.	0029	External fax/modem for workstations, servers and notebooks		

RFP Section	CLIN	Description	Unit Price	
			First 12 Month Period	Optional 12 Month Period
B.9.7.	0030	PCMCIA fax/modem for workstations, servers and notebooks		
B.9.7.	0031	I/O Interface Card for workstations and servers		
B.9.7.	0032	Surge and spike protector		
B.9.7.	0033	Network Interface: 10BaseT Ethernet capabilities/connectivity for workstations and servers - 16-bit card		
B.9.7.	0034	Network Interface: 10Base2 Ethernet capabilities/connectivity for workstations and servers - 16-bit card		
B.9.7.	0035	Network Interface: Token Ring capabilities/connectivity for workstations and servers - 16-bit card		
B.9.7.	0036	Network Interface: 10BaseT Ethernet capabilities/connectivity for workstations and servers - 32-bit card		
B.9.7.	0037	Network Interface: 10Base2 Ethernet capabilities/connectivity for workstations and servers - 32-bit card		
B.9.7.	0038	PCMCIA 10BaseT Ethernet capabilities/connectivity		
B.9.7.	0039	PCMCIA 10Base2 Ethernet capabilities/connectivity		
B.9.8.		PRINTERS		
B.9.8.	0040	Portable Printer for notebooks		
B.9.8.	0041	Ink Jet Printer for workstations, servers and notebooks		
B.9.8.	0042	Base-Capacity Laser Printer for workstations, servers and notebooks		
B.9.8.	0043	High-Capacity Laser Printer for workstations, servers, and notebooks		
B.9.8.	0044	High-Capacity Laser Printer Network Interface: 10BaseT and 10Base2 combination Ethernet capabilities/connectivity for workstations and servers		
B.9.9.		POWER MANAGEMENT DEVICES		
B.9.9.	0045	Uninterruptable Power Supply (UPS) including software and drivers for servers		
B.9.10.		NETWORK INTERFACE CARD INSTALLATION (U.S. Customs Service)		
B.9.10.	0046	GFP - Installation/Labor		
B.9.11.		APPLICATION SOFTWARE DOS AND GUI REQUIREMENTS		
B.9.11.		Word Processing Software		

RFP Section	CLIN	Description	Unit Price	
			First 12 Month Period	Optional 12 Month Period
B.9.11.	0047	Corel Word Perfect, single user, to include media, license and documentation		
B.9.11.	0048	Microsoft Word, single user, to include media, license and documentation		
B.9.11.	0049	Non-Specific Word Processing System, single user, to include media, license and documentation		
B.9.11.		Spreadsheet Software		
B.9.11.	0050	Lotus 1-2-3, single user, to include media, license and documentation		
B.9.11.	0051	Microsoft Excel, single user, to include media, license and documentation		
B.9.11.	0052	Non-Specific Spreadsheet, single user to include media, license and documentation		
B.9.11.		Integrated Automation Software		
B.9.11.	0053	Microsoft Office Pro, single user, to include media, license and documentation		
B.9.11.	0054	Non-Specific Software Suite, single user, to include media, license and documentation		
B.9.11.	0055	Non-Specific Software Suite, single user, to include media, license and documentation		
B.9.11.		Operating System Software		
B.9.11.	0056	Microsoft Windows 95, single user, to include media, license and documentation		
B.9.11.	0057	Microsoft Windows NT - Workstation, single user, to include media, license and documentation		
B.9.11.	0058	Microsoft Windows NT - Server, 50 user, to include media, license and documentation		
		Additional Software		
B.9.11.	0059	Microsoft Back Office Client Access, single user, to include media, license and documentation		
B.9.11.	0060	Microsoft Exchange Client Access, to include media, license and documentation		
B.9.11.	0061	Microsoft Windows NT Client Access, to include media, license and documentation		
B.9.11.	0062	Microsoft Systems Management Server Client Access, to include media, license and documentation		
B.9.11.	0063	Microsoft Systems Management Server Client Access, single user, license only		
B.9.11.	0064	Lotus Notes Desktop Client, single user, license only		

RFP Section	CLIN	Description	Unit Price	
			<i>First 12 Month Period</i>	<i>Optional 12 Month Period</i>
B.9.11.	0065	Non-Specific Operating System, can be single or multi-user, to include media, license and documentation		
B.9.11.	0066	Non-Specific Operating System, can be single or multi-user, license only		
B.12.		Warranty Service Outside Continental United States		
B.12.	0067	Warranty Service Outside Continental United States - workstations and notebooks*		
B.12.	0068	Warranty Service Outside Continental United States - servers*		

* NOTE:

CLINs 0067 and 0068 (Warranty Service outside continental United States) represents a flat, per CLIN charge for warranty service to the cities listed in Section D, Attachment 2, Possible Delivery Sites, which are located outside the continental United States (OCONUS). The prices proposed for CLINs 0067 and 0068 shall be the same for all destinations, regardless of geographical location. These CLINs will not be used for OCONUS locations which are not included in Section D, Attachment 2. Unit pricing for CLINs 0067 and 0068 should be proposed with the assumption that each CLIN requiring OCONUS warranty service will require a separate order of the appropriate CLIN (in other words, each individual CLIN ordered which requires OCONUS warranty service would require its own accompanying order of CLIN 0067 or 0068).

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B.2. CONTRACT TYPE

This is an INDEFINITE DELIVERY, INDEFINITE QUANTITY (IDIQ) CONTRACT with FIRM FIXED PRICES (see "Indefinite Quantity" Section C.4.2.3.) for the supplies and services identified and described in Section B - Exhibit of Contract Line Item Numbers (CLINs). Orders may be placed by authorized Ordering/Contracting Officers throughout the U. S. Department of the Treasury.

B.3. CONTRACT PRICING

(a) Each item/product assigned a CLIN may be ordered alone or in any combination with other CLINs, subject to the Order Limitations clause (Section C.4.2.2.). Products listed as part of a CLIN end-product (i.e., Sub-CLINs) shall not be separately priced or ordered unless they are also stated as a separate CLIN. Each item assigned a CLIN will have a firm-fixed unit price which will apply to delivery orders made by the Government during one or more one-year periods throughout the potential maximum two-year contract period.

(b) Section B and the CLIN tables state the latest software versions/releases available to the public at the time the RFP was written. The Government requires the latest (most recent) Commercial-Off-The-Shelf (COTS) version/release available from the original software manufacturer at the time of contract award. For example, if at contract award, CrossTalk version 9.14 is the most recent release and is available from the original software manufacturer, version 9.14 shall be provided, and version 9.13 (and prior versions) will not be acceptable. In other words, if a software manufacturer offers a new version/release of the software package after the Contractor submits a proposal, but before contract award, the Contractor selected for contract award must provide the new version/release of the software package to the Government at the price proposed for the previous version. Contractors shall include COTS software version/release number information when completing the Product Technical Requirements Matrices (see Section D, Attachment 4). There shall be no additional charges/costs for delivery, installation of software, manuals or any other items not specifically priced in Section B CLINS.

(c) The CLIN price for: (1) each hardware end-product requiring a software operating system and graphical user interface (GUI) and (2) each software end-product must include delivery of the software product version and release that is the latest available to the public as of 180 calendar days after contract award. If the manufacturer offers a new version/release of a CLIN or sub-CLIN software package 180 calendar days after contract award, the Contractor must deliver this latest version/release to all customers who issue orders for the applicable CLIN end-product as of 180 calendar days after contract award. The Contractor is not required to deliver the latest version/release to all customers who were previously shipped the prior version and release. New versions/releases made available to the public later than 180 calendar days after contract award shall be acquired through contract modifications made under the Engineering Changes clause (Section C.2.11.). However, throughout the contract ordering period the unit price of each CLIN where software is a component or end-product shall include delivery of all no-charge/not separately priced OEM software updates and upgrades of the original software package to all customers who have ordered the CLIN end-product as of the last day of the contract.

(d) All ordered software, including upgrades and updates, shall be provided under a one time charge which shall entitle the Government to a fully paid perpetual use license.

B.4. PROGRAM CEILING AMOUNT

The TDA-3 program ceiling amount established for this acquisition is \$200,000,000.00 for the 24 month contract life (one base year and one option year). The following provisions will apply if this solicitation results in the award of multiple contracts:

a. The minimum contract amount established for this acquisition is \$50,000.00 inclusive of all contract(s) awarded.

b. The maximum contract amounts will not be established for individual contracts, however, the aggregate amount expended under all the contracts resulting from this solicitation shall not exceed \$200,000,000.00 during the 24 month period.

B.5. SCOPE OF CONTRACT

This contract is the next in a series of on-going contracts established to meet the needs for the Department of the Treasury and its bureaus. This contract implements a coordinated Departmental approach to meet microprocessor based workstations and related services requirements.

This contract provides for purchase of workstations, notebook computers, servers, printers, networking products, peripherals, software and related services. Contractor provided support for "Hot-line" technical assistance, sales support, and warranty and software maintenance, both pre-acceptance and warranty services are not separately priced and shall be included with the purchase of each product. "Equipment and Software Modifications/Substitutions" (Section C.2.9.) and "Engineering Changes" (Section C.2.11.) may be made for the products and services described in Section C.

The minimum mandatory requirements set forth herein are for the Departmental Offices within the Treasury Department and the following twelve separate bureaus under its jurisdiction:

- Bureau of Alcohol, Tobacco, and Firearms
- Bureau of Engraving and Printing
- Bureau of Public Debt
- Office of the Comptroller of Currency
- Federal Law Enforcement Training Center
- Financial Crimes Enforcement Network
- Financial Management Service
- Internal Revenue Service
- Office of Thrift Supervision
- U.S. Customs Service
- U.S. Mint
- U.S. Secret Service

The Contractor shall furnish, and deliver in conformance with the terms and conditions of this contract, the items/products, software, documentation, warranties, and other Contractor-provided support services specified in this contract.

A representative listing of delivery sites for Treasury/bureau are identified in Section D, Attachment 2, of the contract. Attachment 2 is a representation of the geographic dispersion of the Government sites to which supplies or services may be required under this contract. The actual places of delivery of supplies or places of performance of service will be noted on each Delivery Order.

B.6. AVAILABLE TO OTHER FEDERAL AGENCIES

At the discretion of the Government, this contract may be made available to other Federal Agencies under the Interagency Acquisitions Under the Economy Act (FAR Subpart 17.5). However, products provided through this contract shall meet the needs of the Treasury Department and its bureaus. Products may not be added to this contract for the single purpose of meeting a Non-Treasury/bureau requirement.

B.7. GENERAL DESCRIPTION

The Department of the Treasury and its bureaus require:

- a. microprocessor-based workstations, notebooks, and file servers;
- b. various types of printers;
- c. various components and peripherals (i.e., storage devices, monitors, boards, memory expansion);
- d. networking products;
- e. software (including product maintenance upgrades);
- f. customer assistance; and
- g. one year warranty.

The products will be used in both an office and residential environment in combination with a variety of computer products. The existing installed hardware base consists predominately of 80286, 80386, 80486, and Pentium based computers. The existing networks are primarily Ethernet 10BaseT, 10Base2, and Token Ring.

The Treasury and its bureaus' existing computer base primarily uses the following:

Graphical User Interface (GUI) commercially available software				
Operating System:	Microsoft Windows 3.11	Microsoft Windows 95	Microsoft Windows NT	Novell Network
Word Processing:	Microsoft Word	WordPerfect		
Spreadsheet:	Lotus 123	Microsoft Excel	Quattro Pro	
Data Base:	dBase	FoxPro	Paradox	
Graphics:	Harvard Graphics	Freelance		
Security:	Watchdog Security Products			
Electronic Mail:	Lotus CC:Mail	Microsoft Mail	Lotus Notes	
Communications:	Procomm Plus	WinFAX Pro	CrossTalk	
Integrated Automation:	Microsoft Products	Lotus Products	Enable	Corel Products
Remote Access:	CoSession Remote	PC Anywhere		

B.8. GENERAL REQUIREMENTS

All ordered microcomputers, peripherals and component items/products shall include all internal and external cabling, connectors, power cords, brackets, software drivers, and components to operate as required. All products provided under this contract shall be commercial items in accordance with FAR Part 12 and as further defined in FAR Part 2 from the manufacturer. In addition, the products proposed shall:

- a. be, in the case of software items/products, compatible with the offered hardware products;
- b. include all necessary hardware, drivers, software and documentation, enabling users to enter, manipulate, view, store, share, transmit/receive, and print the data/information created using the software provided under this contract;

- c. be expandable systems that include hardware interfaces with Centronics compliant parallel and EIA/TIA-232-E - RS-232 (herein referred to as RS-232) serial interfaces (IrDA 1.0 Standard Compliant Port as applicable), for connection to commercially available printers, modems, and microcomputers;
- d. be compatible (able to interface and communicate) with the installed hardware and software base of products listed in Section B.7.;
- e. be expandable to function, as designed, with the Government Furnished Property (GFP) and the special use devices and software for handicapped users, and as identified in Sections B.9.10. and d B.21.;
- f. meet energy efficiency specifications, as required in Executive Order Number 12845 (April 21, 1993), (Section B.23.); and

YEAR 2000 WARRANTY - COMMERCIAL SUPPLIED PRODUCTS (1052.239-9002)

The Contractor warrants that each hardware, software, and firmware product delivered under this contract and listed below shall be able to accurately process date data (including, but not limited to, calculating, comparing and sequencing) from, into, and between the twentieth and twenty-first centuries, including leap year calculations, when used in accordance with the product documentation provided by the OEM, provided that all listed or unlisted products (e.g., hardware, software, firmware) used in combination with such listed product property exchange date data with it. If the contract requires that specific listed products must perform as a system in accordance with the foregoing warranty, then that warranty shall apply to those listed products as a system. The duration of this warranty and the remedies available to the Government for breach of this warranty shall be as defined in, and subject to, the terms and limitations of the Contractor's standard commercial warranty or warranties contained in this contract, provided that notwithstanding any provision to the contrary in such commercial warranty or warranties, the remedies available to the Government under this warranty shall include repair or replacement of any listed product whose non-compliance is discovered and made known to the Contractor in writing within the time period consistent with this contract's inspection clause(s). Nothing in this warranty shall be construed to limit any rights or remedies the Government may otherwise have under this contract with respect to defects other than Year 2000 performance.

B.8.1. GENERAL USER ENVIRONMENT

Ordered workstations may be used in a stand-alone and/or network office environment by the following roughly defined user groups:

- a. Basic Office Automation User: routinely uses a Graphical User Interface to access different application programs simultaneously. Their user skills include word processing, spreadsheet manipulation, planning/scheduling applications, encrypted E-mail and other sundry office applications.

- b. Power User: encompasses those functions of the Basic Office Automation User with a greater working knowledge. Additional functions include database applications, data manipulation, and graphics.

B.8.2. PRE-INSTALLATION

The Contractor shall deliver each product in either of two ways, as specified on the delivery order:

- a. a group of products (hardware and/or software) to make-up a complete system (viz. workstation, server, notebook), or;
- b. product(s) ordered as separate, non-integrated item(s).

All components and end-products shall be configured and connected so that each operates as intended, with no conflicts or errors. The Contractor shall make delivery in a manner that it can be unpacked and set up by the Basic Office Automation User (Section B.8.1.a).

Each workstation, server and notebook delivered shall be ready for operation after unpacking and set-up by the Government. Post-delivery hardware installation by the user shall be limited to connection of power and external cabling only.

Each printer and external peripheral shall be delivered and ready for operation after unpacking and set-up by the Government. Post-delivery hardware installation by the user shall be limited to connection of base, paper trays, installing toner cartridges, ink cartridges, ribbons, paper supplies, power and external cabling only.

All required peripheral drivers for peripherals ordered as part of a system shall be properly installed by the Contractor. All Contractor installed GUI and application software shall include properly installed drivers for all printers offered on this contract. The Contractor shall activate the printer driver based on the specific instructions provided on the delivery order. If no specific printer driver activation instructions are included on the delivery order, no printer driver shall be activated.

Each system ordered requiring installation of Government Furnished Property (GFP) shall be assembled and configured by the Contractor for use with the appropriate GFP (see Section B.9.10.).

B.8.3. DOCUMENTATION AND INSTALLATION INSTRUCTIONS

Each item/product and sub-component of hardware and software provided by the Contractor shall include the manuals and documentation. All documentation shall be provided as commercially available from the original manufacturer or distributor. If documentation is not provided by the original manufacturer or distributor, then the Contractor shall provide documentation in hard copy format. If OEM documentation is insufficient for the Basic Office Automation User to unpack, set-up and utilize the ordered products, the Contractor shall deliver with the product, any additional information necessary for its set-up and use.

B.8.4. HARDWARE AND SOFTWARE

To provide a common understanding for this document, the following definitions shall be utilized:

Kilobyte (KB):	1,000 bytes
Megabyte (MB):	1,000,000 bytes
Gigabyte (GB):	1,000,000,000 bytes

These definitions represent minimum acceptable number of bytes for each category. The Government has selected the definitions provided here to avoid excluding products which utilize the 1KB = 1,000 bytes approach. As long as the Contractor meets or exceeds the requirements stated here, then the Contractor would be considered compliant with the requirement. It is acceptable for the Contractor to provide size of a supplied capacity using the same definition as the component vendor (in other words, it is not necessary for component capacity to be converted to the "1KB = 1,000 bytes" definition).

B.9. MICROCOMPUTERS**B.9.1. WORKSTATIONS**

The Treasury/bureaus have a large well established base of Original Equipment Manufacturer's (OEM) workstations, servers and notebook computers provided through the previous/current TDA contracts. The product OEM includes Intel microprocessor based Dell, Compaq, Hewlett Packard and Panasonic. In addition, Intel microprocessor based non-specific brand name products are a part of the base. Workstations, servers and notebooks products to be provided through this contract shall be compatible with the currently established TDA base of hardware and software products listed in Section B.7.

B.9.1.1. General Microcomputers - Workstations Requirement

At a minimum, all workstations provided shall include, but not be limited to, the following components:

- a. microprocessor, 32-bit processor, floating point processor, backwards compatible to the existing hardware and software base as listed in Section B.7 and B.9.1;
- b. minimum 32MB RAM, system expandable to a minimum 128MB, on the motherboard, without replacing existing RAM on-board;
- c. minimum 2.0GB formatted and non-compressed hard disk drive;
- d. 256KB cache memory;
- e. internal CD-ROM drive

- f. internal 90mm (3.5") High Density Floppy Disk Drive;
- g. available drive bays for one orderable hard disk drive and one orderable internal Storage Device (e.g., PCMCIA Socket/Port, Zip/Jazz Drive, Tape Back-Up);
- h. 32-Bit SVGA card with 2MB RAM. If integrated on motherboard, must be capable of being disabled and include instructions for disabling; local-bus video compatible, 1024 x 768 resolution, 64K color;
- i. one RS-232 serial interface with independent communication. Must support 16550 Universal Asynchronous Receiving and Transmission (UART), independently addressable as COM 1, 2, 3, or 4;
- j. one parallel port (bidirectional);
- k. QWERTY non-membrane keyboard (a non-membrane keyboard is one in which the keys are not part of a continuous surface. Each key is separate and has an independent key cap.);
- l. mouse (not to be connected to the required serial interface described above);
- m. mouse pad;
- n. at least 3 free expansion slots, 2 of which must be 32-bit (minimum) expansion slots; and
- o. documentation, connection, and installation instructions.

B.9.1.2. Two Categories of Workstations

The Contractor shall provide two categories of workstations (separate CLINs).

- (a) One workstation shall provide the selected manufacturer's most current commercially available microprocessor technology.
- (b) The second workstation provided shall be from the same microprocessor family as provided in (a), that is commercially available but not necessarily the most current, at the time of delivery.

For the above workstation requirements, the contractor can provide other commercially available products until the Best And Final Offer (BAFO) is requested by the Government. The Contractor shall only provide processor upgrades, or new model upgrades, within the same product brand/manufacturer/family.

B.9.2. MICROCOMPUTERS - SERVERS**B.9.2.1. General Microcomputers - Server Requirements**

At a minimum, all servers provided shall include, but not be limited to, the following components:

- a. microprocessor, 32-bit processor, floating point processor, backwards compatible to the existing hardware and software base as listed in Section B.7. and Section B.9.1.;
- b. minimum 128MB RAM, system expandable to a minimum 512MB, on the motherboard, without replacing existing RAM on-board;
- c. minimum 4.0GB formatted and non-compressed hard disk drive;
- d. 256KB cache memory, per microprocessor;
- e. internal CD-ROM drive
- f. internal 90mm (3.5") High Density Floppy Disk Drive;
- g. available drive bays for four orderable hard disk drives and two additional orderable internal Storage Devices (e.g., PCMCIA Device, Zip/Jazz Drive, Tape Back-Up);
- h. 32-Bit SVGA card with minimum 2MB RAM. If integrated on motherboard, must be capable of being disabled and include instructions for disabling; local-bus video compatible, 1024 x 768 resolution, 64K color;
- i. one RS-232 serial interface with independent communication. Must support 16550 Universal Asynchronous Receiving and Transmission (UART), independently addressable as COM 1, 2, 3, or 4;
- j. one parallel port (bidirectional);
- k. QWERTY non-membrane keyboard (a non-membrane keyboard is one in which the keys are not part of a continuous surface. Each key is separate and has an independent key cap.);
- l. mouse (not to be connected to the required serial interface described above);
- m. mouse pad;
- n. at least 3 free expansion slots, 2 of which must be 32-bit (minimum) expansion slots; and
- o. documentation, connection, and installation instructions

B.9.2.2. Two Categories of Servers

The Contractor shall provide two categories of servers (separate CLINs).

- (a) One server provided shall provide the selected manufacturer's most current commercially available microprocessor technology. The server provided shall be, at a minimum, a single microprocessor system.
- (b) The second server provided shall provide the selected manufacturer's most current commercially available microprocessor technology. The server provided shall be, at a minimum, a dual microprocessor system and include two microprocessors.

For the above server requirements, the Contractor can provide other commercially available products until the Best And Final Offer (BAFO) is requested by the Government. The Contractor shall only provide processor upgrades, or new model upgrades, within the same product brand/manufacturer/family.

B.9.3. MICROCOMPUTERS - NOTEBOOKS**B.9.3.1. General Microcomputers - Notebook Requirements**

At a minimum, all notebooks provided shall include, but not be limited to, the following components:

- a. 32 bit processor, floating point processor, backwards compatible to existing hardware and software base as listed in Section B.7. and Section B.9.3.;
- b. 24MB RAM, expandable to a minimum 72MB RAM, on the motherboard;
- c. 16 KB internal and 256 KB external cache memory;
- d. minimum 2.1GB formatted (non-compressed) hard disk drive;
- e. minimum 12.1" diagonal color SVGA display, minimum 800 x 600 resolution, 64K color;
- f. CD-ROM;
- g. one PCMCIA Interface Adapter Port - Type III, with dual connectors (support Type I, Type II and Type III devices - this includes Series 1 and Series 2 memory cards and Type II I/O cards such as modems and LAN cards), to support all PCMCIA 2.1 I/O cards and hard disks, with driver software, socket service and card services;
- h. fax/modem device (internal or PCMCIA), at a minimum True V.34 transmission at 33.6Kbps, and V.42bis/MNP 5 data compression;

- i. 3.5" High Density Floppy Disk Drive;
- j. integrated non-membrane QWERTY keyboard (a non-membrane keyboard is one in which the keys are not part of a continuous surface. Each key is separate and has an independent key cap.);
- k. integrated pointing device (not to be connected to the required serial interface);
- l. one RS-232 serial interface with independent communication. Must support 16550 Universal Asynchronous Receiving and Transmission (UART), independently addressable as COM 1 or 2;
- m. one parallel port (bidirectional);
- n. external keyboard port;
- o. external monitor port (1024 x 768 resolution, with 256 color) capable of driving orderable SVGA monitors;
- p. one battery pack, three (3) hour operating life, capable of being charged while connected to A/C adapter;
- q. save and resume feature;
- r. not more than 7½ pounds system weight (system weight includes the notebook itself and one battery pack);
- s. A/C adaptor;
- t. documentation, connection, and operating instructions; and
- u. padded carrying case with shoulder strap, capable of carrying this notebook and offered portable printer (including required cables and A/C adapters) in separate compartments.

B.9.3.2. Two Categories of Notebooks

The Contractor shall provide two categories of notebooks (separate CLINs).

- (a) One notebook proposed shall provide the selected manufacturer's most current commercially available microprocessor technology. This notebook shall be proposed with a minimum 12.1" TFT (active matrix) screen; and
- (b) One notebook proposed shall provide the selected manufacturer's most current commercially available microprocessor technology. This notebook shall be proposed with a minimum 12.1" Dual Scan screen.

For the above notebook requirements, the Contractor can propose other commercially available products until the Best And Final Offer (BAFO) is requested by the Government. The Contractor shall only propose processor upgrades, or new model upgrades, within the same product brand/manufacturer/family.

B.9.4. RAM UPGRADES - ALL MICROCOMPUTER SYSTEMS

B.9.4.1. Workstation and Server RAM

The workstations and servers provided under this contract are required to have minimum RAM requirements with upgrade capability on the motherboard. In order to effectively utilize that upgrade capability, on an incremental basis, there may be a need for additional RAM to be added. The RAM upgrades offered shall be in incremental minimums, such that a motherboard may be populated in a staggered basis, until the maximum RAM requirement is met as stated for each CPU and RAM upgrade products.

- (a) RAM upgrades offered shall be fully compatible with original RAM configuration, and originally installed RAM shall not be replaced to add RAM to current configuration; and
- (b) RAM upgrades to be factory installed, ordered with the workstation or server.
- (c) RAM upgrades for the workstations shall be offered in minimum 16MB increments;
- (d) RAM upgrades for the servers shall be offered in minimum 64MB increments;

B.9.4.2. Notebook RAM

The notebooks offered have minimum RAM requirements with upgrade capability on the motherboard. In order to effectively utilize that upgrade capability there may be a need for additional RAM to be added.

- (a) RAM upgrades to be factory installed, ordered with the notebook.
- (b) RAM upgrades for the notebooks shall be provided to fully populate 72MB RAM.

B.9.5. SVGA COLOR MONITORS

The color monitors shall be compatible for use with the workstations, servers and notebooks offered.

The monitors offered shall include, at a minimum:

- a. non-interlaced, non-glare, anti-static, 1024 x 768 resolution, 72 HZ, with .28mm Dot Pitch, SVGA color monitor;

- b. front panel controls to adjust contrast, brightness, horizontal size, horizontal position, vertical size, and vertical position;
- c. tilt and swivel base;
- d. all required cabling; and
- e. documentation, connection, and operating instructions.

The Offeror shall propose three monitors:

- one 15" (diagonal) monitor with a minimum 14" viewing area;
- one 17" (diagonal) monitor with a minimum 16" viewing area; and
- one 21" (diagonal) monitor with a minimum 19" viewing area.

B.9.6. STORAGE DEVICES

The storage devices are intended for use with, and shall be compatible for use with, the workstations, servers and notebooks provided, as listed below.

The Contractor shall include:

- a. all necessary software and hardware including required cabling and brackets; and
- b. documentation, connection, and operating instructions.

B.9.6.1. Hard Disk Drives

The hard disk drives are not intended for use with the provided notebooks.

The Offeror shall propose three (3) hard disk drives:

- internal minimum 2.5GB, non-compressed, formatted disk storage space;
- internal minimum 4.0GB, non-compressed, formatted disk storage space;
- internal minimum 9.0GB, non-compressed, formatted disk storage space;

B.9.6.2. Tape Cartridge Back-Up Systems

The tape cartridge back-up system will be used to back-up and restore hard disk drives. The external tape cartridge back-up system is intended for use with the provided notebooks, as well as the workstations and servers.

The Contractor shall include:

- a. all necessary software, hardware, cabling, and brackets;
- b. software and driver;
- c. 3 formatted tape cartridges; and
- d. documentation, connection, and operating instructions.

The Offeror shall propose three (3) tape cartridge back-up systems:

- one minimum 1.0GB internal, formatted tape capacity;
- one minimum 1.0GB external, formatted tape capacity; and
- one minimum 4.0GB internal, formatted tape capacity.

B.9.6.3. Removable Cartridge Storage Systems

The removable cartridge storage system (not tape back-up) will be used to back-up and restore hard disk drives. The external removable cartridge storage system is intended for use with the provided notebooks, as well as the workstations and servers.

The Contractor shall include:

- a. all necessary software, hardware, cabling, and brackets;
- b. software and driver;
- c. Three (3) formatted cartridges; and
- d. documentation, connection, and operating instructions.

The contractor shall provide three (3) removable cartridge systems:

- one minimum 100MB internal, non-compressed, formatted capacity;
- one minimum 1.0GB external, non-compressed, formatted capacity; and
- one minimum 1.0GB internal, non-compressed, formatted capacity.

B.9.6.4. CD-Reader and Recorder Systems

The internal CD-Reader and Recorder systems will be used with the workstations and servers provided. The internal and external CD-Reader and Recorder systems are not required to work with the provided notebooks.

The CD-Reader and Recorder Systems provided shall:

- a. include 1MB internal buffer;
- b. be compatible with existing CD audio players and CD-ROMs;
- c. include all necessary software, hardware, cabling, and brackets;
- d. include software and driver;
- e. include 3 platters; and
- f. documentation, connection, and operating instructions.

The offeror shall propose two (2) CD-Reader and Recorder systems:

- one internal CD-Reader and Recorder; and
- one external CD-Reader and Recorder.

B.9.7. PERIPHERAL DEVICES

B.9.7.1. PCMCIA Port/Socket

The PCMCIA Type III adapter card port/socket provided shall, at a minimum, meet the PCMCIA 2.1 Committee standard (68-pin). The port/socket shall be compatible with the workstations and servers provided under this contract. The port/socket is not required to work with the provided notebooks.

This product shall have dual connectors, support one Type I and one Type II card simultaneously, or one Type III card, (support Type I, Type II and Type III devices - this includes Series 1 and Series 2 memory cards and Type II I/O cards such as modems and LAN cards), to support all PCMCIA 2.1 I/O cards and hard disks, with driver software, socket service and card services.

All required power shall be drawn through the PCMCIA port/socket. As applicable, the adaptor port/socket shall allow for the insertion and removal "Hot-Swap" of the adaptor card while system is powered-up, and appropriate system addressing.

All software, drivers, cables, and brackets shall be included.

The Contractor shall provide one internal PCMCIA Port/Socket, to be housed in a bay on the front of the workstation or server, to be factory or customer installed. Documentation and installation instructions to be included.

B.9.7.2. Fax/Modem

The fax/modems shall be compatible with the workstations, servers and notebooks provided. It is not required that the internal fax/modem work with the notebooks provided. The PCMCIA fax/modem provided shall be compatible with the notebooks and PCMCIA Port/Socket provided.

The product provided shall include, at a minimum:

- a. fax/modem device, at a minimum True V.34 transmission at 33.6Kbps, and V.42bis/MNP 5 data compression;
- b. modem speed: minimum 33.6Kbps (compatible with lower transmit/receive rates);
- c. RJ-11 connectors for line and phone;
- d. audio speaker with software volume control;
- e. communication software for FAX and modem operation;
- f. required cabling, including phone cable; and
- g. documentation, connection, and operating instructions.

The Contractor shall provide:

- one internal fax/modem;
- one external fax/modem, and
- one PCMCIA fax/modem.

B.9.7.3. I/O Interface Card

The I/O interface card provided shall be compatible for use with the workstations and servers offered. The I/O interface card shall also be compatible with the external fax/modem provided, and shall not impede full data transmission speed.

The Contractor shall provide one I/O interface card. The product provided shall:

- a. be, minimum, one RS-232 serial interface with independent communication, must support 16550 Universal Asynchronous Receiving and Transmission (UART), and be independently addressable as COM 1, 2, 3, or 4;
- b. include software and drivers; and
- c. documentation, connection, and operating instructions.

The offeror shall propose one (1) I/O Interface Card.

B.9.7.4. Surge and Spike Protector

The surge and spike protector shall have, at a minimum, 6 power outlets, and 1 telephone line surge and spike protection. The surge protector must include one or more RJ-11 jacks to surge and spike protect the modem connection to the telephone line, EMI/RFI noise protection, low voltage protection, visual power-on indicator.

The Contractor shall provide one surge and spike protector.

B.9.7.5. Network Interface

The contractor shall provide for network connectivity. Notebook connectivity can be through the use of a PCMCIA device. Network cards shall be compatible with products provided in this contract.

The products provided shall include:

- (1) 10BaseT Ethernet capabilities/connectivity
 - (a) support for IEEE 802.3 10BaseT unshielded twisted pair (UTP) networks;
 - (b) a minimum throughput of 10 Mbps at half-duplex; and
 - (c) documentation, connection, and operating instructions.
- (2) 10Base2 Ethernet capabilities/connectivity
 - (a) support for 10Base2 thin coaxial Ethernet networks;
 - (b) a minimum throughput of 10 Mbps at half-duplex; and
 - (c) documentation, connection, and operating instructions.
- (3) Token Ring capabilities/connectivity.
 - (a) support for both shielded twisted pair (STP) and unshielded twisted pair (UTP) Token-Ring and IEEE 802.5 networks;
 - (b) 16 Mbps or 4 Mbps software-selectable ring speed;
 - (c) 9-pin D connector;
 - (d) RJ-45 connector; and
 - (e) documentation and operating instructions.

For this category, the Contractor shall provide:

16-bit 10BaseT card,
16-bit 10Base2 card,
16-bit Token Ring card,

32-bit 10BaseT card,
32-bit 10Base2 card,

10BaseT PCMCIA, and
10Base2 PCMCIA.

B.9.8. PRINTERS

All printers provided under this contract will be used in an office/home environment. The portable printer shall also be used at other than primary office locations.

B.9.8.1. Portable Printer

The portable printer will primarily be used in conjunction with the notebooks and software provided under this contract, as well as existing software, per Section B.7. The portable printer shall also be compatible with the offered workstations and servers.

The product provided shall:

- a. have near letter quality output;
- b. have black and white printing;
- c. have a battery with the capability to print thirty (30) continuous pages of standard, single-spaced, full-page text when the battery is fully-charged;
- d. include start up supplies (excluding paper) sufficient to print 1,000 pages of standard text (5% page coverage).
- e. not weigh more than 5.7 pounds with battery;
- f. have a parallel interface with a 6-foot parallel cable;
- g. have an A/C adaptor capable of charging the battery, while in use;
- h. be a plain paper printer; and
- i. include documentation, connection, and operating instructions.

The Contractor shall provide one portable printer.

B.9.8.2. Ink Jet Printer

The ink jet printer will primarily be used in conjunction with the provided workstations, servers, notebooks, and software. The ink jet printer shall print in both black and white, and color mode.

The product provided under this contract shall:

- a. print 3 pages per minute print speed, in black and white print mode;
- b. include color printing;
- c. have 600 x 300 dots per inch (dpi) print resolution;
- d. have, at a minimum, 12 scalable fonts;
- e. include start up supplies (excluding paper) sufficient to print 2,000 pages of standard text (5% page coverage), with a minimum 1,000 pages in color and 1,000 pages in black and white;
- f. include a parallel interface with a 15-foot parallel cable; and
- g. include documentation, connection, and operating instructions.

The Contractor shall provide one ink-jet printer.

B.9.8.3. Base-Capacity Laser Printer

The Base-Capacity Laser Printer will primarily be used for a single/double workstation printing volume for text and graphics. The Base-Capacity Laser Printer shall be capable of printing letter and legal size pages and transparencies. The Base-Capacity laser printer shall work with all offered workstations, servers, notebooks, and software including networks.

The product provided shall include:

- a. 4MB RAM or equivalent processing capability ("equivalent processing capability" is included because some printer models utilize a memory enhancement/data compression feature, which reduces the amount of printer RAM required to process 4MB of data);
- b. 6 ppm print speed;
- c. black and white printing;
- d. resolution density of 600 x 600 dpi, printer intensity/shading/grey-scaling shall include smooth transitions between them with no banding;
- e. internal fonts scalable from .25 to 1,000 points;

- f. true Level 2 Adobe PostScript printing (or equivalent);
- g. HP LaserJet IV (or later) emulation;
- h. parallel interface with a 15-foot parallel cable;
- i. start up supplies (excluding paper) sufficient to print 10,000 pages of standard text (5% page coverage);
- j. documentation, connection, and operating instructions.

The Contractor shall provide one base-capacity laser printer.

B.9.8.4. High-Capacity Laser Printer

The High-Capacity Laser Printer will primarily be used for network application and large printing volumes for text and graphics. The High-Capacity Laser Printer shall be capable of printing regular and legal size pages and transparencies. The High-Capacity Laser Printer shall be capable of being connected to an offered network as a separate node. The High-Capacity laser printer shall work with all offered workstations, servers, notebooks, and software.

The product provided shall include:

- a. minimum 12MB RAM or equivalent processing capability ("equivalent processing capability" e.g., models which utilize a memory enhancement/data compression feature, which reduces the amount of printer RAM required to process 12MB of data);
- b. 16 ppm simplex (single-sided) print speed;
- c. black and white printing;
- d. resolution/density of 600 x 600 dpi, printer intensity/shading/grey-scaling shall include smooth transitions between them with no banding;
- e. true, Level 2 Adobe PostScript (or equivalent) printing (internal without use of additional cartridge), Printer Control Language 5, (PostScript and PCL5 switchable either via software or external printer control);
- f. HP LaserJet IV (or later) emulation;
- g. 1,000 sheet capacity. If multiple trays are used, system shall automatically detect paper out condition and go to next tray;
- h. capability for network connectivity as separate node;
- i. parallel interface with a 15-foot parallel cable;

- j. start up supplies (excluding paper) sufficient to print 10,000 pages of standard text (5% page coverage);
- k. documentation, connection, and operating instructions.

The Contractor shall provide one high-capacity laser printer.

B.9.8.5. High-Capacity Laser Printer Network Interface

The high-capacity laser printer provided shall be capable of being connected to the offered networks as a separate node. The connectivity can be through the use of an internal network card inserted into the printer, or as an external "intelligent" network interface device (i.e., print jobs can be controlled at the server).

The products provided shall include:

- a. combined support for 10BaseT and 10Base2 Ethernet capabilities/connectivity
- b. support for IEEE 802.3 10BaseT unshielded twisted pair (UTP) networks;
- c. support for 10Base2 thin coaxial Ethernet networks;
- d. a minimum throughput of 10 Mbps at half-duplex; and
- e. documentation, connection, and operating instructions.

The Contractor shall provide one device to meet the printer network interface card requirements:

B.9.9. POWER MANAGEMENT DEVICES

Uninterruptable Power Supply (UPS)

The primary purpose of the UPS is to provide power to orderable products when the commercial power fails or becomes unstable. The UPS will provide support for the servers provided, for 20 minutes without interruption. When the UPS is attached to a LAN file server and UPS monitoring is implemented, the UPS shall indicate loss of power to the file server and any workstations attached by displaying an on-screen warning. The UPS shall automatically power down the server in an orderly manner via preset commands.

The product provided shall include:

- a. remote shut-down capability;
- b. software to operate UPS with network software provided on this contract;
- c. switching takes place without disruption of power;

- d. lightning, surge, and spike protection;
- e. EMI/RFI noise filtering;
- f. status indicator(s);
- g. audible alarm;
- h. display voltage output and percentage of capacity used; and
- i. documentation, connection, and operating instructions.

The Contractor shall propose one UPS product, including any necessary software and drivers, to meet this requirement.

B.9.10. GOVERNMENT-FURNISHED PROPERTY (GFP) CARD INSTALLATION - FOR CUSTOMS ONLY

At times, Government Furnished Property (GFP) may need to be installed in the workstations and servers. This GFP refers to internally installed circuit cards such as, but not limited to the J1 Systems AdaptCoax Adaptor & ElitePlus Emulation Software, SMC Elite16T Adaptor & Setup Software, Proteon P1392 Token Ring Adaptor/Software, and other network cards and secure cards. The cards shall be installed prior to workstation and server delivery to the Government. GFP will be provided at a site agreed to by the contractor and Government. Installation of GFP shall not delay the delivery requirements, unless the delay is caused by the Government.

The GFP will be new and will be shipped to the Contractor in advance in quantities over that specified in the subsequent delivery order. The Government shall supply GFP to the Contractor not less than 20 days prior to delivery date specified on delivery order which lists Contractor installation of GFP. Disposition of "non-working" GFP will be at the Government's instructions and expense. Circuit cards requiring installation, but not limited to, may include:

J1 Systems AdaptCoax Adaptor & ElitePlus Emulation;
SMC Elite16T Adaptor & Setup Software; and
Proteon P1392 Token Ring Adaptor & Software.

Installation and operating instructions and procedures will be provided by the Government, as necessary. Installation and operating instructions for the above cards are included in Section D, Attachment 5.

The Contractor shall provide at a single flat labor rate for installation and configuration of such GFP.

B.9.11. SOFTWARE

The Department of the Treasury's current installed software base is listed in Section B.7.

All software (media, license and documentation) shall be provided based on the commercial practices of the manufacturer.

All software, when ordered with a workstation, server, or notebook, shall be installed and configured prior to delivery in its respective directory/directories, by the Contractor, unless noted otherwise, on the delivery order. Network operating system software shall be loaded to the default level.

Throughout the software product life, on the contract, the most current version, at time of delivery order, will be provided unless specified otherwise by the Government. A contract modification will be issued to set forth any new items, products, etc.

Software shall be provided to meet the customer needs. Initially, software will be provided for single user, and include media, license and documentation. Documentation shall be provided based on the commercial practice of the manufacturer. However, this will not limit how software will be required by the Government, to meet future requirements.

The Government requires that the following software be provided to support the established current base of software (Section B.7.). Software provided shall be the most current version available from the manufacturer, at time of proposal, unless the Government states otherwise.

In addition to the specific software products being required, the Contractor shall also include non-specific brand name products. The following conditions apply to the non-specific software being requested:

- a. The products offered must fit within the appropriate category provided (i.e., operating system, word processing, spreadsheet, etc.)
- b. The offered products may not include software that is commonly referred to as "share-ware," "free-ware," or "public domain software." These terms are defined as follows:

Shareware: Software that is distributed on a trial basis through electronic bulletin board systems, on-line services, and user groups. Shareware is distributed on the honor system, and if a user decides to keep and use it, then that user must register and pay for it.

Freeware: Software distributed without charge. Ownership is retained by the developer who has control over its redistribution, including the ability to change the next release of freeware to payware.

Public Domain Software: Software in which ownership has been relinquished to the public at large.

The Contractor shall provide:

- (a) Corel Word Perfect
- (b) Microsoft Word
- (c) Non-Specific Word Processing
- (d) Lotus 1-2-3
- (e) Microsoft Excel
- (f) Non-Specific Spreadsheet
- (g) Microsoft Office Pro
- (h) Non-Specific Software Suite
- (i) Non-Specific Software Suite
- (j) Microsoft Windows 95
- (k) Microsoft Windows NT - Workstation
- (l) Microsoft Windows NT - Server (50 License/User--include media, license and documentation)
- (m) Microsoft Back Office Client Access
- (n) Microsoft Exchange Client Access
- (o) Microsoft Windows NT Client Access
- (p) Microsoft Systems Management Server Client Access
- (q) Microsoft Systems Management Server Client Access - License only
- (r) Lotus Notes Desktop Client - License only
- (s) Non-Specific Operating System -- Can be single or multi-user, include media, license and documentation
- (t) Non-Specific Operating System -- License only

B.12. WARRANTY SERVICE

This section details the Government's requirements for on-site warranty service for items delivered under this contract. Warranty services shall be performed as prescribed in this section and shall be provided at any site within the continental United States (CONUS), even if the product is located at a CONUS site other than the site where it was originally delivered. Warranty services shall also be provided on-site at any site outside the continental United States (OCONUS) listed in Section D, Attachment 2.

The Contractor shall provide two individual (flat) rates for on-site, parts and labor warranty meeting the one year requirements of this contract, for sites other than those within the Continental United States (CONUS). The rates shall be:

- (a) workstations and notebooks on-site parts and labor
- (b) server on-site parts and labor

B.12.1. COVERAGE PERIOD

The warranty period of an item or product shall begin on the day after equipment acceptance and extend for a period of one (1) year or longer, concurrent with the manufacturer's commercial or standard warranty (see Section B.12.8, Warranty Coverage for Used Equipment). If the warranty period of a product provided by the contractor under this contract exceeds one year, the manufacturer's or contractor's warranty period shall prevail over the Government's minimum period.

If the manufacturer's standard warranty exceeds the warranty provided by the Contractor, any remaining manufacturer's warranty shall become active. The manufacturer's remaining warranty coverage shall begin on the day the Contractor's warranty services are no longer provided, in accordance with the terms of the original manufacturer's standard warranty. The Treasury user will follow the manufacturer's instructions for obtaining warranty service.

If a product is accepted in month 25 after contract award, the Contractor shall be liable for warranty service on the day after acceptance, and shall extend for the stated warranty period.

B.12.2. RESPONSE REQUIREMENTS

The Customer Technical Assistance (CTA) function shall provide general customer service, and product information support, address pre-delivery, delivery and installation concerns, and warranty service. The warranty service shall extend to all items/products and software, including the software support. The Contractor may provide software support through the respective software OEM/Third Party. The Contractor shall retain responsibility for the software products, replacement, upgrades, and contract requirements. In addition, if the respective OEM/Third Party fails to assist customers, the Contractor shall retain ultimate responsibility for support.

The Contractor shall have one toll-free ("e.g., 1-800/888") telephone number through which Government users can request CTA 24 hours per day, seven days per week. Customer technical assistance shall be available throughout the term of the contract, and additionally, to the last day of actual warranty coverage provided by the Contractor.

A CTA Representative (CTAR) shall be available to receive calls during this prime time period: 8:00 a.m. to 8:00 p.m. Eastern Time, Monday through Friday (excluding Federal holidays).

A recording device is acceptable at other times for 24 hour, seven days per week coverage.

When a call is received by the CTAR, appropriate action shall be taken, whether it is for sales assistance, customer service, pre-delivery and delivery issues, and/or warranty service.

The CTAR shall respond to the caller, appropriately:

questions and sales assistance shall be handled according to the callers needs;

pre-delivery and delivery concerns shall be handled immediately, with resolution while the caller is on the phone, or in case of an answering system, within two hours of the caller's next business day; and

preacceptance and warranty calls shall be responded to immediately.

In the cases of preacceptance and warranty issues, a preliminary determination will be made by the CTAR as to the nature of the problem. The CTAR shall ask for sufficient information, from the caller, to initiate a service call, if needed. If the preacceptance and warranty issue is received by an automated answering system, the caller shall be contacted within two hours of the caller's next business day. If it is determined that:

- a. there is a bona fide problem requiring support/service (pre-acceptance or warranty), the CTAR shall dispatch an authorized representative to the customer site to complete all necessary repairs or replacements.
- b. the malfunction is caused by a software problem, the CTAR will either supply the problem resolution, or provide the user with the appropriate OEM technical assistance telephone number. The user will then contact the OEM help line.

The Contractor shall not be allowed to utilize this contract to make repair or replacement to any items not acquired on this contract.

The Contractor shall not separately charge travel, repair costs, or related expenses.

B.12.2.1. Call Identification

The CTAR shall assign to each initial call received a unique control tracking number, and the Government caller shall be given the control tracking number at the time of the initial call.

The Contractor shall maintain a log of every CTA call received. The CTAR shall assist the caller to identify the problem(s) and advise the caller on resolution.

Repeat calls (already assigned a number) shall retain their originally assigned control tracking number. The Contractor shall be responsible to track and report the number of call-backs required to resolve the issue.

If software support is provided by other than the CTAR, the software OEM may process the call according to their standard procedures. However, the Contractor shall be responsible for ensuring that the Government can easily obtain support from the software OEM (i.e. the Contractor shall make sure that the Government caller has the identifying information necessary to obtain support from the software OEM). Once a software support call is referred to the software OEM, no further tracking is required by the Contractor. The Contractor shall not be responsible for logging or tracking any software OEM generated reference numbers.

B.12.2.2. Technician Dispatched

If a technician is required to be dispatched, the CTAR shall:

- advise the caller of the name of the company performing the repair service;
- the telephone number of repair service contact point; and
- the repair technicians estimated time of arrival.

It is the responsibility of the CTAR to inform the technician of the problem. It is the responsibility of the technician to bring the appropriate components, software, replacement items and tools to complete the repair or replacement during the initial service call.

The technician shall adhere to all site security procedures as well as other special arrangements required. In the event the security and special arrangements disrupt the arrival and/or repair time requirements, the Contractor shall not be held liable.

Upon completion of the repair or replacement, the technician shall provide the customer with a completed repair ticket. The technician shall sign the repair ticket and provide a copy to the customer. The customer's concurrence is required to close out a repair ticket.

The repair ticket shall include:

- a. time and date initial call was received by the CTAR;
- b. caller's name and phone number;
- c. control tracking number;
- d. nature of failure;
- e. resolution;
- f. time and date of repair/replacement completion; and
- g. items repaired/replaced and their related serial numbers (at the CLIN level).

B.12.2.3. Conditions -- Preacceptance failure:

The Contractor shall adhere to the terms and conditions as stated for warranty repair, plus:

- (a) the Contractor shall load all software including factory loaded software when no media was provided with the product(s); and
- (b) the Contractor shall restore/replace the failed product to that which was intended on the delivery order.

B.12.2.4. Data Storage Device Repair:

Data storage devices that need to be removed and/or replaced as part of the repair that contain sensitive information will require special handling procedures. In such cases, the Government will retain possession of the subject device until the data can be retrieved or obliterated (degaussed) by the Government. Nevertheless, the Contractor shall proceed with the replacement of the device. After degaussing is completed, the Government will deliver the defective device, at its expense, to the Contractor. This delivery shall be made within 90 calendar days after the Contractor replaces the defective device.

In the event of a failure requiring the replacement of a hard disk drive, the Contractor shall be required to install all software, including operating system, initially installed with the hard disk drive as specified in the original delivery order. In the event that the Government cannot provide a copy of any software package installed on the system via the original Delivery Order, (such as factory loaded software, with no media being provided to the customer) the Contractor will not be responsible for restoring that specific software package to the failed disk drive.

B.12.2.5. Network Server Repair:

The CTAR shall ask the caller if the failed product (where reasonable) is being used as a network server.

Network server repairs shall be completed within 24 consecutive clock hours (including weekends and holidays) of initial notification to a CTAR, unless the caller states otherwise. The Contractor shall install all software as specified in the original delivery order. The Contractor shall also configure, load appropriate drivers, and make the replacement server ready for use as specified in the original delivery order. Once the server is ready for use as specified in the original delivery order, the server, components, and installed software must operate as designed and intended. The Contractor's technician will not be required to wait for the Government's backup data to be loaded.

If repairs cannot be completed within this period, the Contractor shall replace the server with another server of at least equal processing power, storage capability, peripherals, and all other functionality. The Contractor shall install all software as specified in the original delivery order. The Contractor shall also configure, load appropriate drivers, and make the replacement server ready for use as specified in the original delivery order. Once the server is ready for use as specified in the original delivery order, the server, components, and installed software must operate as designed and intended. The Contractor's technician will not be required to wait for the Government's backup data to be loaded.

In the event that the Government cannot provide a copy of any software package installed on the system via the original Delivery Order, the Contractor will not be responsible for restoring that specific software package, except in the case of preacceptance. The replacement server shall be installed and made ready for use within 24 clock hours of initial CTAR notification. If a server must be replaced, the replacement will not be considered a "loaner," but will become the permanent property of the Government, provided the replacement meets the customers requirements.

B.12.2.6. All Other Products Repair:

Repairs shall be completed within 24 work hours of initial notification to a CTAR. Each work day is defined as eight work hours, beginning at 8:00 a.m. and ending at 5:00 p.m. (one hour for lunch break), Monday through Friday. Federal holidays are excluded.

If repairs cannot be completed within the 24 work hour period, the Contractor shall provide a replacement product of at least equal functionality. Depending upon the type of service/failure, the Contractor shall install all software as specified in the original delivery order and delivery order(s) affecting the failed product(s). The Contractor shall also configure, load appropriate drivers, and make the replacement product(s) ready for use. Once the product(s) is/are ready for use as specified in the appropriate delivery order(s), the product, components, and installed software must operate as designed and intended. The Contractor's technician will not be required to wait for the Government's backup data to be loaded.

If repairs cannot be completed within this period, the Contractor shall replace the product(s) with another product(s) of at least equal processing power, storage capability, peripherals, and all other functionality. The Contractor shall install all software as specified in the affected delivery order(s). The Contractor shall also configure, load appropriate drivers, and make the replacement product(s) ready for use as specified in the delivery order(s). Once the product(s) is/are ready for use as specified in the affected delivery order(s), the product, components, and installed software must operate as designed and intended. The Contractor's technician will not be required to wait for the Government's backup data to be loaded.

In the event that the Government cannot provide a copy of any software package installed on the system via the affected Delivery Order, the Contractor will not be responsible for restoring that specific software package, except in the case of preacceptance. The replacement product(s) shall be installed and made ready for use within 24 work hours of initial CTAR notification. If a product must be replaced, the replacement will not be considered a "loaner," but will become the permanent property of the Government, provided the replacement meets the customers requirements.

"Initial notification" in all cases above shall be the time a CTAR receives the notification which shall be the actual time of customer communication during the prime time period stated in B.12.2. or the start of the next business day when the customer communication is made outside the prime time.

B.12.3. REPETITIVE FAILURE and/or LONG TERM FAILURE

If any item/product fails to perform as designed for more than 20 percent of the workdays in any given calendar month during the warranty period, the Government may, at its option, receive a replacement from the Contractor at the Contractor's expense. Once notified, the Contractor shall have five calendar days to provide the replacement. If the Contractor fails to provide the replacement, the Government reserves the right to retain the services of a third party to repair or replace the item(s)/product(s) to a fully operational mode. This will not, in this circumstance, violate the warranty agreement or waive additional warranty services on this item(s)/product(s) under this contract. All charges associated with this repair (i.e., personnel costs, re-purchase

costs), will be the responsibility of the Contractor, and will be deducted from the Contractor's payment under this contract. The Contractor shall be responsible for the coordination of, and all associated return shipping costs.

B.12.3.1. Replaced Parts

Products repaired or replaced during the warranty period shall have a minimum of 90 calendar days of warranty or the remainder of the original warranty, whichever is greater. All replaced parts shall become the property of the Contractor. This shall not void the original manufacturer's warranty terms and conditions.

B.12.4. THIRD PARTY REPAIR

In the event the product is not returned to operational condition by repair or replacement within the respective time frames stated above (Sections B.12.2.4, B.12.2.5, and B.12.2.6), the Government may, at its discretion, retain the services of a third party to complete the repair or replacement necessary to restore the item/product to a fully operational mode. This will not, in this circumstance, violate the warranty agreement or waive additional warranty services on this product under this contract. All charges associated with this repair (i.e., personnel costs, re-purchase costs), will be the responsibility of the Contractor. These charges will be deducted from the Contractor's payment under this contract. The Contractor shall be responsible for the coordination of, and all associated return shipping costs.

B.12.5. SHIPPING STATUS REPORTING

The Contractor shall provide a shipping status report, on demand with no limitations, for all TDA customers. The Contractor shall provide this report, to the customer, within 12 business hours of receiving the customer request. The customer will make the request for this report either verbally (telephone), by fax, or (if established) by E-mail. The Contractor shall provide the report in one of three ways, based on the customers request: verbally, electronically/E-mail or as a document that can be faxed or mailed. The Government customer shall provide the name of the bureau/agency, order number or collection of order numbers to receive the individual order status report(s) -- each order shall have a unique report number. The status report information shall include, but not be limited to, the following:

- ! Delivery order number if applicable (Purchase Card orders may/may not provide a delivery order number) --If no delivery order number, use the Contractor generated order number
- ! Purchase Card order designation (i.e., "yes," or "no")
- ! Date order received/accepted by Contractor
- ! Total dollar amount of order
- ! Number of sites listed on order
- ! Projected ship date(s) based on contract, or specific order terms, by site
(Date that signifies the complete order has been shipped, by site, shall be used.)
- ! Actual ship date

B.12.6. SERIAL NUMBER REPORT

The Contractor shall provide a serial number report that provides a listing of serial numbers for a given order. The report shall be broken out by site, followed by CLIN(s) for the individual site(s) and the related serial numbers grouped with each respective CLIN. For example, if an order has two sites and three CLINs for the total order: three of one CLIN for site 1 were ordered, and one item each for two separate CLINs for site two was ordered, the report would appear as follows:

Site 1:

CLIN 0001

Serial Number: 2333, 3533, 6221 (in ascending order)

Site 2:

CLIN 0001

Serial Number: 3354

CLIN 0032

Serial Number: 4g35

The Contractor shall provide a serial number report, upon request with no limitations, for all customers. The Contractor shall provide this report, to the customer, within 12 business hours of receiving the customer request. The customer will make the request for this report either verbally (telephone), by fax, or (if established) by E-mail. The Contractor shall provide the report in one of three ways, based on the customers request: verbally, electronically/E-mail or as a document, which can be faxed or mailed. The Government customer shall provide the name of the bureau/agency, order number or collection of order numbers to receive the individual serial number report(s) -- each order shall have a unique report number.

B.12.7. ADDITIONAL WARRANTY CONDITIONS AND EXCLUSIONS

This warranty excludes items not procured under this contract. The Government or a third party may install computer hardware and software, other peripherals, or other software that may be acquired from a third party without voiding the warranty agreements of the contract, provided such devices or peripherals conform to the electrical specifications, and software requirements, of the system and can be connected/installed/loaded through standard expansion slots or peripheral ports.

This warranty excludes repair/replacement of items that fail to perform as designed if such failure was caused by negligent actions on the part of the Government.

B.12.8. WARRANTY COVERAGE FOR USED EQUIPMENT

On-site warranty terms stated in this solicitation (see Section B.12 and its sub-sections) apply to provided used equipment, with the exception of Sections B.12.1. entitled "Coverage Period," and B.12.3.1 entitled "Replaced Parts." In the case of offered used equipment, the text in Section B.12.1 is deleted and the following text is substituted:

The warranty period shall begin on the day after equipment acceptance, of an item/product and extend for a period of two calendar years or a longer period concurrent with the manufacturer's standard warranty. If a CLIN is accepted in month 25 after contract award, warranty service shall be provided on the day after this acceptance, and shall extend for a period of two calendar years into month 49. If the manufacturer's standard warranty exceeds two years, the first two years of warranty service shall be provided in accordance with the requirements set forth in this solicitation, and at the end of the second year, any remaining manufacturer's warranty shall become active. Remaining manufacturer's warranty service provided beginning in month 25 of product ownership shall be provided according to the terms of the original manufacturer's standard warranty.

In the case of provided used equipment, the text in Section B.12.3.1 is deleted and following text is substituted:

Products repaired or replaced during the warranty period shall have a minimum of 90 calendar days or the remainder of the original two year warranty, whichever is greater. All replaced parts shall become the property of the Contractor.

B.13. FEDERAL GOVERNMENT HOLIDAYS

For scheduling purposes, the Federal Government holidays are as follows:

New Year's Day
Martin Luther King Jr.'s Birthday
President's Day
Memorial Day
Independence Day
Labor Day
Columbus Day
Veteran's Day
Thanksgiving Day
Christmas Day

B.14. SOFTWARE UPDATES/UPGRADES

If the respective software manufacturer for any of the software, drivers, and software products provided makes available updates/new releases or upgrades/new versions of their software at no additional cost to previous purchasers of the software, the Contractor shall:

- deliver at no charge the update/new release or upgrade/new version (including the revised documentation and operating instructions) to all customers, under this contract, regardless of user registration, that have acquired the software as of the last day of the contract;
- accomplish these deliveries without direction from the Contracting Officer, or any delivery orders being issued by the Government;

- accomplish these deliveries for all such updates or upgrades made available as of the last day of the contract and throughout the warranty period; and
- provide instructions for Government personnel to install, configure and utilize the software update/release.

These deliveries shall be made by the Contractor, and in accordance with the manufacturer's guidelines, within 30 calendar days after the date the software manufacturer makes them available to the general public. The Contractor shall provide updates equal to the number of affected software packages. The updates shall be delivered directly to the individual site contacts as listed on the original delivery orders affected. The updates shall include the reason for the update, affected delivery order numbers, and installation/configuration instructions as required. The Government will be responsible for installation of the updates.

Software, including drivers, found to contain "bugs" shall be replaced by the Contractor, free of charge, and in accordance with the manufacturer's guidelines, within 30 calendar days of the software "fix" being made available to the general public by the manufacturer. The "fixes" shall be delivered directly to the individual site contacts as listed on the original delivery orders. The "fixes" shall include the reason, affected delivery order numbers, and installation/configuration instructions as required. The Government will be responsible for installation of the "fix" software.

If the manufacturer of the software makes available updates/new releases or upgrades/new versions of their software at an additional cost, the Contractor shall, at the request of the Contracting Officer, submit an Engineering Change Proposal (ECP) per Section C.2.11. If the cost has not increased, the Contractor shall submit a substitution, per Section C.2.9.

B.15. RESERVED

B.16. REPORTS AND ORDER INFORMATION

Specific reports required under this contract (but not limited to) the following:

- Status Report with Performance Measures (SRPM)
- Invoice Report with Performance Measures (IRPM)
- Equipment Failure Report with Performance Measures (EFRPM)
- Items Report
- Additional Report Requirements
- Catalog
- Product Information
- Internet Catalog Sort Feature
- Printed Catalog and Advertising

B.16.1 Contractor Reporting Requirements

The Contractor may elect to provide the reports electronically, in lieu of the hard copy and diskette method. The Contractor must notify the Government Contracting Officer and COTR of this intention, plan of action, and be accessible with current Government computers and software.

The information provided electronically must, at a minimum, meet hard copy reporting requirements and be able to be input in Microsoft Word and/or Microsoft Excel without any conversion necessary, in order to avoid potential data loss and corruption.

All reports shall:

- (a) be due by the 10th of each month, starting on the first month, after the initial delivery order is accepted by the Contractor. Reports with no activity shall be provided and state "no activity".
- (b) provide reports after contract termination, until all outstanding issues are resolved,
- (c) be cumulative providing a minimum of three months activities, based on the Government fiscal year,
- (d) carry forward all outstanding order information, until resolved and/or finalized (all blank required data fields will be considered outstanding),
- (e) carry forward order information for a minimum of one reporting period after completed, and
- (f) reports will be required on a monthly basis, regardless of activity or inactivity.

B.16.2. Specific Report Requirements

Each report shall be separate and not combined with any other report. All data and information provided shall be clear, concise, with appropriate breaks between fields. The reports shall be available to the Administrative Contracting Officer (ACO) and Contracting Officer's Technical Representative (COTR) upon request.

All reports shall:

- 1. be categorized by group - group is defined as the bureau within an agency, and the agency itself becoming its own group;
- 2. listed in numerical order, based on the order number (i.e., delivery order number, purchase card order number (if applicable), Government control number, contractor control number), in descending order;

3. provide both detailed information according to group and then summarize the group information with group sub-totals and report grand totals (The sub-totals and grand totals shall include number of orders received, accepted, dollar value, number of orders shipped within the stated contract period, not shipped within the stated contract period and their dollar values. The orders not shipped within the stated contract period shall be further broken down listing each order by delivery order number, and the reason not shipped); and
4. provide this information in a cumulative format for the reporting period.

B.16.3. REPORTS

The Contractor shall provide the following reports:

B.16.3.1. STATUS REPORT WITH PERFORMANCE MEASURES (SRPM)

The Contractor shall provide a "Status Report. with Performance Measures (SRPM)." This report shall outline any anticipated problems, actual delivery dates, and acceptance dates for all items ordered. The report shall be organized by group and include, but not be limited to, the following:

- ! Delivery order number if applicable (Purchase Card orders may/may not provide a delivery order number) --If no delivery order number, use the Contractor generated order number
- ! Purchase Card order designation (i.e., "yes," or "no")
- ! Date of order
- ! Date order received/accepted by Contractor
- ! Total dollar amount of order
- ! Site(s) to be shipped
- ! Contractor projected ship date, by site
- ! Projected ship date based on contract, or specific order terms, by site
- ! Date order received/accepted, by Contractor
- ! Variance in actual ship date against the projected ship date based on contract, or specific order, terms, by site -- Ship dates exceeding/prior to the contract or order terms shall be noted with a plus (+) or minus (-) symbol next to the number of days. (For example, an order three days late will be listed as 3+, an order shipped 10 days early will be listed as 10-).
- ! Actual ship date, by site -- Only the date that signifies the complete order has been shipped, by site, shall be used.

The report summary shall list the total number of orders:

- ! shipped for the period
- ! shipped within the terms of the contract, or order
- ! shipped beyond the terms of the contract or order (including those not shipped)

B.16.3.2. INVOICE REPORT WITH PERFORMANCE MEASURES (IRPM)

The Contractor shall provide an "Invoice Report with Performance Measures (IRPM)." The report shall include, but not be limited to, the following:

- ! Delivery order number if applicable (Purchase Card orders may/may not provide a delivery order number) --If no delivery order number, use the Contractor generated order number
- ! Order date
- ! Purchase Card order designation (i.e., "yes," or "no")
- ! Invoice amount, total, by order
- ! Invoice date, by order
- ! Packing slip number(s) by site
- ! Actual Delivery Dates, by site
- ! Invoice number(s) by site
- ! Invoice date(s), by site
- ! Invoice amount by site
- ! Invoice paid status, by site (to include amount and date paid)

B.16.3.3. EQUIPMENT FAILURE REPORT WITH PERFORMANCE MEASURES (EFRPM)

The Contractor shall provide an "Equipment Failure Report with Performance Measures (EFRPM)." This report shall include, but not be limited to, the following:

- ! Initial call, date and time
- ! CTA unique control tracking number
- ! Type of call (i.e., product information, pre-delivery failure, support for pre-delivery, delivery, installation, warranty repair/support, software support)
- ! Brief description of failure
- ! Date and time technician dispatched
- ! Date repairs completed
- ! Listing of failed item(s)/product(s) (CLIN and description)
- ! Listing of replaced item(s)/product(s) (CLIN and description)
CLIN if applicable
- ! Number of call-backs by customer to resolve issue
- ! Name of customer placing call, including phone number
- ! Customer Agency/Bureau
- ! Total number of calls placed
- ! Number of calls not resolved

B.16.3.4. ITEMS REPORT

The Contractor shall provide an "Items Report." This report shall provide, but not be limited to, a chronological listing, by CLIN, of all active and inactive products provided by the Contractor. The report shall note inactive CLINs. The purpose of this report is to list each product by CLIN (in ascending order), quantity ordered, quantity shipped to date, quantity expected to be shipped within 30 days, and any known/expected delivery problems with in the next 90 and 180 calendar days breakout. Delivery problems are to be explained in a brief narrative (e.g., to be Manufacturer Discontinued within 90 days need to institute substitution procedures, "software bug" found..explain "bug", etc.).

B.16.3.5. ADDITIONAL REPORT REQUIREMENTS

The Government may have a need for additional information to be added, changed or deleted from existing reports. The Government may also have a need for new reports, or the deletion of existing reports. In addition, the Government may have a need for the reports to be submitted in a form not specified within this section. The Contractor shall modify and add reports as required, provided the data is currently available, at time of request, and shall be provided at no additional cost to the Government. Reports to be modified and/or added are required to be delivered within 30 business days of written Government request date.

B.17. CATALOG

The Contractor shall provide contract product data and information to the Government customer base with both Internet access and through an Electronic Bulletin Board (BB).

Catalog of products -- The catalog shall list only those products that have been accepted by the Government for addition to the contract. The catalog shall be accessible by the Internet and BB. This catalog shall be available 24 hours per day, seven days per week, on both services.

The catalog information/data shall be broken out in its own category (i.e., workstations servers, notebook, RAM, et cetera) by product, and easily recognizable and readable by any Government personnel viewing the catalog.

The catalog shall have an index for easy reference. The information to be made available in the catalog shall be presented in the following order, but not be limited to:

Contract and Order Information -

- (1) contract name and contract number;
- (2) contract start date and term;
- (3) name(s), telephone number(s) and address of Contractor personnel administering the contract;

- (4) name(s), telephone number(s) and address of Government personnel administering the contract;
- (5) internet and bulletin board addresses;
- (6) customer service 800/888 telephone number, with hours of manned operation;
- (7) customer ordering instructions, (to be developed by Contractor and Government);
- (8) contract guidelines; and
- (9) other information deemed revelant by the Government/Contractor.

B.17.1. Product Information -

- (1) product contract order number/Contract Line Item Number (CLIN);
- (2) general product description;
- (3) contract price(s) for each contract period;
- (4) manufacturer;
- (5) make and model number;
- (6) warranty period (i.e., 1 year, 3 years, lifetime), including contract warranty period, and manufacturer warranty period and conditions (i.e., manufacturer warranty example -- 5 year warranty, parts only, ship to manufacturer for repair/replacement);
- (7) detailed product breakdown, including all components, cables, brackets, software, drivers, supplies and documentation to be provided with the product;
- (8) date product available for ordering;
- (9) related products (If the product listed is a workstation, list RAM upgrade CLINs and other possible expansion components. It is not necessary to list monitors, hard disk drives and software); and
- (10) other information/data at discretion of the Contractor and Government.

Information/data provided by the Government will be in a general/generic word processor and/or spreadsheet/ASCII format, provided to the Contractor either electronically/e-mail or on 3.5" diskette. The Contractor shall be responsible for integration and inclusion of the Government provided information/data in the catalog. The Contractor shall be responsible to update all product information and pricing, upon notification from the Contracting Officer, after the product has been accepted for addition to the contract.

The Contractor shall update the Internet and electronic bulletin board catalogs within five (5) business days of signing the contract and subsequent modifications/amendments.

B.17.2. Internet Catalog Sort Feature

The Internet catalog shall have an additional feature. The Contractor shall provide an automated search and retrieval mechanism. The viewer can sort by, at a minimum, category and component (i.e., CPU speed, hard disk drive, printers, modems, manufacturer) for all products offered. Additional search categories shall include, but not be limited to, "acceptance," "warranty," and "delivery terms."

B.17.3. Printed Catalog and Advertising

The Contractor, at their discretion, may provide catalog information in other ways including but not limited to, hard-copy documentation, pamphlets, and advertising.

B.18. PROMOTING THE CONTRACT

The Contractor shall promote this contract to all Treasury users, and other eligible users during the life of the contract. This should include, but not be limited to, the utilization of contractor marketing resources, use of the Internet, mail lists and Information Technology (IT) Exhibitions.” The Contractor’s goals shall be to:

- a. make customers aware of this procurement vehicle,
- b. make customers aware of available products and services,
- c. make customers aware of subcontractor(s)’ products and services, and
- d. assist customers in creating timely and accurate purchases.

B.19. ELECTRONIC MAIL

The Contractor may provide an electronic mail information program by contacting the individual customers. This access shall be granted only with their express, written/e-mail consent. In addition, the Contractor shall provide and institute a prompt method for the customer to terminate their e-mail access, which can be written/e-mailed. The removal of a customer from the e-mail system shall be completed within 16 work hours of notification by the customer. If this service is instituted by the Contractor, it shall be provided at no cost to the Government. The Government shall also be able to utilize the e-mail system for sending and receiving messages to customers and Contractor personnel.

B.20. SERIAL NUMBERS

All hardware at the CLIN level, except internal boards and memory, shall contain an externally visible, permanently affixed, serial number and manufacturer's name.

B.21. RESERVED**B.22. RESERVED****B.23. ENERGY-EFFICIENT MICROCOMPUTERS, MONITORS, AND PRINTERS**

In complying with Executive Order #12845 (April 21, 1993), the Contractor shall provide microcomputers, monitors, and printers, equipped with energy efficient low power standby features in accordance with the EPA Energy Star computer's program. Such features shall be activated when the equipment is shipped and shall be capable of entering and recovering from low power state unless equipment meets Energy Star Efficiency.

B.23.1. OVERALL REQUIREMENTS

In accordance with the Executive Order, items/products supplied on this contract shall meet the energy-efficiency specifications stated.

(a) The monitors, microcomputers and printers shall comply with these specifications through an OEM's designed, integrated, and manufactured implementation.

(b) Any power consumption of the surge suppressor does not apply to any of the mandatory specifications for energy-efficiency.

(c) proposed microcomputer system(s) and all printer(s) shall be equipped with a low-power standby feature unless the item(s) proposed meets the power consumption requirements at all times (see tables presented in Section B.23.2.). If equipped with a low-power standby feature, the item shall be shipped to the Government with this feature fully-enabled and have the capability of entering and fully-recovering from the low-power standby mode.

(d) Provided microcomputer system(s) shall have equivalent functionality to similar non-power managed systems. They shall, at a minimum, include the ability to run the drivers and software provided in this contract, both before and after recovery from a low-power state including retention of files opened before the power management feature was activated.

(e) Energy Star compliance for workstations will apply to a basic system configuration as prescribed by the typical Treasury user (as documented in Treasury bureau requirements inputs). This approach is based on guidance from GSA document KAP-94-4-1 (July 1994) entitled "Energy-Efficient Microcomputers: Guidelines on Acquisition, Management, and Use". This basic system configuration includes the features stated in the CLIN description, plus (at a minimum) one Small-Capacity Hard Drive. No additional/optional upgrades, additional RAM, modems, or use of network interface cards is included for the purposes of meeting the energy-efficiency requirement.

B.23.2. ENERGY-EFFICIENCY SPECIFICATIONS

EQUIPMENT	Default Time to Low-Power State (Minutes)	Maximum Power Consumption in Low-Power State (watts)
Monitor	User Selectable	30
Personal Computer*	User Selectable	30

Note: If the monitor is included in the computer casing and is not powered directly from a wall outlet, the system may be qualified at 60 watts.

* - Shall include a wired, fully assembled computer that meets or exceeds the specifications for the microcomputer systems specified in Section B.9.

Printer Speed (Pages per Minute)	Default Time to Low-Power State (Minutes)	Maximum Power Consumption in Low-Power State (watts)
1-7	15	30
8-14	30	30
15+ and color lasers	60	45

B.24. APPLICABLE DOCUMENTS

The Contractor-provided items/products shall meet the standards and certifications listed within Section B. The standards referenced in this Statement of Work may be obtained from the applicable documents listed below. In the event of conflict between these documents and the contents of the rest of this technical specification, these documents shall govern. The below listed documents are to ensure the Contractor's compliance with applicable standards.

Federal Information Processing Standards Publication (FIPS PUB). Copies of the FIPS PUBS may be obtained from:

U. S. Department of Commerce
National Technical Information Service
5285 Port Royal Road
Springfield, VA 22161
Phone: (703) 487-4650

- FIPS PUB 1-2, Code for Information Interchange, Its Representations, Subsets and Extensions
- FIPS PUB 11-3, Dictionary for Information Systems

- FIPS PUB 86, Additional Controls for use with ASCII
- FIPS PUB 146-1, Government Open Systems Interconnection Profile (GOSIP)
- FIPS PUB 151-2 POSIX, Portable Operating Systems Interface for Computer Environments
- FIPS PUB 158-1, the User Interface Component of the Application Portability Profile
- FIPS PUB 189, Portable Operation System Interface (POSIX) - Part 2: Shell and Utilities

C.1. CONTRACT TERMS AND CONDITIONS -- COMMERCIAL ITEMS FAR 52.212-4 (MAY 1997)

(a) Inspection/Acceptance. The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. The Government must exercise its postacceptance rights--

- (1) Within a reasonable time after the defect was discovered or should have been discovered; and
- (2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

(b) Assignment. The Contractor or its assignee's rights to be paid amounts due as a result of performance of this contract, may be assigned to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C. 3727).

(c) Changes. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.

(d) Disputes. This contract is subject to the Contract Disputes Act of 1978, as amended (41 U.S.C. 601-613). Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.

(e) Definitions. The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.

(f) Excusable delays. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(g) Invoice. The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized,) to the address designated in the contract to receive invoices. An invoice must include-

- (1) Name and address of the Contractor;
- (2) Invoice date;
- (3) Contract number, contract line item number and, if applicable, the order number;
- (4) Description, quantity, unit of measure, unit price and extended price of the items delivered;
- (5) Shipping number and date of shipment including the bill of lading number and weight of shipment if shipped on Government bill of lading;
- (6) Terms of any prompt payment discount offered;
- (7) Name and address of official to whom payment is to be sent; and
- (8) Name, title, and phone number of person to be notified in event of defective invoice.

Invoices will be handled in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) Circular A-125, Prompt Payment. Contractors are encouraged to assign an identification number to each invoice.

(h) Patent indemnity. The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe, any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.

(i) Payment. Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and Office of Management and Budget (OMB) Circular A-125 Prompt Payment. Unless otherwise provided by an addendum to this contract, the Government shall make payment in accordance with the clause at FAR 52.232-33, Mandatory Information for Electronic Funds Transfer Payment, which is incorporated herein by reference. In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.

(j) Risk of loss. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:

- (1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or
- (2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.

(k) Taxes. The contract price includes all applicable Federal, State, and local taxes and duties.

(l) Termination for the Government's convenience. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

(m) Termination for cause. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(n) Title. Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.

(o) Warranty. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(p) Limitation of liability. Except as otherwise provided by an express or implied warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

(q) Other compliances. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.

(r) Compliance with laws unique to Government contracts. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C 327, et seq., Contract Work Hours and Safety Standards Act; 41 U.S.C. 51-58, Anti-Kickback Act of 1986; 41 U.S.C. 251 related to whistle blower protections; and 49 U.S.C 40118, Fly American.

(s) Order of precedence. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:

- (1) The schedule of supplies/services.
- (2) The Assignments, Disputes, Payments, Invoice, Other Compliances, and Compliance with Laws Unique to Government Contracts paragraphs of this clause.
- (3) The clause at 52.212-5.
- (4) Addenda to this solicitation or contract, including any license agreements for computer software.
- (5) Solicitation provisions if this is a solicitation.
- (6) Other paragraphs of this clause.
- (7) The Standard Form 1449.
- (8) Other documents, exhibits, and attachments.
- (9) The specification.

(End of clause)

C.2 ADDENDUM TO FAR 52.212-4**C.2.1. ACCEPTANCE OF DELIVERED GOODS**

A statement substantially as follows shall be placed by the Contractor on each first page of the Contractor's invoices:

INSPECTION, ACCEPTANCE, AND RECEIVING CERTIFICATION (TAPR 1046.673)

The listed items have been: ___ received, ___ inspected, ___ accepted by me or under my supervision and they conform to contract requirements, except as noted below or on attached documents.

Date

Signature and typed name of
authorized Government representative

This certification will be signed by the Contracting Officer's Technical Representative (COTR) or an authorized Government representative upon acceptance of the delivered goods. The contract and all order files shall contain a copy of the above signed certification. Acceptance or rejection of a complete delivery to any one site shall be within fifteen (15) calendar days of the date of receipt of the complete delivery by the Government.

C.2.2. AUTHORITY - CONTRACTING OFFICER, CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE AND CONTRACTOR'S PROJECT MANAGER**C.2.2.1. Administrative Contracting Officer**

The Contracting Officer for administration of this contract is:

(TO BE NAMED AFTER CONTRACT AWARD)

The telephone number for the Contracting Officer is:

(TO BE PROVIDED AFTER CONTRACT AWARD).

The Contracting Officer, in accordance with Subpart 1.6 of the Federal Acquisition Regulation, is the only person authorized to make or approve any changes in any of the requirements of this contract, and notwithstanding any clauses contained elsewhere in this contract, the said authority remains solely with the Contracting Officer. In the event the Contractor makes any changes at the direction of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any increase in cost incurred as a result thereof.

The Contracting Officer for individual orders will be noted on the orders.

C.2.2.2. Contracting Officer's Technical Representative

The Contracting Officer's Technical Representative (COTR) for this contract is:

(TO BE NAMED AT TIME OF CONTRACT AWARD).

The telephone number for the COTR is:

(TO BE PROVIDED AT TIME OF AWARD).

The COTR will represent the Contracting Officer in the administration of technical details within the scope of this contract. The COTR is also responsible for the final inspection and acceptance of all reports, and such other responsibilities as may be specified in the contract. The COTR is not otherwise authorized to make any representations or commitments of any kind on behalf of the Contracting Officer or the Government.

The COTR does not have authority to alter the Contractor's obligations or to change the contract specifications, price, terms or conditions. If, as a result of technical discussions, it is desirable to modify contract obligations or the statement of work, changes will be issued in writing and signed by the Contracting Officer.

The COTR assignment for this contract may be changed at any time by the Government without prior notice to the Contractor. The Contractor will be notified of the change.

C.2.2.3. Project Manager

The Contractor's designated Project Manager for this contract is:

(TO BE NAMED BY CONTRACTOR)

The telephone number for the Project Manager is: _____.

The Contractor shall provide a Project Manager for this contract who shall have the authority to make any no-cost contract, technical, hiring and dismissal decisions, or special arrangements regarding this contract. The Project Manager shall be responsible for the overall management and coordination of this contract and shall act as the central point of contact with the Government. The Project Manager shall have full authority to act for the Contractor in the performance of the required services. The Project Manager, or a designated representative, shall meet with the COTR to discuss problem areas as they occur. The Project Manager, or designated representative shall respond within four work hours after notification of the existence of a problem. The Project Manager shall be able to fluently read, write, and speak the English language.

C.2.3. CONTRACT ADMINISTRATION

Contract supervision is an essential phase of contract administration. To automate this task, the IRS is utilizing an automated ordering, tracking and reporting program, named Integrated Procurement System (IPS). The IPS system will be used for this contract as a means to order a fixed price product or service from this contract. This will allow the IRS to chronologically track orders from initial preparation of a delivery order through the delivery phase and ending with payment of the invoice. It is envisioned that Treasury and all its bureaus will have access to IPS to process orders against this contract. In addition, Treasury and its bureaus will be able to place orders via Government Purchase and TDA Purchase Cards.

C.2.4. DELIVERY ORDER/PURCHASE CARD ORDER PROCEDURES

All items to be furnished under this contract shall be ordered by the issuance of Delivery Orders or Purchase Card orders in accordance with FAR 52.216-18, Section C.4.2.1. Also, refer to Section C.2.8, Government Purchase Card.

The Government reserves the right to issue delivery orders from various locations. Each delivery order will contain the following information:

- (a) The contract number, the delivery order number, and any other control numbers established by the ordering activity.
- (b) Contractor identification including the Contractor's name, address and any other applicable information/numbers.
- (c) Ordering Office identification, including the Accounting Office address and any other applicable information.
- (d) Items to be acquired.
- (e) Delivery/Period of Performance requirements.
- (f) Payment Office Identification and any prompt payment discount information.
- (g) Accounting and appropriation data.
- (h) Any special clauses or procedures required by the procuring activity, such as: delivery instructions to specific rooms within a building.
- (i) The point of contact by name and telephone number.
- (j) Place(s) of delivery with complete addresses.

Each ordering office is authorized to terminate individual delivery orders for cause in accordance with FAR Clause 52.212-4 entitled "Contract Terms and Conditions -- Commercial Items", paragraph (m) Termination for cause as referenced in Section C.1.

C.2.5. INVOICES

(a) Only one invoice shall be submitted for all items required under a delivery order. Invoices shall not be submitted for multiple delivery orders. Invoices received citing more than one delivery order number may be returned unpaid.

(b) Invoices shall be submitted in an original and two (2) copies to the Government office designated on the delivery order to receive invoices. Additional copies of the invoice, clearly marked as "informational" shall be submitted to the COTR, Contract Administrator, and the ordering office, designated on the delivery order.

(c) To constitute a proper invoice, the invoice must include the following information and/or attached documentation:

- (1) Name of the business concern and invoice date.
- (2) Contract number and delivery order number, or other authorization for delivery of property or performance of services.
- (3) Description, CLIN number, price, and quantity of property and services actually delivered or rendered.
- (4) Shipping and payment terms.
- (5) Name (where practicable), title, phone number, and complete mailing address of responsible official to whom payment is to be sent.

(d) The Contracting Officer may request and the Contractor shall furnish any other supporting documents deemed necessary by the Contracting Officer to complete processing of any vouchers.

(e) The Contractor shall designate a financial institute for receipt of electronic transfer of funds in accordance with the requirements of FAR Clause 52.232-33 "Mandatory Information for Electronic Funds Transfer Payment".

(f) Payments under Delivery Orders fulfilling the needs of organizations outside of IRS will be made by the agency receiving the services.

C.2.6. CONTRACT CORRESPONDENCE

Notwithstanding the Contractor's responsibility for total management during the performance of this contract, the administration of the contract will require maximum coordination between the Government and the Contractor. To promote timely and effective administration, all correspondence pertaining to contractual or administrative matters under the contract shall be addressed to the assigned Administrative Contracting Officer.

C.2.7. RESERVED**C.2.8. GOVERNMENT PURCHASE CARD**

All ordering offices may use a Government issued Purchase Card as an optional method of ordering and paying for authorized U.S. Government purchases.

The Purchase Card is specially designed for Government use. The authorization limit (for the Purchase Cards) is specific (i.e., only for an identified contract, monthly limitations, categories of items, etc.) The Purchase Card will be used only for official Government purchases in accordance with the terms and conditions of this contract, the simplified acquisition limitation as designated in the Federal Acquisition Regulation (FAR) Part 13 in effect on the date the order is placed.

The Contractor shall accept orders under the contract made by use of an authorized Purchase Card upon implementation of additional procedures by the Government's Administrative Contracting Officer.

The option to order through the use of the Purchase Card will be in addition to orders placed through IPS. The Government reserves the right to expand the use of the Purchase Card to more users or terminate its use at any time.

C.2.9. EQUIPMENT AND SOFTWARE MODIFICATIONS/SUBSTITUTIONS

If, during the life of this contract, the original equipment manufacturer (OEM) intends to discontinue the manufacturing of any CLIN product or component/subcomponent of a CLIN product identified in the contract, the Contractor shall immediately notify the Administrative Contracting Officer (ACO) in writing. This notification shall provide a complete description, including technical literature, of the substitute CLIN product or component/ subcomponent of a CLIN product. The Contractor shall provide a product comparison in column form listing features of product being discontinued, comparing the product that will be used as the substitute. This comparison shall be based on the contract requirements and any subsequent product enhancements exceeding the original requirements. Any proposed price revision for the CLIN product shall also be provided along with all necessary supporting data. Each proposal shall have a unique proposal number, starting with the letter "S" (for substitution) followed by a number, starting with the number one (1) and continue in ascending order (i.e., Contractor's name (acronym), Proposal S-1, Proposal S-2, Proposal S-3, et cetera.) The Government will notify the Contractor of its decision within 30 calendar days after receipt of all required information on the substitution.

The Government reserves the right to require a self certification matrix and/or operational capability demonstration on any proposed substitute item(s) at no expense to the Government to verify applicability of substitute equipment to the mandatory specifications herein.

If the proposed replacement item(s) is determined by the Government to meet the mandatory requirements of the contract, and is otherwise acceptable to the Government, a contract modification will be issued to set forth the established prices for the acquisition of substitute CLIN product(s), in lieu of the discontinued item(s). The Government may order substitute CLIN product(s) from the modified schedule which shall not be greater than the corresponding prices for the discontinued CLIN product(s) set forth in the contract.

The substitute item shall perform at a standard that is equivalent to, or exceeds, all performance capabilities, functionality, and compatibility of the discontinued CLIN product or component/subcomponent of a CLIN product. The Contractor may substitute components/subcomponents of a CLIN product for reasons other than discontinuation as long as performance capabilities are not reduced, and functionality and compatibility are not affected. Performance, functionality, and compatibility features provided by the CLIN product to be replaced, including those which exceed the contract solicitation specifications, shall continue to be maintained or exceeded by the substitute CLIN product. Procedures for the Contractor's notification of such substitutions shall be agreed to after contract award.

The contract modification shall be executed by both parties prior to delivery of the proposed replacement items. In no event shall product discontinuance be construed to waive the contract's delivery schedule and performance requirements set forth under this contract.

C.2.10. PRICE REDUCTION

In the event that the Contractor makes a sale to the U.S. Government or to the general public that is lower than the price under this contract, the Contractor shall notify the Government within 10 calendar days from the date of such sale. This applies to the Contractor's sales of end-products that are identical to those supplied at the Contract Line Item Number (CLIN)-level in this contract. This immediate notice shall be by letter to the Administrative Contracting Officer, and it shall include a description of the end-product, the sales price, date of the sale, and the CLIN to receive a reduction in price under this contract. A modification will be issued by the Administrative Contracting Officer (ACO) to effect the price change(s). In addition, the Contractor may offer price reductions at any time, independent of sales outside this contract, by providing written notice to the Administrative Contracting Officer with the offer of a specific price and the CLIN to which it applies. All price reductions under this contract shall apply to orders made as of the date of a signed modification to this contract.

C.2.11. ENGINEERING CHANGES

After contract award, the Government may solicit, and the Contractor is encouraged to propose independently, enhancements to the hardware, software, services, or other requirements of the contract. These enhancements may be proposed to save money, to improve performance, to save energy or for any other purpose which presents an advantage to the Government. As part of the proposed changes, the Contractor shall submit a price proposal to the Contracting Officer for evaluation. Those proposed enhancements that are acceptable to the Government will be processed as modifications to the contract. Each proposal shall have a unique proposal number, starting with the number one (1) and continue in ascending order (i.e., Contractor's name (acronym), TDA-3, proposal 1, TDA-3, proposal 2, TDA-3, proposal 3, et cetera).

(a) At a minimum, the following information shall be submitted by the Contractor with each Engineering Change proposal:

1. Provide the name, Treasury bureau, department and telephone number of the Government contact requesting the product addition.
2. Include the estimated quantity to be purchased by the customer requesting the product.
3. Include sufficient technical literature to support the requirements for the product being proposed for addition to the contract.
4. A description of the difference between the existing contract requirement and the proposed change, and the comparative advantages and disadvantages of each;
5. An itemized list of contract requirements which must be changed if the proposal is adopted, and the proposed revisions to the contract for each such change (with associated technical data);
6. An estimate of the changes in performance and cost, if any, that will result from adoption of the proposal;
7. An evaluation of the effects that the proposed changes would have on collateral costs to the Government, such as Government-furnished property costs, costs of related items, and costs of maintenance, operation and conversion (including Government premises property), if any;
8. A statement of the time by which the contract modification adopting the proposal must be issued so as to obtain the maximum benefits of the changes during the remainder of this contract, including supporting rationale;
9. An analysis of the effect on the contract completion time or delivery schedule, if any; and
10. A certification that any new items introduced as a result of the enhancements are compatible with other items on the contract or with interface requirements specified in the contract.

(b) Enhancements proposed under this provision must meet the following criteria:

1. The enhancement must offer at least equivalent performance at the same or lower life cycle cost to the Government with no impact on the terms and conditions of the contract;
2. The new item(s) must be compatible with other equipment, firmware or software on the contract;

3. The negotiated price of the new technology will not exceed a price that offers the same relationship to the catalog price of the new product that the originally offered price had to the catalog price of the originally offered CLIN end product; and
4. Any changes to deliverable documentation necessary as a result of the enhancement will be incorporated at no additional cost to the Government.

(c) The Government will not be liable for proposal preparation cost or any delay in acting upon any proposal submitted pursuant to this provision. The Contractor has the right to withdraw, in whole or in part, any proposal not accepted by the Government within the period specified in the proposal. The decision of the Contracting Officer as to the acceptance of any such proposal under this contract is final and not subject to the "Disputes" clause of this contract.

(d) The Contracting Officer may accept any proposal submitted pursuant to this provision by giving the Contractor written notice thereof.

(e) If a proposal submitted pursuant to this provision is accepted and applied to this contract, the resulting contract modification shall cite the "Changes" clause as the authority under which the changes are being made.

(f) Changes which do not affect the form, fit or function of contractually specified items do not fall under the purview of this provision.

C.2.12. DISCLOSURE OF "OFFICIAL USE ONLY" INFORMATION SAFEGUARDS (IRSAP 1052.224-70(d)) (DEC 1988)

Any Treasury Department information available, which is marked "Official Use Only", shall be used only for the purpose of carrying out the provisions of this contract and shall not be divulged or made known in any manner to any person except as may be necessary in the performance of the contract. Disclosure to anyone other than an officer or employee of the Contractor shall require prior written approval of the IRS. Requests to make such disclosure shall be addressed to the IRS Contracting Officer.

C.2.13. DISCLOSURE OF INFORMATION--CRIMINAL/CIVIL SANCTIONS (IRSAP 1052.224-71(a)) (DEC 1988)

(1) Each officer or employee of any person to whom returns or return information is or may be disclosed shall be notified in writing by such person that returns or return information disclosed to such officer or employee can be used only for a purpose, and to the extent authorized herein, and that further disclosure of any such returns or return information for a purpose or to an extent unauthorized herein constitutes a felony punishable upon conviction by a fine of as much as \$5,000 or imprisonment for as long as five years, or both, together with the costs of prosecution. Such person shall also notify each officer and employee that any such unauthorized future disclosure of returns or return information may also result in an award not less than \$1,000 with

respect to each instance of unauthorized disclosure. These penalties are prescribed by IRC Section 7213 and 7431 and set forth at 26 CFR 301.6103(n).

(2) Additionally, it is incumbent upon the Contractor to inform its officers and employees of the penalties for improper disclosure imposed by the Privacy Act of 1974, 5 U.S.C. 552a. Specifically, 5 U.S.C. 552(I)(1), which is made applicable to Contractors by 5 U.S.C. 552a(m)(1), provides that any officer or employee of a Contractor, who by virtue of his/her employment or official position, has possession of or access to agency records which contain individually identifiable information, the disclosure of which is prohibited by the Privacy Act or regulations established thereunder, and who knowing that disclosure of the specific material is so prohibited, willfully discloses the material in any manner to any person or agency not entitled to receive it, shall be guilty of a misdemeanor and fined not more than \$5,000.

C.2.14. DISCLOSURE OF INFORMATION--OFFICIAL USE ONLY (IRSAP 1052.224-71(b)) (DEC 1988)

Each officer or employee of the Contractor to whom "Official Use Only" information may be made available or disclosed shall be notified in writing by the Contractor that "Office Use Only" information disclosed to such officer or employee can be used only for a purpose and to the extent authorized herein, and that further disclosure of any such "Official Use Only" information, by any means, for a purpose or to an extent unauthorized herein, shall subject the offender to criminal sanctions imposed by 18 U.S.C. 641.

C.2.15. DISCLOSURE OF INFORMATION--INSPECTION (IRSAP 1052.224-72) (DEC 1988)

The Internal Revenue Service shall have the right to send its officers and employees into the offices and plants of the Contractor for inspection of the facilities and operations provided for the performance of any work under this contract. On the basis of such inspection, the Contracting Officer may require specific measures in cases where the Contractor is found to be noncompliant with contract safeguards.

C.2.16. PUBLIC RELEASE OF INFORMATION

The Contractor shall obtain the written permission of the Contracting Officer before releasing or using any information regarding work on this contract, or on any order issued under this contract, for any purpose. Information including, but not limited to, advertisements, unclassified speeches, articles, press releases, presentations, displays or demonstrations developed or proposed for release to the public must be submitted in their entirety to the Contracting Officer. The Contractor shall request, in writing, permission to release information describing the scope of the information to be released and the purpose for its release. This clause does not affect the Contractor's rights with regard to patents, which are governed by the patent clause of this contract.

**C.2.17. MINIMUM INFORMATION TECHNOLOGY (IT) SECURITY
REQUIREMENTS FOR CONTRACTOR PERSONNEL**

The Contractor personnel involved in conducting warranty service shall be designated as occupying non critical-sensitive positions similar to comparable positions within the Government. Position risk points assigned to the positions, according to the Office of Personnel Management guidelines, require the completion of a Minimum Background Investigation (MBI) covering the last five (5) year period. If Contractor personnel are unable to obtain the required MBI, the affected individual(s) will be subject to removal under this contract, at the discretion of the Government. (Reference Section D.3)

The Contractor recognizes and accepts the requirements of the Office of Management and Budget (OMB) Circular A-130 for the Government to exercise security measures of IT resources, computer systems, and access to data and facilities.

The Contractor accepts the responsibility to provide the Contracting Officer with the names of the employees who will provide support under this contract. The Contractor shall provide to the Contracting Officer, within ten (10) calendar days of contract award, completed investigation data forms for each employee providing support under this contract.

For Contractor personnel who are in possession of a security clearance granted by the Defense Industrial Security Office (DISCO) within the last five (5) years, the Contractor shall furnish the appropriate documentation to the Contracting Officer within ten (10) calendar days of contract award. Evidence of individual clearances granted by DISCO will be accepted in lieu of the required background investigation.

The Contractor accepts the cost of the MBI conducted by the Government, in the amount of \$300.00 per investigation for each Contractor employee providing support under this contract. This unit cost will be billed to the Contractor after each MBI is completed.

However, if the employee has been granted a DISCO clearance then the amount of \$20.00 for a finger print check, will be billed to the Contractor. The finger print checks may be made by a local police department, at the Contractor's discretion, in which case the unit charge may be other than \$20.00, and payment will be made to the local government.

**C.3 CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT
STATUTES OR EXECUTIVE ORDERS -- COMMERCIAL ITEMS, FAR 52.212-5
(AUG 1996)**

(a) The Contractor agrees to comply with the following FAR clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

- (1) 52.222-3, Convict Labor (E.O. 11755); and
- (2) 52.233-3, Protest After Award (31 U.S.C 3553).

(b) The Contractor agrees to comply with the FAR clauses in this paragraph (b) which the contracting officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components:

(Contracting Officer shall check as appropriate.)

☒ (1) 52.203-6, Restrictions on Subcontractor Sales to the Government, with Alternate I (41 U.S.C. 253g and 10 U.S.C. 2402).

☐ (2) 52.203-10, Price or Fee Adjustment for Illegal or Improper Activity (41 U.S.C. 423).

☒ (3) 52.219-8, Utilization of Small Business Concerns and Small Disadvantaged Business Concerns (15 U.S.C. 637 (d)(2) and (3));

☒ (4) 52.219-9, Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan (15 U.S.C. 637 (d)(4));

☒ (5) 52.219-14, Limitation on Subcontracting (15 U.S.C. 637(a)(14)).

☒ (6) 52.222-26, Equal Opportunity (E.O. 11246).

☒ (7) 52.222-35, Affirmative Action for Special Disabled and Vietnam Era Veterans (38 U.S.C. 4212).

☒ (8) 52.222-36, Affirmative Action for Handicapped Workers (29 U.S.C. 793).

☒ (9) 52.222-37, Employment Reports on Special Disabled Veterans and Veterans of the Vietnam Era (38 U.S.C. 4212).

☒ (10) 52.225-3, Buy American Act-Supplies (41 U.S.C. 10).

☒ (11) 52.225-9, Buy American Act-Trade Agreements Act-Balance of Payments Program (41 U.S.C. 10, 19 U.S.C. 2501-2582).

____(12) Reserved.

____(13) 52.225-18, European Union Sanction for End Products (E.O. 12849).

____(14) 52.225-19, European Union Sanction for Services (E.O. 12849).

__X__(15)(i) 52.225-21, Buy American Act-North American Free Trade Agreement
Implementation Act-Balance of Payments Program (41 U.S.C 10, Pub. L.
103-187).

____ (ii) Alternate I of 52.225-21.

__X__(16) 52.239-1, Privacy or Security Safeguards (5 U.S.C. 552a).

____(17) 52.247-64, Preference for Privately Owned U.S.- Flag Commercial Vessels
(46 U.S.C. 1241).

(c) The Contractor agrees to comply with the FAR clauses in this paragraph (c), applicable to commercial services, which the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items or components:

(Contracting Officer check as appropriate.)

____(1) 52.222-41, Service Contract Act of 1965, As amended (41 U.S.C. 351, et seq.).

____(2) 52.222-42, Statement of Equivalent Rates for Federal Hires (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

____(3) 52.222-43, Fair Labor Standards Act and Service Contract Act-Price Adjustment
(Multiple Year and Option Contracts) (29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

____(4) 52.222-44, Fair Labor Standards Act and Service Contract Act-Price Adjustment
(29 U.S.C. 206 and 41 U.S.C. 351, et seq.).

____(5) 52.222-47, SCA Minimum Wages and Fringe Benefits Applicable to Successor
Contract Pursuant to Predecessor Contractor Collective Bargaining Agreement
(CBA) (41 U.S.C. 351, et seq.).

(d) Comptroller General Examination of Record. The Contractor agrees to comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records--Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), or (d) of this clause, the Contractor is not required to include any FAR clause, other than those listed below (and as may be required by an addenda to this paragraph to establish the reasonableness of prices under Part 15), in a subcontract for commercial items or commercial components--

- (1) 52.222-26, Equal Opportunity (E.O. 11246);
- (2) 52.222-35, Affirmative Action for Special Disabled and Vietnam Era Veterans (38 U.S.C. 2012(a));
- (3) 52.222-36, Affirmative Action for Handicapped Workers (29 U.S.C. 793); and
- (4) 52.247-64, Preference for Privately-Owned U.S.-Flagged Commercial Vessels (46 U.S.C. 1241) (flow down not required for subcontracts awarded beginning May 1, 1996).

C.4. ADDENDUM 1**C.4.1. FAR CLAUSES INCORPORATED BY REFERENCE****52.252-2 CLAUSES INCORPORATED BY REFERENCE (JUN 1988)**

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available.

FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) CLAUSES INCORPORATED BY REFERENCE

NUMBER	TITLE	DATE
52.203-3	GRATUITIES	APR 1984
52.203-12	LIMITATION ON PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS	JUN 1997
52.204-4	PRINTING/COPYING DOUBLE-SIDED ON RECYCLED PAPER	JUN 1996
52.209-6	PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT	JUL 1995
52.219-7	NOTICE OF PARTIAL SMALL BUSINESS SET-ASIDE	JUL 1996
52.219-16	LIQUIDATED DAMAGES-- SUBCONTRACTING PLAN	OCT 1995
52.222-28	EQUAL OPPORTUNITY PREAWARD CLEARANCE OF SUBCONTRACTS	APR 1984
52.225-10	DUTY-FREE ENTRY	APR 1984
52.225-11	RESTRICTIONS ON CERTAIN FOREIGN PURCHASES	OCT 1996
52.227-1	AUTHORIZATION AND CONSENT	JUL 1995
52.227-2	NOTICE AND ASSISTANCE REGARDING PATENT AND COPYRIGHT INFRINGEMENT	AUG 1996
52.227-3	PATENT INDEMNITY	APR 1984
52.227-14	RIGHTS IN DATA - GENERAL	JUN 1987
52.227-14	RIGHTS IN DATA - GENERAL ALTERNATE II	JUN 1987
52.227-14	RIGHTS IN DATA - GENERAL ALTERNATE III	JUN 1987

52.227-19	COMMERCIAL COMPUTER SOFTWARE- RESTRICTED RIGHTS	JUN 1987
52.228-5	INSURANCE - WORK ON A GOVERNMENT INSTALLATION	JAN 1997
52.229-3	FEDERAL, STATE, AND LOCAL TAXES	JAN 1991
52.229-5	TAXES - CONTRACTS PERFORMED IN U.S. POSSESSIONS OR PUERTO RICO	APR 1984
52.232-1	PAYMENTS	APR 1984
52.232-8	DISCOUNTS FOR PROMPT PAYMENT	MAY 1997
52.232-11	EXTRAS	APR 1984
52.232-17	INTEREST	JUN 1996
52.232-23	ASSIGNMENT OF CLAIMS	JAN 1986
52.232-25	PROMPT PAYMENT	JUN 1997
52.232-33	MANDATORY INFORMATION FOR ELECTRONIC FUNDS TRANSFER PAYMENT	AUG 1996
52.237-2	PROTECTION OF GOVERNMENT BUILDINGS, EQUIPMENT, AND VEGETATION	APR 1984
52.242-13	BANKRUPTCY	JUL 1995
52.243-1	CHANGES - FIXED-PRICE	AUG 1987
52.243-7	NOTIFICATION OF CHANGES	APR 1984
52.244-1	SUBCONTRACTS (FIXED-PRICE CONTRACTS)	FEB 1995
52.245-1	PROPERTY RECORDS	APR 1984
52.245-2	GOVERNMENT PROPERTY (FIXED-PRICE CONTRACTS)	DEC 1989
52.247-35	F.O.B. DESTINATION, WITHIN CONSIGNEE'S PREMISES	APR 1984
52.247-55	F.O.B. POINT FOR DELIVERY OF GOVERNMENT-FURNISHED PROPERTY	APR 1984
52.253-1	COMPUTER GENERATED FORMS	JAN 1991

C.4.2. APPLICABLE FAR CLAUSES IN FULL TEXT**C.4.2.1. ORDERING - FAR 52.216-18 (OCT 1995)**

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or task orders by the individual(s) or activities designated in the Schedule. Such orders may be issued from the effective date of contract award through the last day of the contract period.

(b) All delivery orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods only if authorized in the Schedule.

C.4.2.2. ORDER LIMITATIONS - FAR 52.216-19 (OCT 1995)

(a) Minimum order. When the Government requires supplies or services covered by this contract for each delivery order, in a quantity of less than one CLIN of the services or supplies set forth in Section B, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor --

(1) Any single order or series of orders under this contract received within any four-week period that alone or together call for quantities exceeding the maximum order limitation (MOL) for each CLIN as stated in Section D, Attachment 6. The MOL is calculated during each successive four-week period during the term of the contract and until the last date that orders are received by the Contractor.

(c) Notwithstanding paragraph (b) above, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within two days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

C.4.2.3. INDEFINITE QUANTITY - FAR 52.216-22 (OCT 1995)

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum." The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum."

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after fulfilling the last order placed during the last ordering period (the last workday of the 24th month of the contract).

C.4.2.4. OPTION TO EXTEND THE TERM OF THE CONTRACT - FAR 52.217-9 (MAR 1989)

(a) The Government may extend the term of this contract by written notice to the Contractor within 15 calendar days prior to contract expiration; provided, that the Government shall give the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option provision.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 24 months.

C.5. ADDITIONAL CLAUSES

C.5.1. TIME OF DELIVERY

C.5.1.1. HARDWARE, SOFTWARE AND PERIPHERAL DELIVERABLES

All contract items/products ordered under this contract shall be delivered (in keeping with the Maximum Order Limitations stated in Section C.4.2.2.):

- (1) within a maximum of 30 days after notification by delivery order, or
- (2) as stated on the delivery order, if different than 30 days, based on agreement by the Contracting Officer, Customer, and Contractor.

The Contractor must deliver all items/products ordered for any one site identified in a delivery order at one time. Partial delivery is only allowable after written authorization from the Administrative Contracting Officer (ACO). Only under certain situations will the ACO give consent for partial deliveries. The authorization must be obtained prior to the partial shipment.

D. CONTRACT DOCUMENTS, EXHIBITS AND ATTACHMENTS**CONTENTS**

Attachment 1	Subcontracting Plan Outline
Attachment 2	Possible Delivery Sites
Attachment 3	Security Procedures for Warranty Service Personnel
Attachment 4	Product Technical Requirements Matrices
Attachment 5	Government Furnished Property Installation Instructions
Attachment 6	CLIN Maximum Order Limitation (MOL) Quantities
Attachment 7	IRS Pricing Model/Spreadsheet - Diskette/Instructions
Attachment 8	Past Performance Evaluation Report
Attachment 9	Past Performance Questionnaire

**D.1 DEPARTMENT OF THE TREASURY, INTERNAL REVENUE SERVICE,
SMALL, SMALL DISADVANTAGED AND WOMEN-OWNED SMALL BUSINESS
SUBCONTRACTING PLAN OUTLINE**

The following outline meets the minimum requirements of Public Law 95-507 and the Federal Acquisition Regulation (FAR) Subparts 19.7. It is intended to be a guideline. It is not intended to replace any existing corporate plan which is more extensive. If assistance is needed to locate small business sources, contact the Director, Office of Small Business Programs (202) 622-0530 or the Internal Revenue Service Small Business Specialist (202) 283-1199. Please note that the Department of the Treasury has subcontracting goals of 41% for small business, 5% for small disadvantaged business, and 5% for women-owned small business for fiscal year 1997. For this procurement, the Department of the Treasury expects all proposed subcontracting plans to contain the following goals, at a minimum, for small business __41__%, for small disadvantaged business __5__%, and for women-owned small business __5__%. These percentages shall be expressed as percentages of the total available subcontracting dollars. (As a further note, the 5% for small disadvantaged business, and the 5% for women-owned business, roll into the small business goal for reporting purposes.)

Identification Data:

Company Name: _____
Address: _____
Date Prepared: _____ Solicitation Number: _____
Item/Service: _____
Place of Performance: _____

1. TYPE OF PLAN: (Check only one).

____ INDIVIDUAL PLAN: *In this type of plan all elements are developed specifically for this contract and are applicable for the full term of this contract.*

NOTE: THIS OUTLINE DOES NOT NEED TO BE COMPLETED BY SMALL BUSINESS CONCERNS.

____ MASTER PLAN: In this type of plan, goals are developed for this contract; all other elements are standard. The master plan must be approved every three (3) years. Once incorporated into a contract with specific goals, it is valid for the life of the contract.

____ COMMERCIAL PLAN: This type of plan is used when the contractor sells products and services customarily used for nongovernment purposes. Plan/goals are negotiated with the initial agency on a company-wide basis rather than for individual contracts. The plan is effective only during year approved. The contractor must provide a copy of the initial agency approval, AND MUST SUBMIT AN ANNUAL SF 295 TO TREASURY WITH A BREAKOUT OF SUBCONTRACTING PRORATED FOR TREASURY (WITH A BUREAU BREAKDOWN, IF POSSIBLE).

2. GOALS:

FAR 19.704(a)(1) requires separate dollar and percentage goals for using small business concerns, small disadvantaged business concerns, and women-owned small business concerns as subcontractors for the base year and each option year. (Please note that the goals for small disadvantaged business and women-owned business are sub-sets of the small business goal).

A. Estimated dollar value of all planned subcontracting, i.e., to all types of business concerns under this contract is:

FY ____ BASE	FY ____ 1ST OPTION	FY ____ 2ND OPTION	FY ____ 3RD OPTION	FY ____ 4TH OPTION**
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

B. Estimated dollar value* and percentage of planned subcontracting to small business concerns is:

(*This figure includes the amount in C. and D. below.)

FY ____ BASE	FY ____ 1ST OPTION	FY ____ 2ND OPTION	FY ____ 3RD OPTION	FY ____ 4TH OPTION**
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____ %	_____ %	_____ %	_____ %	_____ %

C. Estimated dollar value and percentage of planned subcontracting to small disadvantaged business concerns is:

FY ____ BASE	FY ____ 1ST OPTION	FY ____ 2ND OPTION	FY ____ 3RD OPTION	FY ____ 4TH OPTION**
\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
_____ %	_____ %	_____ %	_____ %	_____ %

**IF ANY CONTRACT HAS MORE THAN FOUR OPTIONS, PLEASE ATTACH ADDITIONAL SHEETS SHOWING DOLLAR AMOUNTS AND PERCENTAGES.

D. Estimated dollar value and percentage of planned subcontracting to small women-owned business concerns is:

FY__	FY__	FY__	FY__	FY__
BASE	1ST OPTION	2ND OPTION	3RD OPTION	4TH OPTION**
\$	\$	\$	\$	\$
%	%	%	%	%

E. Supplies and/or services to be subcontracted under this contract, business size (i.e., SB, SDB, WOB, and LB), and the estimated dollar expenditure, are: (Check all that apply).

SUPPLY/ SERVICE	COMPANY NAME (IF KNOWN)	BUSINESS SIZE (SB, SDB, WOB, LB)	DOLLAR AMOUNT
--------------------	-------------------------------	--	------------------

(Attach additional sheets if necessary.)

F. Explain the methods used to develop the subcontracting goals for small, small disadvantaged, and small women-owned business concerns. Explain how the product and service areas to be subcontracted were established, how the areas to be subcontracted to small, small disadvantaged, and small women-owned businesses were determined, and how the capabilities of small, small disadvantaged, and small women-owned businesses were determined. Identify all source lists used in the determination process.

G. Indirect and overhead costs _____ HAVE BEEN
_____ HAVE NOT BEEN
included in the dollar and percentage subcontracting goals
stated above. (Check one.)

H. If indirect and overhead costs HAVE BEEN included, explain
the method used to determine the proportionate share of such
costs to be allocated as subcontracts to small, small
disadvantaged, and women-owned business concerns.

3. PLAN ADMINISTRATOR:

FAR 19.704(a)(2) requires information about the company employee who will administer the subcontracting program. Please provide the name, title, address, phone number, position within the corporate structure and the duties of that employee.

Name: _____

Title: _____

Address: _____

Telephone: _____

Position: _____

Duties: Does the individual named above perform the following?
(If NO is checked, please indicate who in the company performs
those duties, or indicate why the duties are not performed in
your company).

A. Developing and promoting company/division policy statements
that demonstrate the company's/division's support for
awarding contracts and subcontracts to small, small
disadvantaged, and small women-owned business concerns
_____ YES _____ NO

B. Developing and maintaining bidders' lists of small, small
disadvantaged, and small women-owned business concerns from

all possible sources

_____YES

_____NO

C. Ensuring periodic rotation of potential subcontractors on
bidders' lists

_____YES

_____NO

- D. Assuring that small, small disadvantaged, and small women-owned businesses are included on the bidders' list for every subcontract solicitation for products and services they are capable of providing
_____YES _____NO
- E. Ensuring that subcontract procurement "packages" are designed to permit the maximum possible participation of small, small disadvantaged, and small women-owned businesses
_____YES _____NO
- F. Reviewing subcontract solicitations to remove statements, clauses, etc., which might tend to restrict or prohibit small, small disadvantaged, and small women-owned business participation
_____YES _____NO
- G. Ensuring that the subcontract bid proposal review board documents its reasons for not selecting any low bids submitted by small, small disadvantaged, and small women-owned business concerns
_____YES _____NO
- H. Overseeing the establishment and maintenance of contract and subcontract award records
_____YES _____NO
- I. Attending or arranging for the attendance of company counselors at Business Opportunity Workshops, Minority Business Enterprise Seminars, Trade Fairs, etc.
_____YES _____NO
- J. Directly or indirectly counseling small, small disadvantaged, and small women-owned business concerns on subcontracting opportunities and how to prepare responsive bids to the company
_____YES _____NO
- K. Providing notice to subcontractors concerning penalties for misrepresentations of business status as small, small disadvantaged, or small women-owned business for the purpose of obtaining a subcontract that is to be included as part or all of a goal contained in the contractor's subcontracting plan
_____YES _____NO
- L. Conducting or arranging training for purchasing personnel regarding the intent and impact of Public Law 95-907 on purchasing procedures
_____YES _____NO

- M. Developing and maintaining an incentive program for buyers which supports the subcontracting program
_____YES _____NO
- N. Monitoring the company's performance and making any adjustments necessary to achieve the subcontract plan goals
_____YES _____NO
- O. Preparing and submitting timely reports
_____YES _____NO
- P. Coordinating the company's activities during compliance reviews by Federal agencies
_____YES _____NO
- Q. Encouraging subcontracting in Labor Surplus Areas when consistent with the efficient performance of the contract
_____YES _____NO

4. EQUITABLE OPPORTUNITY

FAR 19.704(a)(3) requires a description of the efforts your company will make to ensure that small, small disadvantaged, and women-owned business concerns will have an equitable opportunity to compete for subcontracts. (Check all that apply.)

A. Outreach efforts to obtain sources:

- _____Contacting minority and small business trade associations
_____Contacting business development organizations
_____Attending small and minority business procurement conferences and trade fairs
_____Requesting sources from the Small Business Administration's Procurement Automated Source System (PASS)

B. Internal efforts to guide and encourage purchasing personnel:

- _____Presenting workshops, seminars and training programs
_____Establishing, maintaining and using small, small disadvantaged and women-owned business source lists, guides and other data for soliciting subcontracts
_____Monitoring activities to evaluate compliance with the subcontracting plan

C. Additional efforts: (Please describe.)

5. CLAUSE INCLUSION AND FLOW DOWN

FAR 19.704(a)(4) requires that your company include FAR 52.219-8, "Utilization of Small, Small Disadvantaged and Women-Owned Small Business Concerns", in all subcontracts that offer further subcontracting opportunities. Your company must require all subcontractors, except small business concerns, that receive subcontracts in excess of \$500,000 (\$1,000,000 for construction) to adopt and comply with a plan similar to the plan required by FAR 52.219-9, "Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan."

Your company agrees that the clause will be included and that the plans will be reviewed against the minimum requirements for such plans. The acceptability of percentage goals for small, small disadvantaged, and small women-owned business concerns must be determined on a case-by-case basis depending on the supplies and services involved, the availability of potential small, small disadvantaged, and small women-owned subcontractors and prior experience. Once the plans are negotiated, approved, and implemented, the plans must be monitored through the submission of periodic reports, including Standard Form (SF) 294 and SF 295 reports.

6. REPORTING AND COOPERATION

FAR 19.704(a)(5) requires that your company (1) cooperate in any studies or surveys as may be required, (2) submit periodic reports which show compliance with the subcontracting plan; (3) submit Standard Form (SF) 294, "Subcontracting Report for Individual Contracts," and SF 295, "Summary Subcontract Report," in accordance with the instructions on the forms; and (4) ensure that subcontractors agree to submit SF 294 and SF 295.

The cognizant contracting officer of the Treasury bureau must receive the report(s) within 30 days after the close of each calendar period. That is:

<u>Calendar Period</u>	<u>Report Due</u>	<u>Date Due</u>	<u>Send Report To</u>
------------------------	-------------------	-----------------	-----------------------

10/01--03/31	SF 294	04/30	bureau contracting officer
04/01--09/30	SF 294	10/30	bureau contracting officer
10/01--09/30	SF 295	10/30	Assistant Director, SDBU*, with copy to bureau contracting officer

*SDBU address is;
Department of the Treasury
Office of Procurement, MMMK
Assistant Director for Small and
Disadvantaged Business Utilization
Treasury Annex, Room 6100
Washington, DC 20220

7. RECORD KEEPING

FAR 19.704(a)(6) requires a list of the types of records your company will maintain to demonstrate the procedures adopted to comply with the requirements and goals in the subcontracting plan. (Check all that apply.) (If NO is checked, please indicate why these types of records are not maintained).

A. Small, small disadvantaged, and women-owned business concern source lists, guides, and other data identifying such vendors.

_____YES _____NO

B. Organizations contacted for small, small disadvantaged, and women-owned business sources.

_____YES _____NO

C. On a contract-by-contract basis, records on all subcontract solicitations over \$100,000 which indicate for each solicitation (1) whether small business concerns were solicited, and if not, why not; (2) whether small disadvantaged business concerns were solicited, and if not, why not; (3) whether women-owned small business concerns were solicited, and (4) reasons for the failure of solicited small, small disadvantaged, and women-owned business concerns to receive the subcontract award.

_____YES _____NO

D. Records to support other outreach efforts, e.g., contacts

with minority and small business trade associations, attendance at small and minority business procurement conference and trade fairs.

_____YES

_____NO

- E. Records to support internal activities to (1) guide and encourage purchasing personnel, e.g., workshops, seminars, training programs, incentive awards; and (2) monitor activities to evaluate compliance.

_____YES

_____NO

- F. On a contract-by-contract basis, records to support subcontract award data including the name, address and business size and ownership status (SDB, WOB, etc.) of each subcontractor. (This item is not required for company or division-wide commercial plans.)

_____YES

_____NO

- G. Other records to support your compliance with the subcontracting plan: (Please describe)

8. TIMELY PAYMENTS TO SUBCONTRACTORS

FAR 19.702 requires your company to establish and use procedures to ensure the timely payment of amounts due pursuant to the terms of your subcontracts with small business concerns, small disadvantaged business concerns, and women-owned small business concerns.

Your company has established and uses such procedures:

_____YES

_____NO

9. DESCRIPTION OF GOOD FAITH EFFORT

Maximum practicable utilization of small, small disadvantaged and women-owned small business concerns as subcontractors in Government contracts is a matter of national interest with both

social and economic benefits. When a contractor fails to make a good faith effort to comply with a subcontracting plan, these objectives are not achieved, and 15 U.S.C. 637(d)(4)(F) directs that liquidated damages shall be paid by the contractor. In order to demonstrate your compliance with a good faith effort to achieve the small, small disadvantaged, and women-owned small business subcontracting goals, **outline the steps your company plans to take.** These steps will be negotiated with the contracting officer prior to approval of the plan.

10. SIGNATURES REQUIRED

This subcontracting plan was SUBMITTED by:

Signature:

Typed Name:

Title: Contracting Officer

Date:

This subcontracting plan was REVIEWED by:

Signature:

Typed Name:

Title: Contracting Officer

Date:

This subcontracting plan was REVIEWED by:

Signature:

Typed Name:

Title: Small Business Specialist

Date:

This subcontracting plan was APPROVED by:

Signature: _____

Typed Name: _____

Title: Director, Office of Small Business Programs _____

Date: _____

This subcontracting plan was ACCEPTED by:

Signature: _____

Typed Name: _____

Title: Contracting Officer _____

Date: _____

D.2. POSSIBLE DELIVERY SITES**ALABAMA**

ANNISTON
BIRMINGHAM
BREWTON
DOTHAN
FLORENCE
GADADEN
GULF SHORE
HUNTSVILLE
MOBILE
MONTGOMERY
OPELIKA
ORANGE BEACH
SELMA
TUSCALOOSA

ALASKA

ALCAN VIA TOK
ANCHORAGE
FAIRBANKS
HAINES
JUNEAU
KETCHIKAN
SITKA
SKAGWAY
VALDEZ
WRANGELL

ARIZONA

AJO
DOUGLAS
FLAGSTAFF
LAKE HAVASU
LUKEVILLE
MARANA
NACO
NOGALES
PHOENIX
PRESCOTT
SAN LUIS
SASABE
SELLS
SIERRA VISTA

TEMPE
TUCSON
YUMA

ARKANSAS

BATESVILLE
EL DORADO
FAYETTEVILLE
FORT SMITH
HOT SPRINGS
JONESBORO
LITTLE ROCK
PINE BLUFF
RUSSELLVILLE
TEXARKANA
WEST MEMPHIS

CALIFORNIA

ALAMEDA
BAKERSFIELD
CALEXICO
CARSON
CHICO
COMPTON
EL CENTRO
EL MONTE
EL SEGUNDO
EUREKA
FRESNO
GLENDALE
HAYWARD
IRVINE
LANGUNA NIGUEL
LONG BEACH
LOS ANGELES
MID WILSHIRE
MODESTO
NORWALK
OAKLAND
OCEANSIDE
ONTARIO
OTAY MESA
OXNARD
PALM SPRINGS

RANCHO DOMINGUEZ
REDDING
RIVERSIDE
SACRAMENTO
SALINAS
SAN BERNARDINO
SAN DIEGO
SAN FRANCISCO
SAN JOSE
SAN LUIS OBISPO
SAN MATEO
SAN PEDRO
SAN RAFAEL
SAN YSIDRO
SANTA ANA
SANTA BARBARA
SANTA CRUZ
SANTA MARIA
SANTA ROSA
STOCKTON
TECATE
TERMINAL ISLAND
TORRANCE
UKIAH
VALLEJO
VAN NUYS
VISALIA
WALNUT CREEK
WEST LOS ANGELES
WILMINGTON
WINTERHAVEN
YREKA
YUBA CITY

COLORADO

COLORADO SPRINGS
DENVER
DURANGO
FT. COLLINS
GRAND INJUNCTION
GREELEY
GLENWOOD SPRINGS
LAKEWOOD

PUEBLO
TANGLEWOOD
WESTMINSTER

CONNECTICUT

BRIDGEPORT
DANBURY
HARTFORD
NEW HAVEN
NORWALK
NORWICH
WATERBURY
WETHERSFIELD
WINDSOR LOCKS

DELAWARE

DOVER
GEORGETOWN
WILMINGTON

**DISTRICT OF
COLUMBIA**

WASHINGTON

FLORIDA

APALACHIOLA
CAPE CANAVERAL
CLEARWATER
DAYTONA BEACH
FERNANDINA BEACH
FORT LAUDERDALE
FORT MYERS
FORT PIERCE
GAINESVILLE
HOMESTEAD
ISLAMORADA
JACKSONVILLE
KEY WEST
LAKELAND
MARATHON
MELBOURNE
MERRITT ISLAND
MIAMI
MILTON
NAPLES

OCALA
OPA-LOCKA
ORLANDO
PALMETTO
PANAMA CITY
PENSACOLA
RIVIERA BEACH
SANFORD
SARASOTA
SOUTH DADE
ST. AUGUSTINE
ST. PETERSBURG
TALLAHASSEE
TAMPA
WEST PALM BEACH

GEORGIA

ALBANY
ATHENS
ATLANTA
AUGUSTA
BRUNSWICK
CHAMBLEE
COLLEGE PARK
COLUMBUS
DALTON
DECATUR
DUBLIN
FT. BENNING
GAINESVILLE
GARDEN CITY
GLYNCO
HAPEVILLE
MACON
MARIETTA
ROME
SAVANNAH
S. DEKALB
ST. SIMONS ISLAND
TUCKER
VALDOSTA

HAWAII

HILO
HONOLULU

KAHULUI
KAILUA-KONA
KEALAKEUA
MAUI
WAILOKO

IDAHO

BOISE
COEUR D'ALENE
EASTPORT
IDAHO FALLS
POCATELLO
PORTHILL
TWIN FALLS

ILLINOIS

ALTON
AURORA
BLOOMINGTON
CARBONDALE
CHAMPAIGN
CHICAGO
DECATUR
EAST ST. LOUIS
ELK GROVE VILLAGE
GALESBURG
LINCOLNWOOD
LOMBARD
MARKHAM
MATTOON
MILAN
MT. VERNON
MUNDELEIN
OLNEY
OTTAWA
PEORIA
QUINCY
ROCKFORD
SCHAUMBURG
SPRINGFIELD
WOOD DALE

INDIANA

BLOOMINGTON
CARMEL

COLUMBUS
ELKHART
EVANSVILLE
FOREST VIEW
FT. WAYNE
GARY
INDIANAPOLIS
KOKOMO
LAFAYEETE MUNCIE
SOUTH BEND
TERRE HAUTE

IOWA

BURLINGTON
CARROL
CEDAR RAPIDS
COUNCIL BLUFFS

DAVENPORT
DES MOINES
DUBUQUE
FT. DODGE
MASON CITY
OTTUMWA
SIOUX CITY
SPENCER
WATERLOO

KANSAS

GARDEN CITY
HAYS
KANSAS CITY
LENEXA
PARSONS
PRAIRIE VILLAGE
SALINA
TOPEKA
WICHITA

KENTUCKY

ASHLAND
BOWLING GREEN
CORBIN
COVINGTON
ELIZABETHTOWN

ERLANGER
FLORENCE
FT. MITCHELL
HARLAN
HOPKINSVILLE
LEXINGTON
LOUISVILLE
OWENSBORO
PADUCAH
PAINTSVILLE
PIKEVILLE
SOMERSET
LOUISIANA
ALEXANDRIA
BATON ROUGE
CUT OFF
GRAMERCY
HARAHAN
HOUMA
JEFFERSON
KENNER
LAFAYETTE
LAKE CHARLES
MONROE
MORGAN CITY
NEW ORLEANS
SHREVEPORT
SLIDELL

MAINE

AUBURN
AUGUSTA
BANGOR
BAR HARBOR
BELFAST
BRIDGEWATER
BROOKTON
CALAIS
COBURN GORE
DAAQUAM
EASTPORT
FT. KENT
FT. FAIRFIELD
HAMLIN
HOULTON

JACKMAN
LIMESTONE
LUBEC
MADAWASKA
ORIENT
PORTLAND
PRESQUE ISLE
ROCKLAND
ST AURELIE
ST PAMPHILE
VAN BUREN
VANCEBORO

MARYLAND

ANNAPOLIS
BALTIMORE
CUMBERLAND
EASTON
ELKTON
FREDERICK
HAGERSTOWN
LANDOVER
LAUREL
SALISBURY
WALDORF

MASSACHUSETTS

ANDOVER
BEDFORD
BOSTON
BROCKTON
EAST BOSTON
CAMBRIDGE
FITCHBURG
GLOUCESTER
GREENFIELD
HYANNIS
LAWRENCE
LYNN
MARLBOROUGH
NEW BEDFORD
PITTSFIELD
QUINCY
SPRINGFIELD
WORCESTER

MICHIGAN

ALGONAC
ALPENA
ANN ARBOR
BATTLE CREEK
BENTON HARBOR
DETROIT
ESCABANA
FLINT
FREELAND
GRAND RAPIDS
GULFPORT
HOUGHTON
JACKSON
KALAMAZOO
LANSING
LIVONIA
MARINE CITY
MARQUETTE
MT. CLEMENS
MT. PLEASANT
MUSKEGON
PETOSKEY
PONTIAC
PORT HURON
SAGINAW
SAULT STE. MARIE
TRAVERSE CITY

MINNESOTA

BAUDETTE
BEMIDJI
BROOKLYN CENTER
CRANE LAKE
CROOKSTON
DULUTH
FERGUS FALLS
GRAND PORTAGE
HIBBING
INTERNATIONAL
FALLS
LANCASTER
MANKATO
MARSHALL
MINNEAPOLIS

NOYES
RANIER
ROCHESTER
ROSEAU
ST. CLOUD
ST. PAUL
WARROAD
WILLMAR

MISSISSIPPI

BAY ST LOUIS
CLARKSDALE
COLUMBUS
GREEDWOOD
GREENVILLE
GULFPORT
HATTIESBURG
JACKSON
McCOMB
MERIDIAN
PASCAGOULA
TUPELO
VICKSBURG

MISSOURI

CAPE GIRARDEAU
CHILLICOTHE
CLAYTON
COLUMBIA
FLORISSANT
HANNIBAL
INDEPENDENCE
JEFFERSON CITY
JOPLIN
KANSAS CITY
MEHLVILLE
NORTH KANSAS CITY
POPLAR BLUFF
ROLLA
SEDALIA
SPRINGFIELD
ST. JOSEPH
ST. LOUIS

MONTANA

BILLINGS
BOZEMAN
BUTTE
CUTBANK
GREAT FALLS
HELENA
KALISPELL
MISSOULA
PIEGAN
RAYMOND
ROOSVILLE
SWEETGRASS
TURNER

NEBRASKA

GRAND ISLAND
LINCOLN
NORFOLK
NORTH PLATTE
OMAHA
SCOTTSBLUFF

NEVADA

LAS VEGAS
RENO
STATELINE
ZEPHYR COVE

NEW HAMPSHIRE

BERLIN
CONCORD
KEENE
LACONIA
MANCHESTER
NASHUA
PITTSBURGH
PORTSMOUTH

NEW JERSEY

ASBURY PARK
BAYONNE
BLOOMFIELD
CAMDEN
ELIZABETH
HACKENSACK

HOBOKEN
JERSEY CITY
KEARNY
MAYS LANDING
MORRIS PLAINS
MOUNTAINSIDE
NEWARK
NEW BRUNSWICK
NORTH BERGEN
PATERSON
PERTH AMBOY
PORT ELIZABETH
PORT NEWARK
SOUTH KEARNY
TOMS RIVER
TETERBORO
TRENTON

NEW MEXICO

ALBUQUERQUE
CLOVIS
COLUMBUS
DEMING
FARMINGTON
HACHITA
HOBBS
LAS CRUCES
ROSWELL
SANTA FE
SANTA TERESA

NEW YORK

ALBANY
ALEXANDRIA BAY
BARDONIA
BATAVIA
BINGHAMTON
BOHEMIA
BRONX
BROOKHAVEN
BROOKLYN
BUFFALO
CANNON CORNERS
CHAMPLAIN
CHATEAUGAY

CHEEKTOWAGA
CHURUBUSCO
ELMIRA
FLUSHING
FT. COVINGTON
GENEVA
GLEN FALLS
GLOVERSVILLE
HAMBURG
HOLTSVILLE
ITHACA
JAMAICA
JAMESTOWN
KINGSTON
LEWISTON
LONG ISLAND CITY
MANHATTAN
MASSENA
MINEOLA
MOOERS
NEWBURGH
NEW YORK
NIAGARA FALLS
NORTH SYRACUSE
OGDENSBURG
OLEAN
ONEONTA
OVERTON CORNERS
PLATTSBURGH
POUGHKEEPSIE
ROCHESTER
RONKOKOMA
ROOSEVELTOWN
ROUSES POINT
SMITHTOWN
STATEN ISLAND
SYRACUSE
TROUT RIVER
UTICA
WATERTOWN
WESTBURY
WHITE PLAINS
YONKERS

NORTH CAROLINA

ASHEVILLE
CHARLOTTE
CHERRY POINT
DURHAM
ELIZABETH CITY
FAYETTESVILLE
FRANKLIN
GOLDSBORO
GREENSBORO
GREENVILLE
HENDERSON
HERDFORD
HICKORY
LUMBERTON
MOREHEAD CITY
MORRISVILLE
RALEIGH
ROCKY MOUNT
SALISBURY
SHELBY
WILMINGTON
WINSTON SALEM

NORTH DAKOTA

BISMARCK
DICKINSON
DUNSEITH
FARGO
FLAXTON
FORTUNA
GRAND FORKS
MINOT
NECHE
NOONAN
PEMBINA
PORTAL
SHERWOOD
WALAHALA

OHIO

AKRON
ASHTABULA
ATHENS
BEDFORD HEIGHTS
CANTON

CHILLICOTHE
CINCINNATI
CLEVELAND
COLUMBUS
DAYTON
DEFIANCE
FINDLAY
LIMA
LORAIN
MANSFIELD
MARION
MIDDLEBURGH
HEIGHTS
PAINESVILLE
PORTSMOUTH
ROCKY RIVER
SIDNEY
SPRINGDALE
SPRINGFIELD
STEBENVILLE
TOLEDO
VANDALIA
YOUNGSTOWN
ZANESVILLE

OKLAHOMA

ARDMORE
ENID
LAWTON
McALESTER
MUSKOGEE
NORMAN
OKLAHOMA CITY
SHAWNEE
TULSA
WOODWARD

OREGON

ASTORIA
BEND
COOS BAY
EUGENE
KLAMATH FALLS
McALLEN
MEDFORD

ONTARIO
OREGON CITY
PENDLETON
PORTLAND
ROSEBURG
SALEM

PENNSYLVANIA

ALTOONA
AVOCA
BETHLEHEM
BRADFORD
BUTLER
CHESTER
DUBOIS
ERIE
HARRISBURG
JENKINTOWN
JOHNSTOWN
LANCASTER
MIDDLETOWN
MONROEVILLE
NEW BRIGHTON
NORRISTOWN
PHILADELPHIA
PITTSBURGH
POTTSVILLE
READING
SCRANTON
SHARON
STATE COLLEGE
STROUDSBURG
WASHINGTON
WEST CHESTER
WILKES-BARRE
WILLIAMSPORT
YORK

RHODE ISLAND

NEWPORT
PROVIDENCE
WARWICK

SOUTH CAROLINA

ANDERSON

BEAUFORT
CHARLESTON
COLUMBIA
FLORENCE
GREENVILLE
GREENWOOD
GREER
HANAHAN
MT. PLEASANT
MYRTLE BEACH
NORTH CHARLESTON
ORANGEBURY
ROCK HILL
SPARTANSBURG
WEST COLUMBIA

SOUTH DAKOTA

ABERDEEN
HURON
PIERRE
RAPID CITY
SIOUX FALLS
WATERTOWN

TENNESSEE

ALCOA
CHATTANOOGA
COLUMBIA
COOKEVILLE
JACKSON
JOHNSON CITY
KNOXVILLE
MEMPHIS
NASHVILLE
WINCHESTER

TEXAS

ABILENE
ALPINE
AMARILLO
AUSTIN
BEAUMONT
BROWNSVILLE
BRYAN
CADIZ

CORPUS CHRISTI
DALLAS
DEL RIO
EAGLE PASS
EAST SATEL
EL PASO
EULESS
FABENS
FALCON HEIGHTS
FREEPORT
FT. HANCOCK
FT. WORTH
GALVESTON
GRANDE CITY
HARLINGEN
HIDALGO
HOUSTON
HOUSTON INTL ARPT
LA PORTE
LAREDO
LONGVIEW
LOS INDIOS
LOS EBANOS
LUBBOCK
LUFKIN
McALLEN
MESQUITE
MIDLAND
NORTH SATEL
PORT ARTHUR
PORT ISABEL
PRESIDIO
PROGRESSO
RICHARDSON
ROMA
SAN ANGELO
SAN ANTONIO
SHERMAN
SLOCUM
SOUTH SATEL
SPRING
TEXARKANA
TYLER
VICTORIA
WACO

WICHITA FALLS

UTAH
CEDAR CITY
OGDEN
PROVO
SALT LAKE CITY

VERMONT
ALBURG
ALBURG SPRINGS
BEEBE PLAIN
BEECHER FALLS
BRATTLEBORO
BURLINGTON
CANAAAN
DERBY LINE
EAST RICHFORD
ENDSBURG FALLS
FRANKLIN
HIGHGATE SPRINGS
MONTPELIER
NORTH TROY
NORTON
RICHFORD
RUTLAND
ST ALBANS
WEST BERKSHIRE

VIRGINIA
ALEXANDRIA
ARLINGTON
ASHBURN
BRISTOL
CHANTILLY
CHARLOTTESVILLE
CHESAPEAKE
DANVILLE
DULLES
DUMFRIES
FALLS CHURCH
FREDERICKSBURG
FRONT ROYAL
HAMPTON
HERNDON

LEESBURG
LYNCHBURG
NEWINGTON
NEWPORT NEWS
NORFOLK
PORTSMOUTH
REEDVILLE
RESTON
RICHMOND
ROANOKE
SPRINGFIELD
STAFFORD
STAUNTON
STERLING
VIENNA
VIRGINIA BEACH

WASHINGTON
ABERDEEN
ANACORTES
BELLINGHAM
BELLEVUE
BLAINE
BREMERTON
CURLEW
DANVILLE
EVERETT
FRIDAY HARBOR
KENNEWICK
LONGVIEW
LOOMIS
LYNDEN
METALINE FALLS
MOSES LAKE
NIGHTHAWK
OLYMPIA
OROVILLE
POINT ROBERTS
PORT ANGELES
PORT TOWNSEND
SEATTLE
SPOKANE
SUMAS
TACOMA
TUKWILA

VANCOUVER
WALLA WALLA
WENATCHEE
YAKIMA

WEST VIRGINIA

BERKLEY
BLUEFIELD
BRIDGEPORT
CHARLESTON
CLARKSBURG
HUNTINGTON
LOGAN
MARTINSBURG
MORGANTOWN
PARKERSBURG
SOPHIA
WHEELING

WISCONSIN

APPLETON
BROOKFIELD
CUDAHY
EAU CLAIRE
GREEN BAY
JANESVILLE
LACROSSE
MADISON
MILWAUKEE
OSHKOSH
RACINE
RHINELANDER
RICE LAKE
SHEBOYGAN
WAUSAU

WYOMING

CASPER
CHEYENNE
ROCK SPRINGS
SHERIDAN
WORLAND

BAHAMAS

FREEPORT

NASSAU
PARADISE ISLAND

BERMUDA

ST GEORGES

CANADA

CALGARY
EDMONTON
MONTREAL
MISSISSAUGA
PRINCE RUPERT

PUERTO RICO

AGUADILLA
CAROLINA
CEIBA
CULEBRA
FAJARDO
HATO REY
MAYAGUEZ
OLD SAN JUAN
PONCE
PUEBLO VIEJO
RAMEY
SAN JUAN
VIEQUES

VIRGIN ISLANDS

ST. JOHN
ST. CROIX
ST. THOMAS

D.3 SECURITY PROCEDURES FOR WARRANTY SERVICE PERSONNEL

- (1) When submitting your package(s) for Minimum Background Investigation(s) on Contractor employees, please include a Cover Memo with the following information:
 - Contract Number
 - Name of COTR, phone number and mailing address
 - Contractor company name
 - Name and address of IRS office or Contractor company to be billed
 - Price of MBI
- (2) (Note: When derogatory information is developed during the course of an investigation, Inspection will immediately notify the appropriate COTR of the findings. Inspection cannot advise the COTR whether an employee is or is not suitable for employment or retention on an IRS contract.)
- (3) Cost: \$300.00 for Minimum Background Investigation (MBI) (Contracts signed in FY-95)

\$20.00 for FBI fingerprint check (This is done in lieu of an MBI for contractor employees who have current DISCO clearance.)
- (4) DISCO Clearance - If a contract employee has a current DISCO Clearance, please submit the following:
 - FD-258 Fingerprint Card
 - Memo listing the following information:
 - Name and Job Title
 - SSN#
 - Citizenship
 - Date and Place of Birth
 - Security Clearance Level
 - Contract Number & Job
 - Length of Contract Employment
 - Date and Place Clearance Granted
 - FSC/Cage Code

(5) Minimum Background Investigation - Please submit the following:

- | | |
|--|---|
| Form PD-70
(Metropolitan Police
Department Form) | - One copy for Washington, D.C.
area residents only. |
| SF-85P or SF-86 | - Original forms with original
signature and date of the
contractor employee. All
questions should be answered as
completely as possible. All
dates during the required time
frame must be accounted for. |
| Form TD F 67-32.5 | - Six copies, signed by the
contractor employee. |
| FD-258 | - FBI Fingerprint Card for each
employee. |
| Reference and Foreign
Travel attachment sheet | - Use only when submitting Form
SF-85P. |
| Form I-9 | - INS Form to verify current
citizenship. |

(The above forms should be supplied to you by your IRS Contracting Officer's Technical Representative (COTR))

- (6) When submitting a completed package of forms for investigation, the COTR should ensure that all items on the forms have been completed. No investigation package will be accepted by this office if the forms are incomplete or outdated (paperwork should be submitted to this office ASAP after receipt by the COTR. If the signature and date on forms are over 60 days old, they will be returned for update).
- (7) The investigation will be conducted by Inspection. Investigative requirements include:
1. SII Search - Security Investigation Index Search of National Agencies.

2. Local Criminal Records Checks covering a five year period of residency and employment.
3. Credit Check.
4. Employment Voucher Inquiries covering a five year period.
5. Reference Voucher Inquiries (3)
6. Extensive foreign travel, non-government related, in excess of six months during the past five years requires State Department security file check.

(Reference Section C.2.17.)

D.4 INSTRUCTIONS FOR COMPLETING REQUIREMENTS

Included in this section are the matrices for each product requirement listed in Section B. Each product requirement has its own unique and individual matrix. Each matrix has been designed to parallels specific needs and requirements within Section B. Each matrix shall not be used for, or combined with, any other matrix to meet any other product requirements. The matrices have been designed to be part of the validation process for each contract and functional requirement. The matrices were developed in WordPerfect 6.x for Windows.

You are not allowed to make any changes to the matrices. You are only allowed to fill in the information as required for validation. If you make any changes to the matrices, other than to provide the information for validation purposes, your proposal will be considered noncompliant.

Each matrix is divided into columns for ease of reference to the requirements in Section B. All matrices include columns listing the "RFP Reference", "Required Minimum Specifications", "Yes", and "No" headers. The matrices listing the product functional specifications include additional columns for "Technical Literature Reference", "Manufacturer", and "Model Number". To the right of the "Yes" and the "No" columns are blank columns, with no header.

Each matrix must be completed and submitted with the proposal. Refer to Section E, for proposal submission instructions.

If you wish to propose, you need to download the matrices. You must use the individual matrices for all matrices required responses. Import the matrices into electronic form for data entry. No handwritten responses will be accepted. All matrices must be saved in WordPerfect 6.1, when completed.

In order to respond to the requirements you must place an "X" in the row to the right of the "Yes" or "No" column for each required specification, depending upon your decision to meet or not meet the stated requirements. You are only allowed one "Yes" or "No" answer per row. If you answer both "Yes" and "No" to the same requirement, it will be considered as if you did not address the requirement. If you do not place an "X" in either the "Yes" or "No" row/column, it will be considered as if you did not

address the requirement. If you do not address all requirements, your proposal may be considered noncompliant.

The column with the "Tech Lit Ref" (Technical Literature Reference) is to be completed by the offeror. The Technical Evaluation Team will be performing a technical validation during this part of the proposal evaluation process. This column is used to list the individual technical literature reference requirements for each of the corresponding "Required Minimum Specifications." The technical literature reference will list where the specific requirement is referenced in the technical literature provided, by the offeror, with the proposal. The technical literature reference should include, at a minimum, tab, page, column, and paragraph, for ease of reference. (Refer to Section E for proposal submission guidelines.) It is recommended that the offeror highlight the specific reference in the technical literature, also. Technical information that is not easy to locate, or understand may make the proposal noncompliant.

Technical literature includes published brochures, pamphlets, and manuals. It is not necessary to include the entire manual, but rather the specific page(s) used to validate the requirement. Specific pages include the manual cover/title, index/table of contents, and relevant/specific page(s) used for reference. If published documentation is not available to address specific requirements, a letter from the manufacturer, OEM, or supplier, on letterhead, stating the requirements must be provided. The letter must be dated, list this solicitation number and title, specific CLIN(s) being referenced, specific requirement(s) being met/exceeded, how the specific requirements are being met/exceeded, and signed by a company official. A letter from the offer is not acceptable, unless the offeror is the manufacturer, OEM, or supplier. Documentation must be provided by the company ("company" is a term as generally understood) that will be providing the product(s) to be offered against this solicitation.

The "Manufacturer (and) Model Number" column is used to list the specific manufacturer/model number of product being offered that meets the specific "Required Minimum Specification." If a manufacture or model number is not applicable to the specific "Required Minimum Specification" then a "NA" is to be listed. For example, if the Mouse Pad is being referenced, it can be listed as Acme Mouse Pads Inc./NA. The " / " divides the manufacturer reference from the model number reference.

However, if the mouse pad does have a model number, that same example would be as follows: Acme Mouse Pads Inc./448-248P.

General Requirements Matrix *					
10/23/97					
RFP Reference	Required Minimum Specifications				
	The offeror has read, understands and agrees to the following Sections in the Request for Proposals:				
B.3.	Contract Pricing	Yes>>		No >>	
B.4.	Program Ceiling Amount	Yes>>		No >>	
B.5.	Scope of Contract	Yes>>		No >>	
B.6	Available to Other Federal Agencies	Yes>>		No >>	
B.7.	General Description	Yes>>		No >>	
B.8.	General Requirements	Yes>>		No >>	
B.8.	-- FAR Part 12 & Part 2	Yes>>		No>>	
B.8.a.	-- product compatibility	Yes>>		No >>	
B.8.b.	-- product components/driver requirements	Yes>>		No >>	
B.8.c.	-- Centronics and RS-232 requirements	Yes>>		No >>	
B.8.d.	-- interface and communication requirements	Yes>>		No >>	
B.8.e.	-- GFP requirements	Yes>>		No >>	
B.8.f.	-- Executive Order Number 12845 (April 21, 1993)	Yes>>		No >>	
B.8.	Year 2000 Warranty (1052.239-9002)	Yes>>		No >>	
B.8.1.	General User Environment	Yes>>		No >>	
B.8.2.	Pre-Installation	Yes>>		No >>	

B 8.3.	Documentation and installation instructions.	Yes>>		No >>	
B.8.4.	Hardware and Software	Yes>>		No >>	

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9. MICROCOMPUTERS							
B.9.1. MICROCOMPUTERS - WORKSTATIONS (Workstation #1)	CLIN 0001						
	Workstation proposed shall provide the selected manufacturer's most current commercially available microprocessor technology.	Yes>>		No >>			
	At a minimum, the workstation proposed shall include, but not be limited to, the following components:						
B.9.1.1.a.	a. microprocessor, 32 bit processor, floating point processor, backwards compatible to the existing hardware and software base as listed in Sections B.7 and B.9.1;	Yes>>		No >>			
B.9.1.1.b.	b. minimum 32MB RAM, system expandable to a minimum 128MB, on the motherboard, without replacing existing RAM on-board;	Yes>>		No >>			
B.9.1.1.c.	c. minimum 2.0GB formatted, non-compressed hard disk drive	Yes>>		No>>			
B.9.1.1.d.	d. 256KB cache memory;	Yes>>		No >>			
B.9.1.1.e.	e. internal CD-ROM drive	Yes>>		No >>			
B.9.1.1.f.	f. internal 90mm (3.5") High Density Floppy Disk Drive;	Yes>>		No >>			
B.9.1.1.g.	g. available drive bays for one orderable hard disk drive and one orderable internal Storage Device (e.g., PCMCIA Socket/Port, Zip/Jaz Drive, Tape Back-Up);	Yes>>		No >>			
B.9.1.1.h.	h. 32 Bit SVGA card with 2MB RAM. If integrated on motherboard, must be capable of being disabled and include instructions for disabling; local-bus video compatible, 1024 x 768 resolution, 64K color;	Yes>>		No >>			
B.9.1.1.i.	i. one RS-232 serial interface with independent communication. Must support 16550 Universal Asynchronous Receiving and Transmission (UART), independently addressable as COM 1, 2, 3, or 4;	Yes>>		No >>			
B.9.1.1.j.	j. one parallel port (bidirectional);	Yes>>		No >>			
B.9.1.1.k.	k. QWERTY non-membrane keyboard (a non-membrane keyboard is one in which the keys are not part of a continuous surface. Each key is separate and has an independent key cap.);	Yes>>		No >>			
B.9.1.1.l.	l. mouse (not to be connected to the required serial interface described above);	Yes>>		No >>			
B.9.1.1.m.	m. mouse pad;	Yes>>		No >>			
B.9.1.1.n.	n. at least 3 free expansion slots, 2 of which must be 32-bit (minimum) expansion slots;	Yes>>		No >>			
B.9.1.1.o.	o. documentation, connection, and installation instructions	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.	MICROCOMPUTERS						
B.9.1. MICROCOMPUTERS - WORKSTATIONS (Workstation #2)	CLIN 0002						
	Workstation proposed shall be from the same microprocessor family that is commercially available at time of proposal submission.	Yes>>		No >>			
	At a minimum, the workstation proposed shall include, but not be limited to, the following components:						
B.9.1.1.a.	a. microprocessor, 32 bit processor, floating point processor, backwards compatible to the existing hardware and software base as listed in Section B.7 and B.9.1;	Yes>>		No >>			
B.9.1.1.b.	b. minimum 32MB RAM, system expandable to a minimum 128MB, on the motherboard, without replacing existing RAM on-board;	Yes>>		No >>			
B.9.1.1.c.	c. minimum 2.0GB formatted, non-compressed hard disk drive	Yes>>		No >>			
B.9.1.1.d.	d. 256KB cache memory;	Yes>>		No >>			
B.9.1.1.e.	e. internal CD-ROM drive	Yes>>		No >>			
B.9.1.1.f.	f. internal 90mm (3.5@) High Density Floppy Disk Drive;	Yes>>		No >>			
B.9.1.1.g.	g. available drive bays for one orderable hard disk drive and one orderable internal Storage Device (e.g., PCMCIA Socket/Port, Zip/Jaz Drive, Tape Back-Up);	Yes>>		No >>			
B.9.1.1.h.	h. 32 Bit SVGA card with 2MB RAM. If integrated on motherboard, must be capable of being disabled and include instructions for disabling; local-bus video compatible, 1024 x 768 resolution, 64K color;	Yes>>		No >>			
B.9.1.1.i.	i. one RS-232 serial interface with independent communication. Must support 16550 Universal Asynchronous Receiving and Transmission (UART), independently addressable as COM 1, 2, 3, or 4;	Yes>>		No >>			
B.9.1.1.j.	j. one parallel port (bidirectional);	Yes>>		No >>			
B.9.1.1.k.	k. QWERTY non-membrane keyboard (a non-membrane keyboard is one in which the keys are not part of a continuous surface. Each key is separate and has an independent key cap.);	Yes>>		No >>			
B.9.1.1.l.	l. mouse (not to be connected to the required serial interface described above);	Yes>>		No >>			
B.9.1.1.m.	m. mouse pad;	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.1.1.n.	n. at least 3 free expansion slots, 2 of which must be 32-bit (minimum) expansion slots;	Yes>>		No >>			
B.9.1.1.o.	o. documentation, connection, and installation instructions	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.2. MICROCOMPUTERS - SERVERS (Single)	CLIN 0003						
	Server proposed shall provide the selected manufacturer's most current commercially available microprocessor technology available at time of proposal submission. The server proposed shall be, at a minimum, a single microprocessor system;	Yes>>		No >>			
	At a minimum, the server proposed shall include, but not be limited to, the following components:						
B.9.2.1.a.	a. microprocessor, 32 bit processor, floating point processor, backwards compatible to the existing hardware and software base as listed in Section B.7. and Section B.9.1.;	Yes>>		No >>			
B.9.2.1.b.	b. minimum 128MB RAM, system expandable to a minimum 512MB, on the motherboard, without replacing existing RAM on-board;	Yes>>		No >>			
B.9.2.1.c.	c. minimum 4.0GB formatted, non-compressed hard disk drive.	Yes>>		No >>			
B.9.2.1.d.	d. 256KB cache memory, per microprocessor;	Yes>>		No >>			
B.9.2.1.e.	e. internal CD-ROM drive	Yes>>		No >>			
B.9.2.1.f.	f. internal 90mm (3.5") High Density Floppy Disk Drive;	Yes>>		No >>			
B.9.2.1.g	g. available drive bays for four orderable hard disk drives and two additional orderable internal Storage Devices (e.g., PCMCIA Device, Zip/Jazz Drive, Tape Back-Up);	Yes>>		No >>			
B.9.2.1.h.	h. 32 Bit SVGA card with minimum 2MB RAM. If integrated on motherboard, must be capable of being disabled and include instructions for disabling; local-bus video compatible, 1024 x 768 resolution, 64K color;	Yes>>		No >>			
B.9.2.1.i.	i. one RS-232 serial interface with independent communication. Must support 16550 Universal Asynchronous Receiving and Transmission (UART), independently addressable as COM 1, 2, 3, or 4;	Yes>>		No >>			
B.9.2.1.j.	j. one parallel port (bidirectional);	Yes>>		No >>			
B.9.2.1.k.	k. QWERTY non-membrane keyboard (a non-membrane keyboard is one in which the keys are not part of a continuous surface. Each key is separate and has an independent key cap.);	Yes>>		No >>			
B.9.2.1.l.	l. mouse (not to be connected to the required serial interface described above);	Yes>>		No >>			
B.9.2.1.m.	m. mouse pad;	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.2.1.n.	n. at least 3 free expansion slots, 2 of which must be 32-bit (minimum) expansion slots;	Yes>>		No >>			
	o. documentation, connection, and installation instructions	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.2. MICROCOMPUTERS - SERVERS (Dual)	CLIN 0004						
	The server proposed shall provide the selected manufacturer's most current commercially available microprocessor technology available at time of proposal submission. The server proposed shall be, at a minimum, a dual microprocessor system and include two microprocessors;	Yes>>		No >>			
	At a minimum, the server proposed shall include, but not be limited to, the following components:						
B.9.2.1.a.	a. microprocessor, 32 bit processor, floating point processor, backwards compatible to the existing hardware and software base as listed in Section B.7. and Section B.9.1.;	Yes>>		No >>			
B.9.2.1.b.	b. minimum 128MB RAM, system expandable to a minimum 512MB, on the motherboard, without replacing existing RAM on-board;	Yes>>		No >>			
B.9.2.1.c.	c. minimum 4.0GB formatted, non-compressed hard disk drive.	Yes>>		No >>			
B.9.2.1.d.	d. 256KB cache memory, per microprocessor;	Yes>>		No >>			
B.9.2.1.e.	e. internal CD-ROM drive	Yes>>		No >>			
B.9.2.1.f.	f. internal 90mm (3.5") High Density Floppy Disk Drive;	Yes>>		No >>			
B.9.2.1.g.	g. available drive bays for four orderable hard disk drives and two additional orderable internal Storage Devices (e.g., PCMCIA Device, Zip/Jazz Drive, Tape Back-Up);	Yes>>		No >>			
B.9.2.1.h.	h. 32 Bit SVGA card with minimum 2MB RAM. If integrated on motherboard, must be capable of being disabled and include instructions for disabling; local-bus video compatible, 1024 x 768 resolution, 64K color;	Yes>>		No >>			
B.9.2.1.i.	i. one RS-232 serial interface with independent communication. Must support 16550 Universal Asynchronous Receiving and Transmission (UART), independently addressable as COM 1, 2, 3, or 4;	Yes>>		No >>			
B.9.2.1.j.	j one parallel port (bidirectional);	Yes>>		No >>			
B.9.2.1.k.	k. QWERTY non-membrane keyboard (a non-membrane keyboard is one in which the keys are not part of a continuous surface. Each key is separate and has an independent key cap.);	Yes>>		No >>			
B.9.2.1.l.	l. mouse (not to be connected to the required serial interface described above);	Yes>>		No >>			
B.9.2.1.m.	m. mouse pad;	Yes>>		No >>			
B.9.2.1.n.	n. at least 3 free expansion slots, 2 of which must be 32-bit (minimum) expansion slots;	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.2.1.o.	o. documentation, connection, and installation instructions	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.3. MICROCOMPUTERS - NOTEBOOKS (Active matrix)	CLIN 0005						
	Notebook proposed shall provide the selected manufacturer's most current commercially available microprocessor technology available at time of proposal submission. This notebook shall be proposed with a minimum 12.1" TFT (active matrix) screen; and	Yes>>		No >>			
	At a minimum, the notebook proposed shall include, but not be limited to, the following components:						
B.9.3.1.a.	a. 32 bit processor, floating point processor, backwards compatible to existing hardware and software base as listed in Section B.7. and Section B.9.2.;	Yes>>		No >>			
B.9.3.1.b.	b. 24MB RAM, expandable to a minimum 72MB RAM, on the motherboard;	Yes>>		No >>			
B.9.3.1.c.	c. 16 KB internal/256 KB external cache memory;	Yes>>		No >>			
B.9.3.1.d.	d. minimum 2.1GB formatted (non-compressed) hard disk drive;	Yes>>		No >>			
B.9.3.1.e.	e. minimum 12.1" diagonal color SVGA display, minimum 800 x 600 resolution, 64K color;	Yes>>		No >>			
B.9.3.1.f.	f. CD-ROM;	Yes>>		No >>			
B.9.3.1.g.	g. one PCMCIA Interface Adapter Port - Type III, with dual connectors (support Type I, Type II and Type III devices - this includes Series 1 and Series 2 memory cards and Type II I/O cards such as modems and LAN cards), to support all PCMCIA 2.1 I/O cards and hard disks, with driver software, socket service and card services;	Yes>>		No >>			
B.9.3.1.h.	h. fax/modem device (internal or PCMCIA), at a minimum True V.34 transmission at 33.6Kbps, and V.42bis/MNP 5 data compression;	Yes>>		No >>			
B.9.3.1.i.	i. 3.5" High Density Floppy Disk Drive;	Yes>>		No >>			
B.9.3.1.j.	j. integrated non-membrane QWERTY keyboard (a non-membrane keyboard is one in which the keys are not part of a continuous surface. Each key is separate and has an independent key cap.);	Yes>>		No >>			
B.9.3.1.k.	k. integrated pointing device (not to be connected to the required serial interface);	Yes>>		No >>			
B.9.3.1.l.	l. one RS-232 serial interface with independent communication. Must support 16550 Universal Asynchronous Receiving and Transmission (UART), independently addressable as COM 1 or 2;	Yes>>		No >>			
B.9.3.1.m.	m. one parallel port (bidirectional);	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.3.1.n.	n. external keyboard port;	Yes>>		No >>			
B.9.3.1.o.	o. external monitor port (1024 x 768 resolution, with 256 color) capable of driving orderable SVGA monitors;	Yes>>		No >>			
B.9.3.1.p.	p. one battery pack, three (3) hour operating life, capable of being charged while connected to A/C adapter;	Yes>>		No >>			
B.9.3.1.q.	q. save and resume feature;	Yes>>		No >>			
B.9.3.1.r.	r. not more than 7-1/2 pounds system weight (system weight includes the notebook itself and one battery pack);	Yes>>		No >>			
B.9.3.1.s.	s. A/C adaptor;	Yes>>		No >>			
B.9.3.1.t.	t. documentation, connection, and operating instructions; and	Yes>>		No >>			
B.9.3.1.u.	u. padded carrying case with shoulder strap, capable of carrying this notebook and offered portable printer (including required cables and A/C adapters) in separate compartments.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.3. MICROCOMPUTERS - NOTEBOOKS (Dual scan)	CLIN 0006						
	Notebook proposed shall provide the selected manufacturer's most current commercially available microprocessor technology available at time of proposal submission. This notebook shall be proposed with a minimum 12.1" Dual Scan screen.	Yes>>		No >>			
	At a minimum, the notebook proposed shall include, but not be limited to, the following components:						
B.9.3.1.a.	a. 32 bit processor, floating point processor, backwards compatible to existing hardware and software base as listed in Section B.7. and Section B.9.2.;	Yes>>		No >>			
B.9.3.1.b.	b. 24MB RAM, expandable to a minimum 72MB RAM, on the motherboard;	Yes>>		No >>			
B.9.3.1.c.	c. 16 KB internal/256 KB external cache memory;	Yes>>		No >>			
B.9.2.1.d.	d. minimum 2.1GB formatted (non-compressed) hard disk drive;	Yes>>		No >>			
B.9.3.1.e.	e. minimum 12.1" diagonal color SVGA display, minimum 800 x 600 resolution, 64K color;	Yes>>		No >>			
B.9.3.1.f.	f. CD-ROM;	Yes>>		No >>			
B.9.3.1.g.	g. one PCMCIA Interface Adapter Port - Type III, with dual connectors (support Type I, Type II and Type III devices - this includes Series 1 and Series 2 memory cards and Type II I/O cards such as modems and LAN cards), to support all PCMCIA 2.1 I/O cards and hard disks, with driver software, socket service and card services;	Yes>>		No >>			
B.9.3.1.h.	h. fax/modem device (internal or PCMCIA), at a minimum True V.34 transmission at 33.6Kbps, and V.42bis/MNP 5 data compression;	Yes>>		No >>			
B.9.3.1.i.	i. 3.5" High Density Floppy Disk Drive;	Yes>>		No >>			
B.9.3.1.j.	j. integrated non-membrane QWERTY keyboard (a non-membrane keyboard is one in which the keys are not part of a continuous surface. Each key is separate and has an independent key cap.);	Yes>>		No >>			
B.9.3.1.k.	k. integrated pointing device (not to be connected to the required serial interface);	Yes>>		No >>			
B.9.3.1.l.	l. one RS-232 serial interface with independent communication. Must support 16550 Universal Asynchronous Receiving and Transmission (UART), independently addressable as COM 1 or 2;	Yes>>		No >>			
B.9.3.1.m.	m. one parallel port (bidirectional);	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.3.1.n.	n. external keyboard port;	Yes>>		No >>			
B.9.3.1.o.	o. external monitor port (1024 x 768 resolution, with 256 color) capable of driving orderable SVGA monitors;	Yes>>		No >>			
B.9.3.1.p.	p. one battery pack, three (3) hour operating life, capable of being charged while connected to A/C adapter;	Yes>>		No >>			
B.9.3.1.q.	q. save and resume feature;	Yes>>		No >>			
B.9.3.1.r.	r. not more than 7-1/2 pounds system weight (system weight includes the notebook itself and one battery pack);	Yes>>		No >>			
B.9.3.1.s.	s. A/C adaptor;	Yes>>		No >>			
B.9.3.1.t.	t. documentation, connection, and operating instructions; and	Yes>>		No >>			
B.9.3.1.u.	u. padded carrying case with shoulder strap, capable of carrying this notebook and offered portable printer (including required cables and A/C adapters) in separate compartments.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.4. RAM UPGRADES - ALL MICROCOMPUTER SYSTEMS	CLIN 0007						
	RAM Upgrade - Workstation #1						
B.9.4.1.	The RAM upgrades offered shall be in incremental minimums, such that a motherboard may be populated in a staggered basis, until the maximum RAM requirement is met	Yes>>		No >>			
B.9.4.1.(a)	RAM upgrades offered shall be fully compatible with original RAM configuration, and originally installed RAM shall not be replaced to add RAM to current configuration; and	Yes>>		No >>			
B.9.4.1.(b)	RAM upgrades to be factory installed, ordered with the workstation						
B.9.4.1.(c)	RAM upgrades for the workstations shall be offered in minimum 16MB increments	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.4. RAM UPGRADES - ALL MICROCOMPUTER SYSTEMS	CLIN 0008						
	RAM Upgrade - Workstation #2						
B.9.4.1.	The RAM upgrades offered shall be in incremental minimums, such that a motherboard may be populated in a staggered basis, until the maximum RAM requirement is met	Yes>>		No >>			
B.9.4.1.(a)	RAM upgrades offered shall be fully compatible with original RAM configuration, and originally installed RAM shall not be replaced to add RAM to current configuration; and	Yes>>		No >>			
B.9.4.1.(b)	RAM upgrades to be factory installed, ordered with the workstation						
B.9.4.1.(c)	RAM upgrades for the workstations shall be offered in minimum 16MB increments;	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9. RAM UPGRADES - ALL MICROCOMPUTER SYSTEMS	CLIN 0009						
	RAM Upgrade - Server - Single Processor						
B.9.4.1.	The RAM upgrades offered shall be in incremental minimums, such that a motherboard may be populated in a staggered basis, until the maximum RAM requirement is met	Yes>>		No >>			
B.9.4.1.(a)	RAM upgrades offered shall be fully compatible with original RAM configuration, and originally installed RAM shall not be replaced to add RAM to current configuration; and	Yes>>		No >>			
B.9.4.1.(b)	RAM upgrades to be factory installed, ordered with the server	Yes>>		No >>			
B.9.4.1.(c)	RAM upgrades for the servers shall be offered in minimum 64MB increments;	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9. RAM UPGRADES - ALL MICROCOMPUTER SYSTEMS	CLIN 0010						
	RAM Upgrade - Server - Dual Processor						
B.9.4.1.	The RAM upgrades offered shall be in incremental minimums, such that a motherboard may be populated in a staggered basis, until the maximum RAM requirement is met	Yes>>		No >>			
B.9.4.1.(a)	RAM upgrades offered shall be fully compatible with original RAM configuration, and originally installed RAM shall not be replaced to add RAM to current configuration; and	Yes>>		No >>			
B.9.4.1.(b)	RAM upgrades to be factory installed, ordered with the server	Yes>>		No >>			
B.9.4.1.(c)	RAM upgrades for the servers shall be offered in minimum 64MB increments;	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9. RAM UPGRADES - ALL MICROCOMPUTER SYSTEMS	CLIN 0011						
B.9.4.2.	RAM Upgrade - Notebook (Active Matrix)	Yes>>		No >>			
B.9.4.2.(a)	RAM upgrades to be factory installed, ordered with the notebook	Yes>>		No >>			
B.9.4.2.(b)	RAM upgrades for the notebooks shall be offered to fully populate 72MB RAM.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9. RAM UPGRADES - ALL MICROCOMPUTER SYSTEMS	CLIN 0012						
B.9.4.2.	RAM Upgrade - Notebook (Dual Scan)	Yes>>		No >>			
B.9.4.2.(a)	RAM upgrades to be factory installed, ordered with the notebook	Yes>>		No >>			
B.9.4.2.(b)	RAM upgrades for the notebooks shall be offered to fully populate 72MB RAM.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.5. SVGA COLOR MONITORS (15" color)	CLIN 0013						
	The color monitor shall be compatible for use with the workstations, servers and notebooks offered.	Yes>>		No >>			
	The Contractor shall provide...one 15" (diagonal) monitor with a minimum 14" viewing area;	Yes>>		No >>			
	The monitors to be offered shall include, at a minimum:						
B.9.5.a.	a. non-interlaced, non-glare, anti-static, 1024 x 768 resolution, 72 HZ, with .28mm Dot Pitch, SVGA color monitor;	Yes>>		No >>			
B.9.5.b.	b. front panel controls to adjust contrast, brightness, horizontal size, horizontal position, vertical size, and vertical position;	Yes>>		No >>			
B.9.5.c.	c. tilt and swivel base;	Yes>>		No >>			
B.9.5.d.	d. all required cabling; and	Yes>>		No >>			
B.9.5.e.	e. documentation, connection, and operating instructions.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.5. SVGA COLOR MONITORS (17" color)	CLIN 0014						
	The color monitor shall be compatible for use with the workstations, servers and notebooks offered.	Yes>>		No >>			
	The Contractor shall provide...one 17" (diagonal) monitor with a minimum 16" viewing area;	Yes>>		No >>			
	The monitors to be offered shall include, at a minimum:						
B.9.5.a.	a. non-interlaced, non-glare, anti-static, 1024 x 768 resolution, 72 HZ, with .28mm Dot Pitch, SVGA color monitor;	Yes>>		No >>			
B.9.5.b.	b. front panel controls to adjust contrast, brightness, horizontal size, horizontal position, vertical size, and vertical position;	Yes>>		No >>			
B.9.5.c.	c. tilt and swivel base;	Yes>>		No >>			
B.9.5.d.	d. all required cabling; and	Yes>>		No >>			
B.9.5.e.	e. documentation, connection, and operating instructions.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.5. SVGA COLOR MONITORS (21" color)	CLIN 0015						
	The color monitor shall be compatible for use with the workstations, servers and notebooks offered.	Yes>>		No >>			
	The Contractor shall provide...one 21" (diagonal) monitor with a minimum 19" viewing area;	Yes>>		No >>			
	The monitors to be offered shall include, at a minimum:						
B.9.5.a.	a. non-interlaced, non-glare, anti-static, 1024 x 768 resolution, 72 HZ, with .28mm Dot Pitch, SVGA color monitor;	Yes>>		No >>			
B.9.5.b.	b. front panel controls to adjust contrast, brightness, horizontal size, horizontal position, vertical size, and vertical position;	Yes>>		No >>			
B.9.5.c.	c. tilt and swivel base;	Yes>>		No >>			
B.9.5.d.	d. all required cabling; and	Yes>>		No >>			
B.9.5.e.	e. documentation, connection, and operating instructions.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.6.1. STORAGE DEVICES -- HARD DRIVES (minimum 2.5GB internal formatted disk storage)	CLIN 0016						
	The storage device is intended for use with, and shall be compatible for use with, the workstations and servers offered.						
	The Contractor shall include:						
B.9.6.	a. all necessary software and hardware including required cabling and brackets;	Yes>>		No >>			
B.9.6.	b. documentation, connection, and operating instructions; and	Yes>>		No >>			
B.9.6.1.	minimum 2.5GB, internal, non-compressed, formatted disk storage space.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.6.1. STORAGE DEVICES -- HARD DRIVES (minimum 4.0GB internal formatted disk storage)	CLIN 0017						
	The storage device is intended for use with, and shall be compatible for use with, the workstations and servers offered..						
	The Contractor shall include:						
B.9.6.	a. all necessary software and hardware including required cabling and brackets;	Yes>>		No >>			
B.9.6.	b. documentation, connection, and operating instructions; and	Yes>>		No >>			
B.9.6.1.	minimum 4.0GB, internal, non-compressed, formatted disk storage space.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.6.1. STORAGE DEVICES -- HARD DRIVES (minimum 9.0GB internal formatted disk storage)	CLIN 0018						
	The storage device is intended for use with, and shall be compatible for use with, the workstations and servers offered.						
	The Contractor shall include:						
B.9.6.	a. all necessary software and hardware including required cabling and brackets;	Yes>>		No >>			
B.9.6.	b. documentation, connection, and operating instructions; and	Yes>>		No >>			
B.9.6.1.	minimum 9.0GB, internal, non-compressed, formatted disk storage space.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.6.2. STORAGE DEVICES -- TAPE CARTRIDGE BACK-UP SYSTEM (minimum 1.0GB internal formatted tape storage)	CLIN 0019						
	The tape cartridge back-up system will be used to back-up and restore hard disk drives. This internal tape cartridge back-up system is intended for use with the offered workstations and servers.						
	The Contractor shall include:						
B.9.6.2.a.	a. all necessary software, hardware, cabling, and brackets;	Yes>>		No >>			
B.9.6.2.b.	b. software and driver;	Yes>>		No >>			
B.9.6.2.c.	c. 3 formatted tape cartridges;	Yes>>		No >>			
B.9.6.2.d.	d. documentation, connection, and operating instructions.; and	Yes>>		No >>			
B.9.6.2.	minimum 1.0GB internal, formatted tape capacity	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.6.2. STORAGE DEVICES -- TAPE CARTRIDGE BACK-UP SYSTEM (minimum 1.0GB external formatted tape storage)	CLIN 0020						
	The external tape cartridge back-up system will be used to back-up and restore hard disk drives. The external tape cartridge back-up system is intended for use with the offered workstations, servers and notebooks.						
	The Contractor shall include:						
B.9.6.2.a.	a. all necessary software, hardware, cabling, and brackets;	Yes>>		No >>			
B.9.6.2.b.	b. software and driver;	Yes>>		No >>			
B.9.6.2.c.	c. 3 formatted tape cartridges;	Yes>>		No >>			
B.9.6.2.d.	d. documentation, connection, and operating instructions; and	Yes>>		No >>			
B.9.6.2.	minimum 1.0GB external, formatted tape capacity.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.6.2. STORAGE DEVICES -- TAPE CARTRIDGE BACK-UP SYSTEM (minimum 4.0GB internal formatted tape storage)	CLIN 0021						
	The tape cartridge back-up system will be used to back-up and restore hard disk drives. The internal tape cartridge back-up system is intended for use with the offered workstations and servers.						
	The Contractor shall include:						
B.9.6.2.a.	a. all necessary software, hardware, cabling, and brackets;	Yes>>		No >>			
B.9.6.2.b.	b. software and driver;	Yes>>		No >>			
B.9.6.2.c.	c. 3 formatted tape cartridges;	Yes>>		No >>			
B.9.6.2.d.	d. documentation, connection, and operating instructions; and	Yes>>		No >>			
B.9.6.2.	minimum 4.0GB internal, formatted tape capacity.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.6.3. STORAGE DEVICES -- REMOVABLE CARTRIDGE STORAGE SYSTEMS (minimum 100MB internal formatted cartridge)	CLIN 0022						
	The removable cartridge storage system (not tape back-up) will be used to back-up and restore hard disk drives. The removable cartridge storage system is intended for use with the offered workstations and servers.						
	The Contractor shall include:						
B.9.6.3.a.	a. all necessary software, hardware, cabling, and brackets;	Yes>>		No >>			
B.9.6.3.b.	b. software and driver;	Yes>>		No >>			
B.9.6.3.c.	c. 3 formatted cartridges;	Yes>>		No >>			
B.9.6.3.d.	d. documentation, connection, and operating instructions; and	Yes>>		No >>			
B.9.6.3.	minimum 100MB internal, non-compressed, formatted capacity	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.6.3. STORAGE DEVICES -- REMOVABLE CARTRIDGE STORAGE SYSTEMS (minimum 1.0GB external formatted cartridge)	CLIN 0023						
	The removable cartridge storage system (not tape back-up) will be used to back-up and restore hard disk drives. The external removable cartridge storage system is intended for use with the offered workstations, servers and notebooks.						
	The Contractor shall include:						
B.9.6.3.a.	a. all necessary software, hardware, cabling, and brackets;	Yes>>		No >>			
B.9.6.3.b.	b. software and driver;	Yes>>		No >>			
B.9.6.3.c.	c. 3 formatted cartridges;	Yes>>		No >>			
B.9.6.3.d.	d. documentation, connection, and operating instructions: and	Yes>>		No >>			
B.9.6.3.	minimum 1.0GB external, non-compressed, formatted capacity	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.6.3. STORAGE DEVICES -- REMOVABLE CARTRIDGE STORAGE SYSTEMS (minimum 1.0GB internal formatted cartridge)	CLIN 0024						
	The removable cartridge storage system (not tape back-up) will be used to back-up and restore hard disk drives. The internal removable cartridge storage system is intended for use with the offered workstations and servers.						
	The Contractor shall include:						
B.9.6.3.a.	a. all necessary software, hardware, cabling, and brackets;	Yes>>		No >>			
B.9.6.3.b.	b. software and driver;	Yes>>		No >>			
B.9.6.3.c.	c. 3 formatted cartridges;	Yes>>		No >>			
B.9.6.3.d.	d. documentation, connection, and operating instructions; and	Yes>>		No >>			
B.9.6.3.	minimum 1.0GB internal, non-compressed, formatted capacity	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.6.4. STORAGE DEVICES -- CD-READER AND RECORDER SYSTEMS (internal)	CLIN 0025						
	The internal CD-Reader and Recorder system will be used with the workstations and servers offered. The internal CD-Reader and Recorder system is not required to work with the offered notebooks. The CD-Reader and Recorders offered shall be the latest commercially available at time of proposal submission.						
	The CD-Reader and Recorder Systems offered shall:						
B.9.6.4.a.	a. include 1MB internal buffer;	Yes>>		No >>			
B.9.6.4.b.	b. be compatible with existing CD audio players and CD-ROMs;	Yes>>		No >>			
B.9.6.4.c.	c. include all necessary software, hardware, cabling, and brackets;	Yes>>		No >>			
B.9.6.4.d.	d. include software and driver;	Yes>>		No >>			
B.9.6.4.e.	e. include 3 platters; and	Yes>>		No >>			
B.9.6.4.f.	f. documentation, connection, and operating instructions.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.6.4. STORAGE DEVICES -- CD-READER AND RECORDER SYSTEMS (external)	CLIN 0026						
	The external CD-Reader and Recorder system will be used with the workstations and servers offered. The external CD-Reader and Recorder system is not required to work with the offered notebooks. The CD-Reader and Recorders offered shall be the latest commercially available at time of proposal submission.						
	The CD-Reader and Recorder Systems offered shall:						
B.9.6.4.a.	a. include 1MB internal buffer;	Yes>>		No >>			
B.9.6.4.b..	b. be compatible with existing CD audio players and CD-ROMs;	Yes>>		No >>			
B.9.6.4.c.	c. include all necessary software, hardware, cabling, and brackets;	Yes>>		No >>			
B.9.6.4.d.	d. include software and driver;	Yes>>		No >>			
B.9.6.4.e.	e. include 3 platters; and	Yes>>		No >>			
B.9.6.4.f.	f. documentation, connection, and operating instructions.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.7.1. PERIPHERAL DEVICES -- PCMCIA PORT/SOCKET	CLIN 0027						
B.9.7.1.	The PCMCIA Type III adapter card port/socket offered shall, at a minimum, meet the PCMCIA 2.1 Committee standard (68-pin).	Yes>>		No >>			
B.9.7.1.	The port/socket shall be compatible with the workstations and servers offered. The port/socket is not required to work with the offered notebooks.	Yes>>		No >>			
B.9.7.1.	This product shall have dual connectors, support one Type I and one Type II card simultaneously, or one Type III card, (support Type I, Type II and Type III devices - this includes Series 1 and Series 2 memory cards and Type II I/O cards such as modems and LAN cards), to support all PCMCIA 2.1 I/O cards and hard disks, with driver software, socket service and card services.	Yes>>		No >>			
B.9.7.1.	All required power shall be drawn through the PCMCIA port/socket.	Yes>>		No >>			
B.9.7.1.	As applicable, the adaptor port/socket shall allow for the insertion and removal "Hot-Swap" of the adaptor card while system is powered-up, and appropriate system addressing.	Yes>>		No >>			
B.9.7.1.	All software, drivers, cables, and brackets shall be included.	Yes>>		No >>			
B.9.7.1.	The Contractor shall provide one internal PCMCIA Port/Socket, to be housed in a bay on the front of the workstation or server, to be factory or customer installed.	Yes>>		No >>			
B.9.7.1.	Documentation and installation instructions to be included.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.7.2. PERIPHERAL DEVICES -- FAX/MODEM (internal)	CLIN 0028						
	The fax/modem shall be compatible with the workstations, servers and notebooks offered. It is not required that the internal fax/modem work with the notebooks offered.						
	The product offered shall include, at a minimum:						
B.9.7.2.a.	a. fax/modem device, at a minimum True V.34 transmission at 33.6Kbps, and V.42bis/MNP 5 data compression;	Yes>>		No >>			
B.9.7.2.b.	b. modem speed: minimum 33.6Kbps (compatible with lower transmit/receive rates);	Yes>>		No >>			
B.9.7.2.c.	c. RJ-11 connectors for line and phone;	Yes>>		No >>			
B.9.7.2.d.	d. audio speaker with software volume control;	Yes>>		No >>			
B.9.7.2.e.	e. communication software for FAX and modem operation;	Yes>>		No >>			
B.9.7.2.f.	f. required cabling, including phone cable; and	Yes>>		No >>			
B.9.7.2.g.	g. documentation, connection, and operating instructions.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.7.2. PERIPHERAL DEVICES -- FAX/MODEM (external)	CLIN 0029						
	The fax/modem shall be compatible with the workstations, servers and notebooks offered. The external fax/modem shall work with the notebooks offered.						
	The product offered shall include, at a minimum:						
B.9.7.2.a.	a. fax/modem device, at a minimum True V.34 transmission at 33.6Kbps, and V.42bis/MNP 5 data compression;	Yes>>		No >>			
B.9.7.2.b.	b. modem speed: minimum 33.6Kbps (compatible with lower transmit/receive rates);	Yes>>		No >>			
B.9.7.2.c.	c. RJ-11 connectors for line and phone;	Yes>>		No >>			
B.9.7.2.d.	d. audio speaker with software volume control;	Yes>>		No >>			
B.9.7.2.e.	e. communication software for FAX and modem operation;	Yes>>		No >>			
B.9.7.2.f.	f. required cabling, including phone cable; and	Yes>>		No >>			
B.9.7.2.g.	g. documentation, connection, and operating instructions.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.7.2. PERIPHERAL DEVICES -- FAX/MODEM (PCMCIA)	CLIN 0030						
	The PCMCIA fax/modem shall be compatible with the workstations, servers and notebooks offered.						
	The PCMCIA fax/modem offered shall be compatible with the notebooks and PCMCIA Port/Socket offered.	Yes>>		No >>			
	The product offered shall include, at a minimum:						
B.9.7.2.a.	a. fax/modem device, at a minimum True V.34 transmission at 33.6Kbps, and V.42bis/MNP 5 data compression;	Yes>>		No >>			
B.9.7.2.b.	b. modem speed: minimum 33.6Kbps (compatible with lower transmit/receive rates);	Yes>>		No >>			
B.9.7.2.c.	c. RJ-11 connectors for line and phone;	Yes>>		No >>			
B.9.7.2.d.	d. audio speaker with software volume control;	Yes>>		No >>			
B.9.7.2.e.	e. communication software for FAX and modem operation;	Yes>>		No >>			
B.9.7.2.f.	f. required cabling, including phone cable; and	Yes>>		No >>			
B.9.7.2.g.	g. documentation, connection, and operating instructions.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.7.3. PERIPHERAL DEVICES -- I/O INTERFACE CARD	CLIN 0031						
	The I/O interface card offered shall be compatible for use with the workstations and servers offered.	Yes>>		No >>			
	The I/O interface card shall also be compatible with the external fax/modem offered, and shall not impede full data transmission speed.	Yes>>					
	The product offered shall:						
B.9.7.3.a.	a. be, minimum, one RS-232 serial interface with independent communication, must support 16550 Universal Asynchronous Receiving and Transmission (UART), and be independently addressable as COM 1, 2, 3, or 4;	Yes>>		No >>			
B.9.7.3.b.	b. include software and drivers; and	Yes>>		No >>			
B.9.7.3.c.	c. documentation, connection, and operating instructions.	Yes>>		No >>			
	The Contractor shall propose one I/O interface card.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.7.4. PERIPHERAL DEVICES -- SURGE AND SPIKE PROTECTOR	CLIN 0032						
	The surge and spike protector shall have, at a minimum, 6 power outlets and one telephone line surge and spike protection.	Yes>>		No >>			
	The surge protector must include one or more RJ-11 jacks to surge and spike protect the modem connection to the telephone line), EMI/RFI noise protection, low voltage protection, visual power-on indicator.	Yes>>		No >>			
	The Contractor shall propose one surge and spike protector.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.7.5. PERIPHERAL DEVICES -- NETWORK INTERFACE (10BASET ETHERNET CAPABILITIES/ CONNECTIVITY--16-bit)	CLIN 0033						
	The contractor shall provide for network connectivity.	Yes>>		No >>			
	Network cards shall be compatible with products provided in this contract.	Yes>>		No >>			
	The products provided shall include:						
B.9.7.5.a.	a. support for IEEE 802.3 10BaseT unshielded twisted pair (UTP) networks;	Yes>>		No >>			
B.9.7.5.b.	b. a minimum throughput of 10 Mbps at half-duplex; and	Yes>>		No >>			
B.9.7.5.c.	c. documentation, connection, and operating instructions.	Yes>>		No >>			
	16-bit card 10BaseT card	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.7.5. PERIPHERAL DEVICES -- NETWORK INTERFACE (10BASE2 ETHERNET CAPABILITIES/ CONNECTIVITY--16-bit)	CLIN 0034						
	The contractor shall provide for network connectivity.						
	Network cards shall be compatible with products provided in this contract.	Yes>>		No >>			
	The products provided shall include:						
B.9.7.5.a.	a. support for 10Base2 thin coaxial Ethernet networks;	Yes>>		No >>			
B.9.7.5.b.	b. a minimum throughput of 10 Mbps at half-duplex; and	Yes>>		No >>			
B.9.7.5.c.	c. documentation, connection, and operating instructions.	Yes>>		No >>			
	16-bit 10Base2 Ethernet card	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.7.5. PERIPHERAL DEVICES -- NETWORK INTERFACE (TOKEN RING CAPABILITIES/ CONNECTIVITY)	CLIN 0035						
	The contractor shall provide for network connectivity.						
	Network cards shall be compatible with products provided in this contract.	Yes>>		No >>			
	The products provided shall include:						
B.9.7.5.a.	a. support for both shielded twisted pair (STP) and unshielded twisted pair (UTP) Token-Ring and IEEE 802.5 networks;	Yes>>		No >>			
B.9.7.5.b.	b. 16 Mbps or 4 Mbps software-selectable ring speed;	Yes>>		No >>			
B.9.7.5.c.	c. 9-pin D connector;	Yes>>		No >>			
B.9.7.5.d.	d. RJ-45 connector; and	Yes>>		No >>			
B.9.7.5.e.	e. documentation and operating instructions.	Yes>>		No >>			
	16-bit Token Ring card	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.7.5. PERIPHERAL DEVICES -- NETWORK INTERFACE (10BASET ETHERNET CAPABILITIES/ CONNECTIVITY--32-bit)	CLIN 0036						
	The contractor shall provide for network connectivity.						
	Network cards shall be compatible with products provided in this contract.	Yes>>		No >>			
	The products provided shall include:						
B.9.7.5.a.	a. support for IEEE 802.3 10BaseT unshielded twisted pair (UTP) networks;	Yes>>		No >>			
B.9.7.5.b.	b. a minimum throughput of 10 Mbps at half-duplex; and	Yes>>		No >>			
B.9.7.5.c.	c. documentation, connection, and operating instructions.	Yes>>		No >>			
	32-bit 10BaseT card	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.7.5. PERIPHERAL DEVICES -- NETWORK INTERFACE (10BASE2 ETHERNET CAPABILITIES/ CONNECTIVITY--32-bit)	CLIN 0037						
	The contractor shall provide for network connectivity.						
	Network cards shall be compatible with products provided in this contract.	Yes>>		No >>			
	The products provided shall include:						
B.9.7.5.a.	a. support for 10Base2 thin coaxial Ethernet networks;	Yes>>		No >>			
B.9.7.5.b.	b. a minimum throughput of 10 Mbps at half-duplex; and	Yes>>		No >>			
B.9.7.5.c.	c. documentation, connection, and operating instructions.	Yes>>		No >>			
	32-bit 10Base2 card	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.7.5. PERIPHERAL DEVICES -- NETWORK INTERFACE (10BASET ETHERNET CAPABILITIES/ CONNECTIVITY--PCMCIA)	CLIN 0038						
	The contractor shall provide for network connectivity. Notebook connectivity can be through the use of a PCMCIA device.						
	Network cards shall be compatible with products provided in this contract.	Yes>>		No >>			
	The products provided shall include:						
B.9.7.5.a.	a. support for IEEE 802.3 10BaseT unshielded twisted pair (UTP) networks;	Yes>>		No >>			
B.9.7.5.b.	b. a minimum throughput of 10 Mbps at half-duplex; and	Yes>>		No >>			
B.9.7.5.c.	c. documentation, connection, and operating instructions.	Yes>>		No >>			
	10BaseT PCMCIA	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.7.5. PERIPHERAL DEVICES -- NETWORK INTERFACE (10BASE2 ETHERNET CAPABILITIES/ CONNECTIVITY--PCMCIA)	CLIN 0039						
	The contractor shall provide for network connectivity. Notebook connectivity can be through the use of a PCMCIA device.						
	Network cards shall be compatible with products provided in this contract.	Yes>>		No >>			
	The products provided shall include:						
B.9.7.5.a.	a. support for 10Base2 thin coaxial Ethernet networks;	Yes>>		No >>			
B.9.7.5.b.	b. a minimum throughput of 10 Mbps at half-duplex; and	Yes>>		No >>			
B.9.7.5.c.	c. documentation, connection, and operating instructions.	Yes>>		No >>			
	10Base2 PCMCIA	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.8.1. PRINTERS -- PORTABLE PRINTER	CLIN 0040						
	The portable printer will be used in an office/home environment.						
	The portable printer will primarily be used in conjunction with the notebooks and software offered, as well as existing software, per Section B.6.						
	The portable printer is compatible with the offered workstations, servers, notebooks and software offered .	Yes>>		No >>			
	The product offered shall:						
B.9.8.1.a.	a. have near letter quality output;	Yes>>		No >>			
B.9.8.1.b.	b. have black and white printing;	Yes>>		No >>			
B.9.8.1.c.	c. have a battery with the capability to print thirty (30) continuous pages of standard, single-spaced, full-page text when the battery is fully-charged;	Yes>>		No >>			
B.9.8.1.d.	d. include start up supplies (excluding paper) sufficient to print 1,000 pages of standard text (5% page coverage).	Yes>>		No >>			
B.9.8.1.e.	e. not weigh more than 5.7 pounds with battery;	Yes>>		No >>			
B.9.8.1.f.	f. have a parallel interface with a 6-foot parallel cable;	Yes>>		No >>			
B.9.8.1.g.	g. have an A/C adaptor capable of charging the battery, while in use;	Yes>>		No >>			
B.9.8.1.h.	h. be a plain paper printer; and	Yes>>		No >>			
B.9.8.1.i.	i. include documentation, connection, and operating instructions.	Yes>>		No >>			
	The Contractor shall propose one portable printer.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.8.2. PRINTERS -- INK JET PRINTER	CLIN 0041						
	The ink jet printer will be used in an office/home environment.						
	The ink jet printer is compatible with the offered workstations, servers, notebooks and software.	Yes>>		No >>			
	The ink jet printer shall print in both black and white, and color mode.	Yes>>		No >>			
	The product offered shall:						
B.9.8.2.a.	a. print 3 pages per minute print speed, in black and white print mode;	Yes>>		No >>			
B.9.8.2.b.	b. include color printing;	Yes>>		No >>			
B.9.8.2.c.	c. have 600 x 300 dots per inch (dpi) print resolution;	Yes>>		No >>			
B.9.8.2.d.	d. have, at a minimum, 12 scalable fonts;	Yes>>		No >>			
B.9.8.2.e.	e. include start up supplies (excluding paper) sufficient to print 2,000 pages of standard text (5% page coverage), with a minimum 1,000 pages in color and 1,000 pages in black and white;	Yes>>		No >>			
B.9.8.2.f.	f. include a parallel interface with a 15-foot parallel cable; and	Yes>>		No >>			
B.9.8.2.g.	g. include documentation, connection, and operating instructions.	Yes>>		No >>			
	The Contractor shall propose one ink-jet printer.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.8.3. PRINTERS -- BASE-CAPACITY LASER PRINTER	CLIN 0042						
	The base capacity laser printer offered will be used in an office/home environment.						
	The base-capacity laser printer will primarily be used for a single/double workstation printing volume for text and graphics.						
	The base-capacity laser printer is capable of printing letter and legal size pages and transparencies.	Yes>>		No >>			
	The base-capacity laser printer does work with all offered workstations, servers, notebooks, and software including network software.	Yes>>		No >>			
	The product offered shall include:						
B.9.8.3.a.	a. 4MB RAM or equivalent processing capability ("equivalent processing capability" is included because some printer models utilize a memory enhancement/data compression feature, which reduces the amount of printer RAM required to process 4MB of data);	Yes>>		No >>			
B.9.8.3.b.	b. 6 ppm print speed;	Yes>>		No >>			
B.9.8.3.c.	c. black and white printing;	Yes>>		No >>			
B.9.8.3.d.	d. resolution density of 600 x 600 dpi, printer intensity/shading/ grey-scaling shall include smooth transitions between them with no banding;	Yes>>		No >>			
B.9.8.3.e.	e. internal fonts scalable from .25 to 1,000 points;	Yes>>		No >>			
B.9.8.3.f.	f. true Level 2 Adobe PostScript printing (or equivalent);	Yes>>		No >>			
B.9.8.3.g.	g. HP Laserjet IV (or later) emulation;	Yes>>		No >>			
B.9.8.3.h.	h. parallel interface with a 15-foot parallel cable;	Yes>>		No >>			
B.9.8.3.i.	i. start up supplies (excluding paper) sufficient to print 10,000 pages of standard text (5% page coverage);	Yes>>		No >>			
B.9.8.3.j	j. documentation, connection, and operating instructions.	Yes>>		No >>			
	The Contractor shall propose one base-capacity printer.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.8.4. PRINTERS -- HIGH-CAPACITY LASER PRINTER	CLIN 0043						
	The high-capacity laser printer offered will be used in an office/home environment.						
	The high-capacity laser printer will primarily be used for network application and large printing volumes for text and graphics.						
	The high-capacity laser printer is capable of printing regular and legal size pages and transparencies.	Yes>>		No >>			
	The high-capacity laser printer is capable of being connected to an offered network as a separate node.	Yes>>		No >>			
	The high-capacity laser printer does work with all offered workstations, servers, notebooks, network device offered and software, including network software.	Yes>>		No >>			
	The product offered shall include:						
B.9.8.4.a.	a. minimum 12MB RAM or equivalent processing capability ("equivalent processing capability" is included because some printer models utilize a memory enhancement/data compression feature, which reduces the amount of printer RAM required to process 12MB of data);	Yes>>		No >>			
B.9.8.4.b.	b. 16 ppm simplex (single-sided) print speed;	Yes>>		No >>			
B.9.8.4.c.	c. black and white printing;	Yes>>		No >>			
B.9.8.4.d.	d. resolution/density of 600 x 600 dpi, printer intensity/shading/ grey-scaling shall include smooth transitions between them with no banding;	Yes>>		No >>			
B.9.8.4.e.	e. true, Level 2 Adobe PostScript (or equivalent) printing (internal without use of additional cartridge), Printer Control Language 5, (PostScript and PCL5 switchable either via software or external printer control);	Yes>>		No >>			
B.9.8.4.f.	f. HP Laserjet IV (or later) emulation;	Yes>>		No >>			
B.9.8.4.g.	g. 1,000 sheet capacity. If multiple trays are used, system shall automatically detect paper out condition and go to next tray;	Yes>>		No >>			
B.9.8.4.h.	h. capability for network connectivity as separate node;	Yes>>		No >>			
B.9.8.4.i.	i. parallel interface with a 15-foot parallel cable;	Yes>>		No >>			
B.9.8.4.j.	j. start up supplies (excluding paper) sufficient to print 10,000 pages of standard text (5% page coverage);	Yes>>		No >>			
B.9.8.4.k.	k. documentation, connection, and operating instructions.	Yes>>		No >>			
	The Contractor shall propose one high-capacity laser printer.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.8.5. PRINTERS -- HIGH-CAPACITY LASER PRINTER NETWORK INTERFACE	CLIN 0044						
	The network interface offered works with the High-Capacity Laser Printer.	Yes>>		No >>			
	Use of this interface offered shall make the High-Capacity Laser Printer capable of being connected to the offered networks as a separate node.	Yes>>		No >>			
	The connectivity can be through the use of an internal network card inserted into the printer, or as an external "intelligent" network interface device (i.e., print jobs can be controlled at the server).						
	The products offered shall include:						
B.9.8.5.a.	a. combined support for 10BaseT and 10Base2 Ethernet capabilities/connectivity	Yes>>		No >>			
B.9.8.5.b.	b. support for IEEE 802.3 10BaseT unshielded twisted pair (UTP) networks;	Yes>>		No >>			
B.9.8.5.c.	c. support for 10Base2 thin coaxial Ethernet networks;	Yes>>		No >>			
B.9.8.5.d.	d. a minimum throughput of 10 Mbps at half-duplex; and	Yes>>		No >>			
B.9.8.5.e.	e. documentation, connection, and operating instructions.	Yes>>		No >>			
	The Contractor shall propose one device to meet the printer network interface card requirements.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.9. POWER MANAGEMENT DEVICES	CLIN 0045						
	Uninterruptable Power Supply (UPS)						
	The primary purpose of the UPS is to provide power to orderable products when the commercial power fails or becomes unstable.						
	The UPS will provide support for the servers offered, for 20 minutes without interruption.	Yes>>		No >>			
	When the UPS is attached to a LAN file server and UPS monitoring is implemented, the UPS shall indicate loss of power to the file server and any workstations attached by displaying an on-screen warning.	Yes>>		No >>			
	The UPS shall automatically power down the server in an orderly manner via preset commands.	Yes>>		No >>			
	The product offered shall include:						
B.9.9.a.	a. remote shut-down capability;	Yes>>		No >>			
B.9.9.b.	b. software to operate UPS with network software provided on this contract;	Yes>>		No >>			
B.9.9.c.	c. switching takes place without disruption of power;	Yes>>		No >>			
B.9.9.d.	d. lightning, surge, and spike protection;	Yes>>		No >>			
B.9.9.e.	e. EMI/RFI noise filtering;	Yes>>		No >>			
B.9.9.f.	f. status indicator(s);	Yes>>		No >>			
B.9.9.g.	g. audible alarm;	Yes>>		No >>			
B.9.9.h.	h. display voltage output and percentage of capacity used; and	Yes>>		No >>			
B.9.9.i.	i. documentation, connection, and operating instructions.	Yes>>		No >>			
	The Contractor shall propose one UPS product, including any necessary software and drivers to meet this requirement.	Yes>>		No >>			

General Requirements Matrix *							
10/23/97							
RFP Reference	Required Minimum Specifications					Tech Lit Ref.	Manufacturer Model Number
B.9.10. GOVERNMENT-FURNISHED PROPERTY (GFP) CARD INSTALLATION - (FOR CUSTOMS ONLY)	CLIN 0046						
	At times, Government Furnished Property (GFP) may need to be installed in the workstations and servers.	Yes>>		No >>		Not Applicable (N/A)	
	This GFP refers to internally installed circuit cards such as, but not limited to the J1 Systems AdaptCoax Adaptor & ElitePlus Emulation Software, SMC Elite16T Adaptor & Setup Software, Proteon P1392 Token Ring Adaptor/Software, and other network cards and secure cards.						
	The cards will be installed prior to workstation and server delivery to the Government.	Yes>>		No >>		N/A	
	GFP will be provided at a site agreed to by the contractor and Government.	Yes>>		No >>		N/A	
	Installation of GFP shall not delay the delivery requirements, unless the delay is caused by the Government.	Yes>>		No >>		N/A	
	The Contractor shall provide at a single flat labor rate for installation and configuration of such GFP.	Yes>>		No >>		N/A	

Application Software						
10/23/97						
RFP Reference	Required Application Software					
B.9.11. SOFTWARE						
	All software (media, license and documentation) shall be provided based on the commercial practices of the manufacturer.	Yes>>		No >>		Not Applicable (N/A)
	All software, when ordered with a workstation, server, or notebook, shall be installed and configured prior to delivery in its respective directory/directories, by the Contractor, unless noted otherwise, on the delivery order.	Yes>>		No >>		N/A
	Network operating system software shall be loaded to the default level.	Yes>>		No >>		N/A
	Throughout the software product life, on the contract, the most current version, at time of delivery order, will be provided unless specified otherwise by the Government.	Yes>>		No >>		N/A
	Initially, software will be provided for single user, and include media, license and documentation.	Yes>>		No >>		N/A
	Documentation shall be provided based on the commercial practice of the manufacturer.	Yes>>		No >>		N/A
	This will not limit how software will be required by the Government, to meet future requirements.	Yes>>		No >>		N/A
	Software offered shall be the most current version available from the manufacturer, at time of proposal, unless the Government states otherwise.	Yes>>		No >>		N/A
	In addition to the specific software products being required, the Contractor shall also include non-specific brand name products. The following conditions apply to the non-specific software being requested:	Yes>>				N/A
B.9.11.a.	a. The products offered must fit within the appropriate category provided (i.e., operating system, word processing, spreadsheet, etc.)	Yes>>		No >>		N/A
b.9.11.b.	<p>The offered products may not include software that is commonly referred to as "share-ware," "free-ware," or "public domain software." These terms are defined as follows:</p> <p>Shareware: Software that is distributed on a trial basis through electronic bulletin board systems, on-line services, and user groups. Shareware is distributed on the honor system, and if a user decides to keep and use it, then that user must register and pay for it.</p> <p>Freeware: Software distributed without charge. Ownership is retained by the developer who has control over its redistribution, including the ability to change the next release of freeware to payware.</p> <p>Public Domain Software: Software in which ownership has been relinquished to the public at large.</p>	Yes>>		No >>		N/A

Application Software						
10/23/97						
B.9.11. SOFTWARE						
RFP Reference	Required Application Software					Proposed Version #
B.9.11.	The Contractor shall propose:					
B.9.11.a. (CLIN 0047)	(a) Corel Word Perfect	Yes>>		No >>		
B.9.11.b. (CLIN 0048)	(b) Microsoft Word	Yes>>		No >>		
B.9.11.c. (CLIN 0049)	(c) Non-Specific Word Processing	Yes>>		No >>		
B.9.11.d. (CLIN 0050)	(d) Lotus 1-2-3	Yes>>		No >>		
B.9.11.e. (CLIN 0051)	(e) Microsoft Excel	Yes>>		No >>		
B.9.11.f. (CLIN 0052)	(f) Non-Specific Spreadsheet	Yes>>		No >>		
B.9.11.g. (CLIN 0053)	(g) Microsoft Office Pro	Yes>>		No >>		
B.9.11.h. (CLIN 0054)	(h) Non-Specific Software Suite	Yes>>		No >>		
B.9.11.i. (CLIN 0055)	(i) Non-Specific Software Suite	Yes>>		No >>		
B.9.11.j. (CLIN 0056)	(j) Microsoft Windows 95	Yes>>		No >>		
B.9.11.k. (CLIN 0057)	(k) Microsoft Windows NT - Workstation	Yes>>		No >>		
B.9.11.l. (CLIN 0058)	(l) Microsoft Windows NT - Server (50 License/User--include media, license and documentation)	Yes>>		No >>		
B.9.11.m. (CLIN 0059)	(m) Microsoft Back Office Client Access	Yes>>		No >>		
B.9.11.n. (CLIN 0060)	(n) Microsoft Exchange Client Access	Yes>>		No >>		
B.9.11.o. (CLIN 0061)	(o) Microsoft Windows NT Client Access	Yes>>		No >>		
B.9.11.p. (CLIN 0062)	(p) Microsoft Systems Management Server Client Access	Yes>>		No >>		
B.9.11.q. (CLIN 0063)	(q) Microsoft Systems Management Server Client Access - License only	Yes>>		No >>		
B.9.11.r. (CLIN 0064)	(r) Lotus Notes Desktop Client - License only	Yes>>		No >>		
B.9.11.s. (CLIN 0065)	(s) Non-Specific Operating System -- Can be single or multi-user, include media, license and documentation	Yes>>		No >>		
B.9.11.t. (CLIN 0066)	(t) Non-Specific Operating System -- Can be single or multi-user --License only	Yes>>		No >>		

Contractor Services						
10/23/97						
RFP Reference	Required Warranty					Proposed Version #
B.12.	The Contractor shall propose two individual (flat) rates for on-site, parts and labor warranty meeting the one year requirements of this contract, for sites other than those within the Continental United States (CONUS).	Yes>>		No >>		
B.12. (CLIN 0067)	OCONUS - Workstations and Notebooks	Yes>>		No >>		
B.12. (CLIN 0068)	OCONUS - Servers	Yes>>		No >>		

Contractor Services					
10/23/97					
RFP Reference	Required Services				
	The Contractor shall provide:				
B.12.	Warranty Service	Yes>>	No >>		
B.12.1.	Coverage Period	Yes>>	No >>		
B.12.2.	Response Requirements	Yes>>	No >>		
B.12.2.1.	Call Identification	Yes>>	No >>		
B.12.2.2.	Technician Dispatched	Yes>>	No >>		
B.12.2.3.	Conditions - Preacceptance Failure	Yes>>	No >>		
B.12.2.4.	Data Storage Device Repair	Yes>>	No >>		
B.12.2.5.	Network Server Repair	Yes>>	No >>		
B.12.2.6.	All Other Products Repair	Yes>>	No >>		
B.12.3.	Repetitive Failure and/or Long Term Failure	Yes>>	No >>		
B.12.3.1.	Replaced Parts	Yes>>	No >>		
B.12.4.	Third Party Repair	Yes>>	No >>		
		Yes>>	No >>		
Reporting Requirements					
B.12.5.	Shipping Status Reporting	Yes>>	No >>		
B.12.6.	Serial Number Report	Yes>>	No >>		
B.12.7.	Additional Warranty Conditions and Exclusions	Yes>>	No >>		
B.12.8.	Warranty Coverage for Used Equipment	Yes>>	No >>		
B.14.	Software Updates/Upgrades	Yes>>	No >>		
B.15.	Reserved	Yes>>	No >>		
B.16.	Reports and Order Information	Yes>>	No >>		
B.16.1.	Contractor Reporting Requirements	Yes>>	No >>		
B.16.2.	Specific Report Requirements	Yes>>	No >>		
B.16.3.	Reports				
B.16.3.1.	Status Report with Performance Measures	Yes>>	No >>		
B.16.3.2.	Invoice Report with Performance Measures	Yes>>	No >>		
B.16.3.3.	Equipment Failure Report with Performance Measures	Yes>>	No >>		
B.16.3.4.	Items Report	Yes>>	No >>		
B.16.3.5.	Additional Report Requirements	Yes>>	No >>		
B.17.	Catalog	Yes>>	No >>		
B.17.1.	Product Information	Yes>>	No >>		

Contractor Services					
10/23/97					
RFP Reference	Required Services				
B.17.2.	Internet Catalog Sort Feature	Yes>>		No >>	
B.17.3.	Printed Catalog and Advertising	Yes>>		No >>	
B.18.	Promoting the Contract	Yes>>		No >>	
B.19.	Electronic Mail	Yes>>		No >>	
B.20.	Serial Numbers	Yes>>		No >>	
B.21.	Reserved	Yes>>		No >>	
B.22.	Reserved	Yes>>		No >>	
B.23.	Energy-Efficient Microcomputers, Monitors, and Printers	Yes>>		No >>	
B.23.1.	Overall Requirements	Yes>>		No >>	
B.23.2.	Energy-Efficiency Specifications	Yes>>		No >>	
B.24.	Applicable Documents	Yes>>		No >>	

D.5. GOVERNMENT FURNISHED PROPERTY INSTALLATION INSTRUCTIONS

Installation Instructions for CLINs 0301, 0303 and 0305

CLIN 0301:**J1 Systems AdaptCoax Adapter Installation**

1. Set jumper W1 to the CX position.
2. Set the REV/NORN jumper to NORM
3. Set SW1 to 1,2,3 = off
4,5,6 = on
7,8,9,10 = on
4. Install the adapter card in any available slot.

ElitePlus Emulation Software Installation

1. Insert diskette labeled "NSA Install" in drive A.
2. Change to drive A and type **INSTALL**
3. After the "Installation Complete" message appears warm boot the PC.
4. Press the Hot-Key sequence (ALT/ESC). The NSA logo should appear.

CLIN 0303:**SMC Elitel6T Ethernet Adapter Installation**

1. Set jumper W1 to the SOFT position
2. Set jumper W2 to the NONE/SOFT position
3. Install the adapter card in any available 16 bit slot.

SMC Software Installation

1. Insert diskette labeled "SMC Install" in drive A.
2. Change to drive A and type **INSTALL**
3. After the "Installation Complete" message appears warm boot the PC.
4. At the C:\> prompt type **NET**.

5. The following messages should appear:
Novell IPX/SPX v3.10 (911121)
LAN Option: SMC EtherCard PLUS V4.03EC (920605)
Hardware Conf: First Software Configured
Adapter
Netware V3.26 - Workstation Shell (920211)
Running on DOS Vxxx
A File Server could not be found.

CLIN 0305:

Proteon P1392 Token Ring Adapter

1. Set switches 1 - 8 on the switchbank to ON
2. Install the adapter card in any available 16 bit slot.

Proteon Software Installation

1. Insert diskette labeled "Proteon Install" in drive A.
2. Change to drive A and type **INSTALL**.
3. After the "Installation Complete" message appears warm boot the PC.
4. At the C:\> prompt type **NET**.
5. The following messages should appear:
Novell IPX/SPX v3.10 (911121)
LAN Option: Proteon p139x RapiDriver v1.08 (911101)
Hardware Conf: IO: A20; IRQ; 10: 16 Mbps; STP; DMA 5;
SA Enabled; DMA 8mhz
Netware V3.26 - Workstation Shell (920211)
Running on DOS Vxxx
A File Server could not be found.

**D.6 TREASURY DEPARTMENT ACQUISITION III
MAXIMUM ORDER LIMITATION (MOL) BY CLIN
APPLICABLE TO CONTRACT MONTHS 1 - 24**

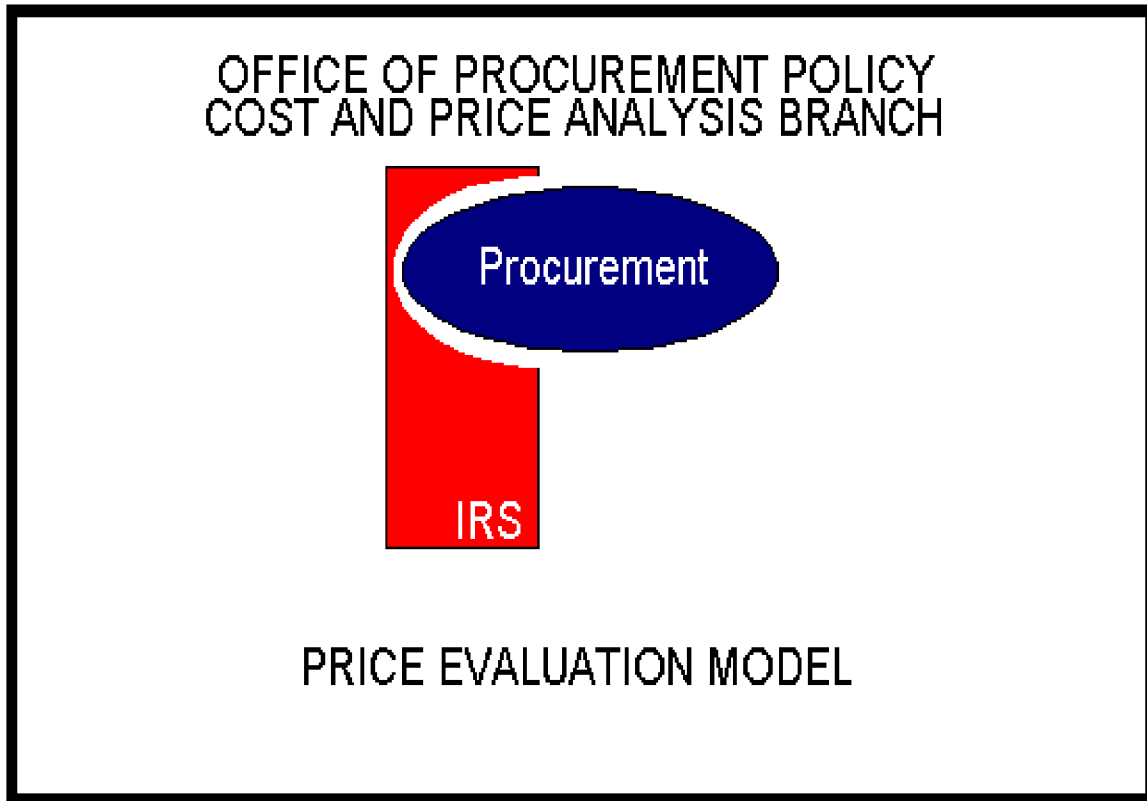
ITEM NO.	CONTRACT ITEM	Est. Units
0001	Workstation - Most Current	10,875
0001	Workstation - Most Current (Year 2)	3,625
0002	Workstation - Other	2,700
0002	Workstation - Other (Year 2)	900
0003	Server - Single Processor	270
0003	Server - Single Processor (Year 2)	90
0004	Server - Dual Processor	30
0004	Server - Dual Processor (Year 2)	10
0005	Notebook - TFT Screen	3,150
0005	Notebook - TFT Screen (Year 2)	1,050
0006	Notebook - Dual Scan Screen	1350
0006	Notebook - Dual Scan Screen (Year 2)	450
0007	RAM - Workstation (most current)	3,420
0007	RAM - Workstation (most current) (Year 2)	1,140
0008	RAM - Workstation (other)	900
0008	RAM - Workstation (other) (Year 2)	300
0009	RAM - Server (single processor)	340
0009	RAM - Server (single processor) (Year 2)	110
0010	RAM - Server (dual processor)	95
0010	RAM - Server (dual processor) (Year 2)	35
0011	RAM - Notebook - Active Matrix	1425
0011	RAM - Notebook - Active Matrix (Year 2)	475
0012	RAM - Notebook - Dual-Scan	475
0012	RAM - Notebook - Dual-Scan (Year 2)	155
0013	15" SVGA Monitor	1875
0013	15" SVGA Monitor (Year 2)	625
0014	17" SVGA Monitor	675
0014	17 " SVGA Monitor (Year 2)	225
0015	21" SVGA Monitor	55
0015	21 " SVGA Monitor (Year 2)	20
0016	Hard Disk Drive - Internal 2.5GB	1200

0016	Hard Disk Drive - Internal 2.5GB (Year 2)	400
0017	Hard Disk Drive - Internal 4.0GB	375
0017	Hard Disk Drive - Internal 4.0GB (Year 2)	125
0018	Hard Disk Drive - Internal 9.0GB	190
0018	Hard Disk Drive - Internal 9.0GB (Year 2)	65
0019	Tape Cartridge Back-up - Internal 1.0GB	150
0019	Tape Cartridge Back-up - Internal 1.0GB (Year 2)	50
0020	Tape Cartridge Back-up - External 1.0GB	55
0020	Tape Cartridge Back-up - External 1.0GB (Year 2)	20
0021	Tape Cartridge Back-up - Internal 4.0GB	55
0021	Tape Cartridge Back-up - Internal 4.0GB (Year 2)	20
0022	Removable Cartridge Storage - Int. 100MB	55
0022	Removable Cartridge Storage - Int. 100MB (Year 2)	20
0023	Removable Cartridge Storage - Ext. 1.0GB	75
0023	Removable Cartridge Storage - Ext. 1.0GB (Year 2)	25
0024	Removable Cartridge Storage - Int. 1.0GB	150
0024	Removable Cartridge Storage - Int. 1.0GB (Year 2)	50
0025	CD-Reader and Recorder - Internal	55
0025	CD-Reader and Recorder - Internal (Year 2)	20
0026	CD-Reader and Recorder - External	190
0026	CD-Reader and Recorder - External (Year 2)	65
0027	PCMCIA Port/Socket - Internal	150
0027	PCMCIA Port/Socket - Internal (Year 2)	50
0028	Fax/Modem - Internal 33.6Kbps	375
0028	Fax/Modem - Internal 33.6Kbps (Year 2)	125
0029	Fax/Modem - External 33.6Kbps	270
0029	Fax/Modem - External 33.6Kbps (Year 2)	90
0030	Fax/Modem - PCMCIA 33.6Kbps	1725
0030	Fax/Modem - PCMCIA 33.6Kbps (Year 2)	575
0031	RS-232 I/O Interface Card	75
0031	RS-232 I/O Interface Card (Year 2)	25
0032	Surge & Spike Protector	1650
0032	Surge & Spike Protector (Year 2)	550
0033	10BaseT Card - 16 bit	3375
0033	10BaseT Card - 16 bit (Year 2)	1125
0034	10Base2 Card - 16 bit	25
0034	10Base2 Card - 16 bit (Year 2)	10
0035	Token Ring Card - 16 bit	30
0035	Token Ring Card - 16 bit (Year 2)	10
0036	10BaseT Card - 32 bit	2250
0036	10BaseT Card - 32 bit (Year 2)	750
0037	10Base2 Card - 32 bit	20
0037	10Base2 Card - 32 bit (Year 2)	5
0038	10BaseT PCMCIA Card	340
0038	10BaseT PCMCIA Card (Year 2)	115
0039	10Base2 PCMCIA Card	15

0039	10Base2 PCMCIA Card (Year 2)	5
0040	Portable Printer	450
0040	Portable Printer (Year 2)	150
0041	Ink Jet Printer	1650
0041	Ink Jet Printer (Year 2)	550
0042	Laser Printer - Base Capacity	750
0042	Laser Printer - Base Capacity (Year 2)	250
0043	Laser Printer - High Capacity	1275
0043	Laser Printer - High Capacity (Year 2)	425
0044	Laser Printer Network Interface	490
0044	Laser Printer Network Interface (Year 2)	165
0045	Uninterruptable Power Supply	210
0045	Uninterruptable Power Supply (Year 2)	70
0046	Labor - GFP Circuit Card Installation	375
0046	Labor - GFP Circuit Card Installation (Year 2)	125
0047	Corel Word Perfect	390
0047	Corel Word Perfect (Year 2)	130
0048	MS Word	1800
0048	MS Word (Year 2)	600
0049	Non-Spec Word Processing	40
0049	Non-Spec Word Processing (Year 2)	10
0050	Lotus 1-2-3	2700
0050	Lotus 1-2-3 (Year 2)	900
0051	MS Excel	70
0051	MS Excel (Year 2)	20
0052	Non-Spec Spreadsheet	40
0052	Non-Spec Spreadsheet (Year 2)	10
0053	MS Office Pro	3000
0053	MS Office Pro (Year 2)	1000
0054	Non-Spec Software Suite	40
0054	Non-Spec Software Suite (Year 2)	10
0055	Non-Spec Software Suite	40
0055	Non-Spec Software Suite (Year 2)	10
0056	MS Windows 95	1050
0056	MS Windows 95 (Year 2)	350
0057	MS Windows NT - Workstation	10,500
0057	MS Windows NT - Workstation (Year 2)	3,500
0058	MS Windows NT - Server (50 License-inc med,lic,doc)	200
0058	MS Win NT - Srvr (50 Lic.-inc med,lic,doc) (Year 2)	70
0059	MS Back Office Client Access	9750
0059	MS Back Office Client Access (Year 2)	3250
0060	MS Exchange Client Access	3000
0060	MS Exchange Client Access (Year 2)	1000
0061	MS Windows NT Client Access	5625
0061	MS Windows NT Client Access (Year 2)	1875

0062	MS Systems Management Server Client Access	40
0062	MS Systems Management Svr Client Access (Year 2)	10
0063	MS Systems Mgmt Server Client Access - License only	2100
0063	MS Systems Mgmt Svr Client Acc - Lic. only (Year 2)	700
0064	Lotus Notes Desktop Client - License only	4500
0064	Lotus Notes Desktop Client - License only (Year 2)	1500
0065	Non-Spec OS - Single or multi-user,inc med,lic,doc	40
0065	Non-Spc OS - Sgl or multi-user,inc med,lic,doc (Year 2)	10
0066	Non-Spec OS - License only	40
0066	Non-Spec OS - License only (Year 2)	10
0067	Warranty Service OCONUS - workstations, notebooks	265
0067	Warranty Service OCONUS - wksts, notebooks (Year 2)	90
0068	Warranty Service OCONUS - servers	115
0068	Warranty Service OCONUS - servers (Year 2)	35

D.7 IRS PRICING MODEL/SPREADSHEET - DISKETTE/INSTRUCTIONS



USER'S MANUAL

**DAVID PHILLIPS, CHIEF
COST AND PRICE ANALYSIS BRANCH
OFFICE OF PROCUREMENT POLICY
INTERNAL REVENUE SERVICE**

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SPREADSHEET OVERVIEW

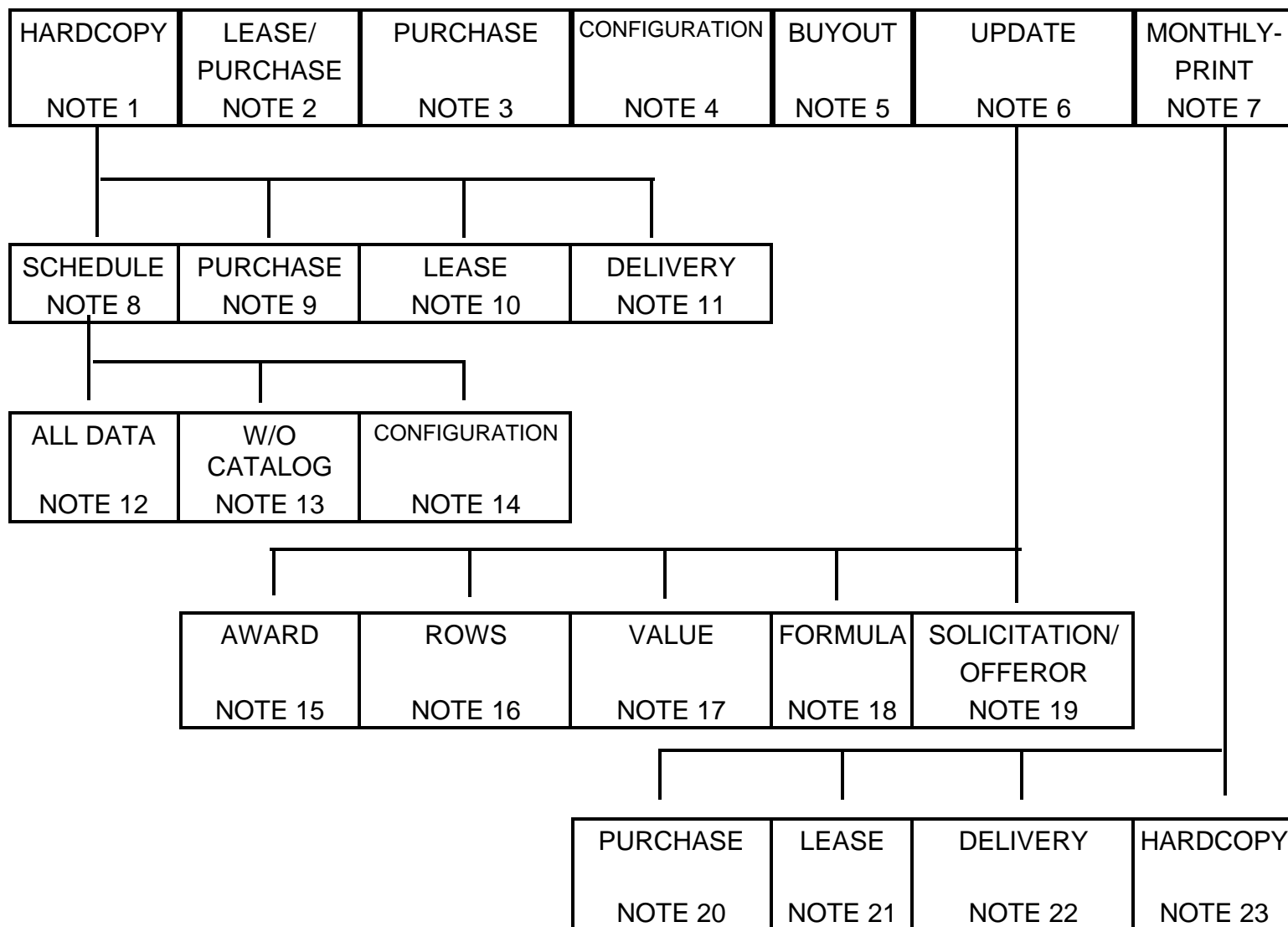
There are four versions of the price evaluation model described below and each version is available in either LOTUS 123 for DOS or Windows. The version used for a particular procurement is dependent upon the present value requirements and if the award is expected to be made on a fiscal year or a calendar year basis. The version to be used will be identified in and provided with the associated RFP. Purchase and lease pricing and the associated present value prices, as well as interest associated with the lease plan are computed from data input into the first fourteen columns. Other than the setup/header which is entered using the update command described below, offerors only need to complete the first fourteen columns of the spreadsheet. The price evaluation model is menu driven to facilitate data entry as well as the printing of yearly and monthly basis price and delivery reports.

FORMAT	FILE NAME	FUNCTIONAL DESCRIPTION including PRESENT VALUE RATE and AWARD BASIS
DOS	IRSNOIFY.WK3/FM3	Price Evaluation Model for FIP Resources whose prices are adjusted for the effects of inflation. Present value is computed using the Nominal Annual Rate and Award is based on the Government Fiscal Year .
Windows	IRSNOIFY.WK4	
DOS	IRSNOICY.WK3/FM3	Price Evaluation Model for FIP Resources whose prices are adjusted for the effects of inflation. Present value is computed using the Nominal Annual Rate and Award is based on the Calendar Year .
Windows	IRSNOICY.WK4	
DOS	IRSRLFY.WK3/FM3	Price Evaluation Model for FIP Resources whose prices have not been adjusted for inflation. Present value is computed using the Real Discount Rate and Award is based on the Government Fiscal Year .
Windows	IRSRLFY.WK4	
DOS	IRSRLCY.WK3/FM3	Price Evaluation Model for FIP Resources whose prices have not been adjusted for inflation. Present value is computed using the Real Discount Rate and Award is based on the Calendar Year .
Windows	IRSRLCY.WK4	

*Spreadsheet Overview**Section 1*

For DOS versions, the WK3 and FM3 files must be in the same directory and **[ALT-M]** activates the spreadsheet menu. **[CONTROL-M]** activates the spreadsheet menu in WINDOWS versions.

The menu selections perform the commands in the following menu schematic (section 3 contains explanations keyed to the schematic notes):



***** IMPORTANT *****

o DOS/WINDOWS VERSIONS: LOTUS 123+ for DOS with WYSIWYG invoked must be used with the WK3 files in order for the menu macros to work and the reports to print properly. LOTUS 123 for Windows, release 5 must be used with the WK4 files.

o The following available RAM is necessary to fully realize the capabilities of the spreadsheet:

	Lines of Data	Required Available RAM
	1,000-2,000	
4 MB		
	3,000	
8 MB		
	4,000	
12 MB		
	5,000-6,000	
16 MB		
	7,000-8,000	
20 MB		

o All menu capable operations should be accomplished through the menu to protect the integrity of the data and preserve the effectiveness of the macros. With respect to the spreadsheet to be submitted, perform only those operations facilitated by the menu. NOTE: the menu will not work correctly in certain instances if columns are hidden other than those already hidden.

o If sorts are performed, be sure that the complete range of data including the fiscal year and/or monthly data is included if this data exists at the time of the sort. If this data exists and is not included in the sort range, it will be necessary to recompute the fiscal year and/or monthly reports. Also, if you wish to work outside WYSIWYG [DOS versions] to gain speed, add the necessary rows through the menu before removing WYSIWYG, and be sure to reload WYSIWYG before saving the file.

o All reports other than the master pricing schedules are computed independently of the master schedule; therefore, any changes to the quantitative data in the master schedule will invalidate existing fiscal year and monthly data. Accordingly, those schedules will have to be recomputed.

o The method of submission will depend on the size of the file. The master pricing schedule with the formulas converted to values should be submitted where possible. However, if the master schedule file is too large to be sufficiently condensed, only the data in the first 14 columns need be submitted. The fiscal year and monthly reports do not have to be submitted on disk since they can be recalculated by the IRS.

DATA INPUT INSTRUCTIONS**A. REPORT CONFIGURATION**

The following solicitation/offeree specific data is used in setting-up and updating the spreadsheet and the header for reports (the bracketed information provides instructions on invoking the menu and selection of applicable menu commands):

1. **CONTRACTOR'S NAME [ALT/CONTROL M then US]:** The offeror will be asked to respond "Y" or "N" to a series of questions concerning whether or not specified solicitation/offeree data needs updating. One of those questions concerns the offeror's name. After entering "Y," enter your company's name.

2. **SOLICITATION [ALT/CONTROL M then US]:** The offeror will be asked to respond "Y" or "N" to a series of questions concerning whether or not specified solicitation/offeree data needs updating. One of those questions concerns the solicitation number. After entering "Y," enter the solicitation number.

3. **PROGRAM [ALT/CONTROL M then US]:** The offeror will be asked to respond "Y" or "N" to a series of questions concerning whether or not specified solicitation/offeree data needs updating. One of those questions concerns the program name. After entering "Y," enter the program name or acronym.

4. **AWARD [ALT/CONTROL M then UA]:** Enter the month and year of the award date using two digits for each, i.e., 02/95 for February 1995. The fiscal year versions accommodate performance periods from 10/94 through 09/09. The calendar year versions accommodate performance periods 01/95 through 12/09.

5. **CONTRACT PERIOD [ALT/CONTROL M then US]:** The offeror will be asked to respond "Y" or "N" to a series of questions concerning whether or not specified solicitation/offeree data needs updating. One of those questions concerns the contract period. After entering "Y," enter the number of months in the contract period. The master spreadsheet will accommodate any contract period, but the preformatted yearly and monthly basis reports in version 4.0 accommodate only 15 years of data (see AWARD above).

6. **LEASE PLAN [ALT/CONTROL M then US]:** The offeror will be asked to respond "Y" or "N" to a series of questions concerning whether or not specified solicitation/offeree data needs updating. One of those questions concerns the lease plan. After entering "Y," enter the number of months in the lease plan.

7. **DISCOUNT RATE [ALT/CONTROL M then US]:** The offeror will be asked to respond "Y" or "N" to a series of questions concerning whether or not specified solicitation/offeree data needs updating. One of the questions will concern the Discount Rate. After entering "Y," enter the Discount Rate (provided by the IRS) rate in decimal form. Use the discount rate that applies to the particular spreadsheet version in use, ie. Nominal Discount Rate or Real Discount Rate (see note 8.)

8. **NOMINAL ANNUAL RATE:** In accordance with FIRMR 201-39.15-1(b), prices should be adjusted to present value in accordance with OMB Circular A-94. OMB Circular A-94 introduces the concept of dual discount rates termed "Nominal Discount Rates" and "Real Discount Rates." The Nominal Discount Rate includes factors which affect future purchasing power of the dollar and should be used for the offeror's proposed prices. The Real Discount Rate has been adjusted to eliminate the effect of expected inflation and should be used when the estimated future costs have not been adjusted for inflation such as with government in-house costs. Regardless of which rate is used, the rate will be converted to a nominal annual rate based on the frequency of monthly conversion.

B. CONFIGURATION AND PRICING DATA

Offerors' pricing data are entered in the first 14 columns of the spreadsheet. The following are instructions keyed to the data entry columns and descriptions of the pricing plans generated therefrom:

1. **CLIN:** CLINs are assigned by the offeror based on instructions provided in the solicitation. *Do not enter leading zeros.* CLINs will be converted to four digit numbers at the time of contract award.

2. **SUB-CLIN:** Sub-CLINs are assigned by the offeror based on instructions provided in the solicitation. *Do not enter leading zeros.*

3. **NSP:** The NSP column is used to indicate (1) that an item is Not Separately Priced and (2) to identify the CLIN where the NSP item price is bundled.

4. **DESCRIPTION:** The description is the name used by the OEM, where applicable. This applies at both the CLIN and Sub-CLIN levels.

5. **MODEL NO.:** The model number shall consist of alpha-numeric characters only. Do not enter dashes, slashes, spaces etc. because characters such as these interfere with sorting order. If software is being proposed, include the version number.

6. **VENDOR:** The complete name shall be input even if it exceeds the cell width. If the vendor is not the manufacturer, provide the manufacturer's name in the business proposal for the purpose of facilitating verification of compliance with the Buy America Act. NOTE: Manufacturer means the original producer of the item which is not always the entity credited on custom labels.

7. **SITE:** Enter the site identified with the respective CLIN. Use the exact abbreviation shown in the solicitation.

8. **REFERENCE (REF):** The reference column identifies documents in the business proposal containing CLIN related pricing support data. This permits limiting the pricing schedule to data essential for price analysis. In addition to keeping the pricing tables clean and comparable, cross-referenced supporting documentation will facilitate technical verification of the pricing proposal. The preparation of supporting documents should also require less effort than might first be expected because each reference document will most likely apply to numerous CLINs.

9. **START MONTH and END MONTH:** The START MONTH refers to the delivery month. In lease and purchase plans the START MONTH and END MONTH are always the same. With respect to leases, the start month is the same as the end month because a lease is a financing arrangement rather than a recurring delivery. Lease applicability is identified by entering an interest rate in the interest rate column. Entering the final month of the lease term in the END MONTH will result in a "MONTH ERROR" error message in the lease payment column. A difference between the START and END MONTHS indicates recurring monthly expenses such as maintenance and government in-house operating costs.

10. **QUANTITY (QTY):** Quantity refers to the number of individual units.

11. **CATALOG UNIT PRICE:** Catalog unit price data is to be provided in accordance with the instructions in the solicitation.

12. **PROPOSED UNIT PRICE:** The price for one individual unit.

13. **INTEREST RATE:** The interest rate applicable to LTOP/LWOP/APP. Enter the rate in decimal form, i.e., .12 is entered for 12 percent. As stated in note 9, lease acquisition plans are activated by inputting an interest rate.

14. **LTOP (or LWOP or APP) PAYMENT:** The LTOP/LWOP/APP payment is an ordinary annuity based on payment of the purchase price over the lesser of the LTOP specified number of months, or the remaining months in the contract life, at the proposed interest rate.

15. **PURCHASE PLAN:** For one-time purchases, the purchase price is simply the quantity times the unit price. For recurring expenses, the purchase price is the quantity times the unit price times the number of months inclusively from the start month to the end month.

16. **PURCHASE PRESENT VALUE:** The present value of the purchase price is computed based on the present value of an ordinary annuity at the OMB A-94 prescribed discount rate (see section A, notes 7 and 8).

17. **LTOP/LWOP/APP PLAN:** LTOP, LWOP and APP plans include purchase prices as well as lease prices. The model computes complete price breakdowns for both lease and purchase plans with the difference between the two plans being the inclusion of lease prices in the lease plan for those items subject to lease. The purchase price is included in lease plans **(which is automatically identified by an asterisk to the right of the price)** in those situations where a lease is either not applicable or not offered. For those items offered for lease, the price is computed as follows: If the delivery month leaves enough time in the contract period to liquidate all payments on a monthly basis, the amount is computed by simply multiplying the lease

payment times the months in the plan. If the delivery month does not leave enough time, which occurs at month 62 and beyond when using a 36-month lease plan in a 96-month contract, the amount is computed by multiplying the lease payment by the number of months remaining in the contract inclusive of the start month. This is consistent with the term over which the payments are computed (see note 14).

18. **LTOP/LWOP/APP PRESENT VALUE:** The LTOP, LWOP and APP present value computations depend on several variables with the first being whether the price included in the lease plan is based on purchase or lease (see note 17). Complete proposals are computed for each type of plan offered. The difference between lease and purchase plans is that lease payments are included in lease plans instead of purchase prices for those items offered for lease. If an item is only offered for purchase, present value is computed as described in note 16. If it is offered under a lease plan as well, the present value amount is the present value of the lease payments at the OMB A-94 prescribed discount rate.

19. **INTEREST:** The amount is the difference between the lease price and the purchase price.

20. **LIFE CYCLE COST:** Life Cycle Cost includes contractor and government in-house costs.

21. **CONTRACT PRICE:** The contract price excludes government in-house costs. In order for this to compute accurately, all in-house costs must be assigned CLINs 9,000 and above.

22. **[ALT/CONTROL I]:** Alt I is a standalone macro that inserts lines and subtotals the last 5 columns of the master pricing schedule and all fiscal year and monthly reports. Place the cursor in column A immediately below the last row being summed and invoke the macro which will insert 3 lines and add the consecutive rows of data immediately above the sum computations.

23. **SUBMISSION INSTRUCTIONS:** Data is to be provided on disk and in hard copy. The hard copy report shall be submitted on 8.5"x11" paper. If multiple spreadsheets are required, also submit a summary showing spreadsheet totals and grand totals of the last five columns in the master pricing schedule. The spreadsheet was designed using Wysiyg commands in Lotus 123 Release 3.4+/R 5.0 Windows and setup to print on an HP LaserJet IIISi printer. Therefore, Lotus 3.4+ or later version with Wysiyg or LOTUS for Windows R 5.0 should be used for proposal preparation.

SPREADSHEET MENU INSTRUCTIONS

The menu is invoked by pressing [ALT M] for DOS versions and [CONTROL M] for WINDOWS versions. The following instructions are keyed to the schematic in section 1 which depicts the menu system:

1. **HARDCOPY.** Various formats of the master pricing schedule (see attachment 1) as well as fiscal year purchase, lease and delivery reports can be selected through the print command. The master pricing schedule formats include the complete schedule, the schedule without catalog prices (allows larger print) and configuration data only. The annual reports are computed independently of the master schedule and will not print unless (1) they have been computed, and thus exist, and (2) they are up-to-date. In other words, if the delivery period, quantity or pricing data are changed after the annual reports have been computed, the desired report will have to be recomputed before printing can occur. Note, the annual reports accommodate 15 years of data beginning with fiscal or calendar year 1995 depending on the model used, but only years 1995 through 2004 will print unless adjustments are made in accordance with the instructions provided under the update submenu item solicitation/offerror (see note 19).

2. **LEASE/PURCHASE.** The purchase/lease command computes purchase and lease price fiscal year reports. These annual reports are computed independently of the master schedule and will not print unless (1) they have been computed, and thus exist, and (2) they are up-to-date. In other words, if the delivery period, quantity or pricing data are changed after the annual reports have been computed, the desired report will have to be recomputed before printing can occur. Note, the annual reports accommodate 15 years of data beginning with fiscal or calendar year 1995 depending on the model used, but only years 1995 through 2004 will print unless adjustments are made in accordance with the instructions provided under the update submenu item solicitation/offerror (see note 19).

3. **PURCHASE.** The Purchase command computes only the purchase fiscal year report. This will save time where either all the items are purchase items, such as maintenance, or only purchase data is desired. This annual report is computed independently of the master schedule and will not print unless (1) it has been computed, and thus exists, and (2) it is up-to-date. In other words, if the delivery period, quantity or pricing data are changed after the annual report has been computed, the desired report will have to be recomputed before printing can occur. Note, the annual reports accommodate 15 years of data beginning with fiscal or calendar year 1995 depending on the model used, but only years 1995 through 2004 will print unless adjustments are made in accordance with the instructions provided under the update submenu item solicitation/offerror (see note 19).

4. **CONFIGURATION.** The configuration command computes the fiscal year delivery report. This provides the delivery quantity of each item by fiscal year. This annual report is computed independently of the master schedule and will not print unless it has been computed, and thus exists, and it is up-to-date. In other words, if the delivery period, quantity or pricing data are changed after the annual report has been computed, the desired report will have to be recomputed before printing can occur. Note, the annual reports accommodate 15 years of data beginning with fiscal or calendar year 1995 depending on the model used, but only years 1995 through 2004 will print unless adjustments are made in accordance with the instructions provided under the update submenu item solicitation/offerror (see note 19).

5. **BUYOUT.** The buyout command computes the buyout amount for leased items as of the date input at the prompt. The month and year must be entered as two digits each with leading zeros where necessary. The buyout amount is the remaining principle computed as the present value of an ordinary annuity which is the methodology used in computing the lease payment.

6. **UPDATE:** The update command accesses subcommands for inputting and updating the award date, adding additional rows to accommodate the volume of data to be entered, changing the master schedule pricing formulas to and from values to save RAM and disk space, and for tailoring the pricing model to reflect specific solicitation/offoror data. The solicitation/offoror subcommand cues prompts that ask the offeror's name, the solicitation number, the program's name, the contract period, the lease period and the applicable discount rate. It also provides instructions on how to adjust the fiscal year reports to include years beyond fiscal year 2004 (see note 1). The master schedule and all other reports must be recomputed and rerun if any changes are made, especially if the changes impact fiscal year pricing or delivery distribution.

7. **MONTHLY PRINT.** The monthly-print command accesses subcommands for computing and printing monthly purchase and lease pricing reports and delivery reports. These reports are computed independently of the master schedule and will not print unless (1) they have been computed, and thus exist, and (2) they are up-to-date. In other words, if the delivery period, quantity or pricing data are changed after the monthly reports have been computed, the desired report will have to be recomputed before printing can occur. The reports include only the months in the contract performance period. Up to 15 years of data beginning with fiscal or calendar year 1995 depending on the spreadsheet are accommodated in the preestablished format. Accordingly, unlike the fiscal year reports, no adjustment is necessary to print the entire 15 years of data.

8. **SCHEDULE** (see section 3, note 1). This is one of four subcommands accessed through the print command. It accesses additional subcommands for printing variations of the master pricing schedule. The variations are (1) the complete schedule, (2) the schedule without catalog prices (allows the report to accommodate larger print), and (3) a configuration report that includes no pricing data (can be used for price/technical verification purposes).

9. **PURCHASE** (see section 3, notes 1, 2 and 3). This is one of four subcommands accessed through the print command. It prints the purchase fiscal year report (see attachment 4) which is computed under either the purchase/lease (see note 2) or purchase (see note 3) commands. This annual report is computed independently of the master schedule and will not print unless (1) it has been computed, and thus exists, and (2) it is up-to-date. In other words, if the delivery period, quantity or pricing data are changed after the annual report has been computed, the desired report will have to be recomputed before printing can occur. Note, the annual reports accommodate 15 years of data beginning with fiscal or calendar year 1995 depending on the model used, but only years 1995 through 2004 will print unless adjustments are made in accordance with the instructions provided under the update submenu item solicitation/offeror (see note 19).

10. **LEASE** (see section 3, notes 1 and 3). This is one of four subcommands accessed through the print command. It prints the lease fiscal year report (see attachment 5) which is computed under the purchase/lease command (see note 2). This annual report is computed independently of the master schedule and will not print unless (1) it has been computed, and thus exists, and (2) it is up-to-date. In other words, if the delivery period, quantity or pricing data are changed after the annual report has been computed, the desired report will have to be recomputed before printing can occur. Note, the annual reports accommodate 15 years of data beginning with fiscal or calendar year 1995 depending on the model used, but only years 1995 through 2004 will print unless adjustments are made in accordance with the instructions provided under the update submenu item solicitation/offeror (see note 19).

11. **DELIVERY** (see Section 3, notes 1 and 4). This is one of four subcommands accessed through the print command. It prints the configuration fiscal year report (see attachment 6) which is computed under the configuration command (see note 4) in the main menu. This annual report is computed independently of the master schedule and will not print unless (1) it has been computed, and thus exists, and (2) it is up-to-date. In other words, if the delivery period, quantity or pricing data are changed after the annual report has been computed, the desired report will have to be recomputed before printing can occur. Note, the annual reports accommodate 15 years of data beginning with fiscal or calendar year 1995 depending on the model used, but only years 1995 through 2004 will print unless adjustments are made in accordance with the instructions provided under the update submenu item solicitation/offeror (see note 19).

12. **ALL DATA** (see section 3, notes 1 and 8). This is one of three subcommands accessed through the print command via the schedule subcommand. It prints the entire master pricing schedule (see attachment 1).

13. **W/O CATALOG** (see section 3, notes 1 and 8). This is one of three subcommands accessed through the print command via the schedule subcommand. It prints the master pricing schedule without catalog pricing which allows for larger print (see attachment 2).

14. **CONFIGURATION.** (see section 3, notes 1 and 8). This is one of three subcommands accessed through the print command via the schedule subcommand. It prints only the configuration data (no pricing data is shown) (see attachment 3). This report can be used for the purpose of facilitating the price/technical verification.

15. **AWARD** (see section 3, note 6). This is one of five subcommands accessed through the update command in the main menu. It prompts entry of the month and year of the award. The month and year must be entered as two digits each with leading zeros where necessary, i.e., 09/95. All reports should be recomputed and reprinted after any change is made to the award date.

16. **ROWS** (see section 3, note 6). This is one of five subcommands accessed through the update command in the main menu. It prompts entry of the number of additional rows needed to accommodate the volume of data to be entered. Rows are entered at the end of the spreadsheet. This procedure should always be accomplished through the spreadsheet to protect the integrity of the data and preserve the effectiveness of the macros that work with the menu.

17. **VALUE** (see section 3, note 6). This is one of five subcommands accessed through the update command in the main menu. It converts the formulas in the master pricing schedule to values to reduce the usage of RAM and disk space. This should also speed up printing, sorting, etc.. This procedure should always be accomplished through the spreadsheet to protect the integrity of the data and preserve the effectiveness of the macros that work with the menu.

18. **FORMULA** (see section 3, note 6). This is one of five subcommands accessed through the print command via the update command in the main menu. It restores formulas and converts values previously converted from formulas back to formulas. This procedure should always be accomplished through the spreadsheet to protect the integrity of the data and preserve the effectiveness of the macros that work with the menu. Also, if changes are made to data in the master pricing schedule, all reports should be recomputed and reprinted.

19. **SOLICITATION/OFFEROR** (see section 3, note 6). This is one of five subcommands accessed through the update command in the main menu. The solicitation/offeror command cues prompts that ask for the offeror's name, the solicitation number, the program's name, the contract period, the lease period and the applicable discount rate. It also provides instructions on how to adjust the fiscal year reports to include years beyond fiscal year 2004 (see note 6). This facilitates tailoring the pricing model to specific procurements and subsequent updating of information. The master pricing schedule and all other reports should be recomputed and rerun if any changes are made, especially if the changes impact fiscal year pricing or delivery distribution.

20. **PURCHASE** (see section 3, note 7). Purchase is one of four subcommands accessed through the monthly-print command in the main menu. It computes the monthly purchase price distribution report. This report is computed independently of the master schedule and will not print unless (1) it has been computed, and thus exists, and (2) it is up-to-date. In other words, if the delivery period, quantity or pricing data are changed after the report has been computed, it will have to be recomputed before printing can occur. The reports include only the months in the contract performance period. Up to 15 years of data beginning with fiscal or calendar year 1995 depending on the spreadsheet are accommodated in the preestablished format. Accordingly, unlike the fiscal year reports, no adjustment is necessary to print the entire 15 years of data.

21. **LEASE** (see section 3, note 7). Lease is one of four subcommands accessed through the monthly-print command in the main menu. It computes the monthly lease price distribution report. The monthly lease report shows both lease and purchase items, but the distribution of payments is shown for the lease items. This report is computed independently of the master schedule and will not print unless (1) it has been computed, and thus exists, and (2) it is up-to-date. In other words, if the delivery period, quantity or pricing data are changed after the report has been computed, it will have to be recomputed before printing can occur. The reports include only the months in the contract performance period. Up to 15 years of data beginning with fiscal or calendar year 1995 depending on the spreadsheet are accommodated in the preestablished format. Accordingly, unlike the fiscal year reports, no adjustment is necessary to print the entire 15 years of data.

22. **DELIVERY** (see section 3, note 7). Delivery is one of four subcommands accessed through the monthly-print command in the main menu. It computes the monthly delivery distribution report. This report is computed independently of the master schedule and will not print unless (1) it has been computed, and thus exists, and (2) it is up-to-date. In other words, if the delivery period, quantity or pricing data are changed after the report has been computed, it will have to be recomputed before printing can occur. The reports include only the months in the contract performance period. Up to 15 years of data beginning with fiscal or calendar year 1995 depending on the spreadsheet are accommodated in the preestablished format. Accordingly, unlike the fiscal year reports, no adjustment is necessary to print the entire 15 years of data.

23. **HARDCOPY** (see section 3, note 7). Hardcopy cues prompts that ask whether or not printing of available and up-to-date reports is desired. The available reports are the monthly purchase price distribution (see attachment 7), the monthly lease price distribution (see attachment 8) and the monthly delivery distribution (see attachment 9). If pricing data in the master pricing schedule has been changed since the last update, no prompt will be cued for monthly reports.

D.8. PAST PERFORMANCE EVALUATION REPORT*(TO ORDER, FAX THESE FORMS)*

FAX TO: DUN & BRADSTREET INFORMATION SERVICES, NA
FAX NUMBER: (610) 882-6590
ATTN: PAST PERFORMANCE EVALUATION FULFILLMENT

SECTION ONE:
ABOUT YOUR COMPANY

PLEASE PREPARE AND DISTRIBUTE A PAST PERFORMANCE EVALUATION REPORT ON MY COMPANY, AS LISTED BELOW:

(YOUR COMPANY NAME)

(YOUR COMPANY STREET ADDRESS)

(CITY, STATE, ZIP)

(YOUR COMPANY PHONE NUMBER)

(YOUR COMPANY FAX NUMBER)

(YOUR PERSONAL/CONTACT NAME)

SECTION TWO:
THE RECIPIENT OF THE INFORMATION

PROVIDE ONE COPY OF THE PAST PERFORMANCE EVALUATION REPORT ON MY COMPANY TO THE FOLLOWING:

INTERNAL REVENUE SERVICE
A/C (PROCUREMENT), DEPT. SYS. BR.
ATTN: PAMELA T. LEE, CONTRACTING OFFICER (M:P:I:D)
6009 OXON HILL ROAD, RM. 700
OXON HILL, MD 20745

SECTION THREE (OPTIONAL):
DISTRIBUTION OF ADDITIONAL COPIES

PLEASE SEND AN ADDITIONAL COPY(IES) OF MY COMPANY'S PAST PERFORMANCE EVALUATION REPORT TO THE FOLLOWING (AT A COST OF \$25 FOR EACH ADDITIONAL COPY SENT):

(COMPANY NAME)

(COMPANY STREET ADDRESS)

(CITY, STATE, ZIP)

(COMPANY PHONE NUMBER)

(COMPANY FAX NUMBER)

(CONTACT NAME/ATTENTION)

- SEND ADDITIONAL COPIES TO OTHER COMPANIES - SEE ATTACHED

SECTION FOUR:
PAYMENT INFORMATION

___ BILL TO MY CREDIT CARD:

___ AMERICAN EXPRESS

___ VISA

___ MASTERCARD

CARD NUMBER: _____ EXPIRATION DATE: _____

SIGNATURE: _____

___ PAYMENT ENCLOSED - SEE ATTACHED CHECK

___ BILL ME - SEND INVOICE TO THE ADDRESS SHOWN IN SECTION ONE

I AGREE TO PAY \$525 FOR THE PREPARATION/DISTRIBUTION OF MY PAST PERFORMANCE EVALUATION REPORT, A COPY OF WHICH WILL BE PROVIDED BOTH TO MY COMPANY AND THE COMPANY IDENTIFIED IN SECTION TWO ABOVE. I ALSO AGREE TO PAY \$25 FOR EACH ADDITIONAL COPY THAT I'VE REQUESTED BE DISTRIBUTED TO ONE OR MORE OTHER COMPANIES IDENTIFIED IN SECTION THREE.

QUESTIONS? CALL 1-888-387-8524, AND ASK FOR INFORMATION ABOUT THE PAST PERFORMANCE EVALUATION REPORT.

This Form is for ordering a Past Performance Evaluation Report as required by [insert company/agency name]. A Past Performance Evaluation report will be sent directly to [insert company/agency name] for a fee of \$525. Where no Past Performance Evaluation report is available, a Dun & Bradstreet, Inc. (D&B) report will be created on the business. Past Performance Evaluation Reports are furnished subject to the following conditions: 1. You understand that the report requested is to be sent directly to [insert company/agency name] and to you; 2. you authorize D&B to incorporate the information provided by you into their respective information data bases; 3. you understand that D&B does not guarantee or warrant the information and you agree that even if D&B is negligent in preparing the information, D&B shall not be liable to you or your company or business for any loss resulting from reliance on it; 4. if for any reason a court holds D&B liable based on reliance of the information, the amount of such liability shall not exceed \$10,000.

IMPORTANT: Attach to this order and submit to Dun and Bradstreet the client information requested in RFP Section D, for Volume II - Business Proposal, Section D - Experience and Past Performance items (I) through (x), for each prime or subcontract agreement or account for microcomputers, servers, printers, peripheral, software, and warranty services, as stated in RFP Section D.

Past Performance Evaluation Report

Please provide 10 of your customers to be surveyed.

Customer Name: _____

Name of Contact: _____

City/State: _____ Phone: _____

Customer Name: _____

Name of Contact: _____

City/State: _____ Phone: _____

Customer Name: _____

Name of Contact: _____

City/State: _____ Phone: _____

Customer Name: _____

Name of Contact: _____

City/State: _____ Phone: _____

Customer Name: _____

Name of Contact: _____

City/State: _____ Phone: _____

Customer Name: _____

Name of Contact: _____

City/State: _____ Phone: _____
_____**Customer Name:** _____

Name of Contact: _____

City/State: _____ Phone: _____
_____**Customer Name:** _____

Name of Contact: _____

City/State: _____ Phone: _____
_____**Customer Name:** _____

Name of Contact: _____

City/State: _____ Phone: _____
_____**Customer Name:** _____

Name of Contact: _____

City/State: _____ Phone: _____

D.9. PAST PERFORMANCE QUESTIONNAIRE**A. Past Performance Rating**

Guidelines: Responses to questions will be assigned a value from 1 to 5 or NA if not applicable. NA responses will receive a value of 3 for evaluation purposes.

- 5 - Excellent
- 4 - Good
- 3 - Satisfactory or NA
- 2 - Marginal
- 1 - Unacceptable

B. Customer Assessment**Timeliness of Performance/Quality of Products and Services**

- 1) Does the contractor consistently and timely deliver quality products and services (such as complete orders and systems completely configured and ready for installation?
- 2) Was the contractor's response timely and effective in correcting product failures while under warranty and /or maintenance?
- 3) Was the contractor's technical support "help desk" effective when responding to calls and were questions resolved in a satisfactory time frame?
- 4) Did the contractor maintain effective escalation procedures in the event the customer felt the initial response was inadequate?

Project Management/Contract Administration

- 5) Did the contractor maintain a good relationship with its customers and do a good job of keeping customers informed of new products and upgrades?
- 6) Were the contractor's reports (such as invoices, delivery reports, etc.) consistently accurate and submitted in a timely manner?

Customer Satisfaction

- 7) How would you rate the contractor's overall performance?

**D.10 CUSTOMER TECHNICAL ASSISTANCE AND WARRANTY PROFILE
(PART 1)**

1. Offeror: _____

2. Hours during which live technical assistance will be available (Eastern Standard Time)
(See Section B.12.2. for mandatory requirements.)

3. Hours during which technical assistance will be available via voicemail/call-back system
(Eastern Standard Time):

D.10 CUSTOMER TECHNICAL ASSISTANCE AND WARRANTY PROFILE**(Part 2)**

The above table is provided for the vendor to detail any manufacturer's warranty offered for each proposed product beyond the one (1) year required of the offeror by the solicitation. The columns for "Parts" and "Labor" warranty support shall be in months. The next two columns are used to indicate the type of warranty being offered. Two examples are provided.

CLIN	Manufacturer's Warranty Type				
	Parts	Labor	Mail-In	On-Site	Comments
0000 (e.g.)	24	36	No	Yes	N/A
9999 (e.g.)	18	60	Yes	Yes	On-site repair 1st 3 years, mail-in after
0001					
0002					
0003					
0004					
0005					
0006					
0007					
0008					

CLIN	Manufacturer's Warranty Type				
	Parts	Labor	Mail-In	On-Site	Comments
0009					
0010					
0011					
0012					
0013					
0014					
0015					
0016					
0017					
0018					
0019					
0020					
0021					
0022					
0023					

CLIN	Manufacturer's Warranty Type				
	Parts	Labor	Mail-In	On-Site	Comments
0024					
0025					
0026					
0027					
0028					
0029					
0030					
0031					
0032					
0033					
0034					
0035					
0036					
0037					
0038					

CLIN	Manufacturer's Warranty Type				
	Parts	Labor	Mail-In	On-Site	Comments
0039					
0040					
0041					
0042					
0043					
0044					
0045					
0046					
0047					
0048					
0049					
0050					
0051					
0052					
0053					

CLIN	Manufacturer's Warranty Type				
	Parts	Labor	Mail-In	On-Site	Comments
0054					
0055					
0056					
0057					
0058					
0059					
0060					
0061					
0062					
0063					
0064					
0065					
0066					
0067					
0068					

D.10 CUSTOMER TECHNICAL ASSISTANCE AND WARRANTY PROFILE
(Part 3)

Offeror: _____

Name and address of company providing customer technical assistance:

Type of service being provided by this company (customer assistance hotline support, warrant support, etc.):

E. SOLICITATION PROVISIONS**E.1. FAR 52.212-1 INSTRUCTIONS TO OFFERORS -- COMMERCIAL ITEMS
(JUN 1997) (TAILORED)**

(a) Standard industrial classification (SIC) code and small business size standard. The SIC code and small business size standard for this acquisition appear in Block 10 of the solicitation cover sheet (SF 1449). However, the small business size standard for a concern which submits an offer in its own name, but which proposes to furnish an item which it did not itself manufacture, is 500 employees.

(b) Submission of offers. Submit signed and dated offers to the office specified in this solicitation at or before the exact time specified in this solicitation. Offers may be submitted on the SF 1449, letterhead stationery, or as otherwise specified in the solicitation. As a minimum, offers must show--

- (1) The solicitation number;
- (2) The time specified in the solicitation for receipt of offers;
- (3) The name, address, and telephone number of the offeror;
- (4) A technical description of the items being offered in sufficient detail to evaluate compliance with the requirements in the solicitation. This may include product literature, or other documents, if necessary;
- (5) Terms of any express warranty;
- (6) Price and any discount terms;
- (7) "Remit to" address, if different than mailing address;
- (8) A completed copy of the representation and certifications at FAR 52.212-3;
- (9) Acknowledgment of Solicitation Amendments;
- (10) Past performance information, when included as an evaluation factor, to include recent and relevant contracts for the same or similar items and other references (including contract numbers, points of contact with telephone numbers and other relevant information); and

- (11) If the offer is not submitted on the SF 1449, include a statement specifying the extent of agreement with all terms, conditions, and provisions included in the solicitation. Offers that fail to furnish required representations or information, or reject the terms and conditions of the solicitation may be excluded from consideration.

(c) Period for acceptance of offers. The offeror agrees to hold the prices in its offer firm for 30 calendar days from the date specified for receipt of offers, unless another time period is specified in an addendum to the solicitation.

(d) Product samples. When required by the solicitation, product samples shall be submitted at or prior to the time specified for receipt of offers. Unless otherwise specified in this solicitation, these samples shall be submitted at no expense to the Government, and returned at the sender's request and expense, unless they are destroyed during preaward testing.

(e) Multiple offers. Not applicable.

(f) Late offers. Offers or modifications of offers received at the address specified for the receipt of offers after the exact time specified for receipt of offers will not be considered.

(g) Contract award (not applicable to Invitation for Bids). The Government intends to evaluate offers and award a contract without discussions with offerors. Therefore, the offeror's initial offer should contain the offeror's best terms from a price and technical standpoint. However, the Government reserves the right to conduct discussions if later determined by the Contracting Officer to be necessary. The Government may reject any or all offers if such action is in the public interest; accept other than the lowest offer; and waive informalities and minor irregularities in offers received.

(h) Multiple awards. The Government at its discretion may award approximately one or more (maximum of 2) contract(s) for the full and open competition and one contract for the small business set-aside segment as a result of this solicitation. This does not, however, commit the Government to making award of a contract to any specific number of Offerors. However, it is not the Government's intent to award more than three (3) contracts.

(i) Availability of requirements documents cited in the solicitation. (1) The Index of Federal Specifications, Standards and Commercial Item Descriptions and the documents listed in it may be obtained from the:

General Services Administration
Federal Supply Service Bureau
Specifications Section, Suite 8100
470 L'Enfant Plaza, SW
Washington, DC 20407

((202) 619-8925).

(2) The DOD Index of Specifications and Standards (DODISS) and documents listed in it may be obtained from the:

Standardization Documents Desk
Building 4D, 700 Robbins Avenue
Philadelphia, PA 19111-5094

(Telephone (215) 697-2569).

- (i) Automatic distribution may be obtained on a subscription basis.
- (ii) Individual documents may be ordered from the Telespecs ordering system by touch-tone telephone. A customer number is required to use this service and can be obtained from the Standardization Documents Order Desk or the Special Assistance Desk (telephone (610) 607-2667/2179).
- (iii) Nongovernment (voluntary) standards must be obtained from the organization responsible for their preparation, publication or maintenance.

(End of provision)

E.2. ADDENDUM TO FAR 52.212-1

E.2.1. INQUIRIES AND COMMUNICATIONS

(a) As soon as an Offeror is aware of any problems or ambiguities in interpreting the specifications, terms and conditions, instructions or evaluation criteria of this solicitation, the Contracting Officer should be notified.

(b) Formal communications such as requests for clarification and/or information concerning this solicitation should be submitted in writing to:

Pamela T. Lee, Contracting Officer
U.S. Department of the Treasury
Internal Revenue Service
A/C (Procurement): Office of Information Systems Acquisition
Departmental Systems Branch M:P:I:D
Room 700, Constellation Centre
6009 Oxon Hill Road
Oxon Hill, MD 20745

You are encouraged to send request by using electronic mail, address: Pamela.Lee@ccmail.irs.gov or faxing your request to the Contracting Officer at (202) 283-1533.

(c) No requests for clarification or comment will be provided in response to telephone calls. All such requests must be made in writing and faxed or mailed to the respective fax number or address above. This correspondence must be received by the Contracting Officer no later than November 24, 1997. Requests received after that date may not be responded to by the Government. Please refer to the specific text of the RFP in the following format:

Subject: RFP No. TIRNO-98-R-00003, TDA-3
Reference: RFP Section __, Paragraph(s) __, Page(s) __.

(d) Informal inquiries or comments concerning the solicitation should be directed to the following IRS Contract Specialist by telephone:

Kay P. Fridenstine (202) 283-1279
Electronic Mail address: Kay.Fridenstine@ccmail.irs.gov

E.2.2. PRE-PROPOSAL OFFEROR AND GOVERNMENT MEETINGS

Offerors are afforded an opportunity to meet with the Government's contracting technical personnel by contacting either the IRS Contracting Officer or Contract Specialist identified above. Meetings will be limited to 1 hour. Offerors requesting a meeting must provide a written agenda at time of request, which may be faxed to (202) 283-1533. The purpose of the meeting is for each potential Offeror to directly communicate to the Government any specific, substantive questions, comments, or concerns on the RFP's specifications, terms and conditions, instructions, or evaluation criteria.

The Government will not provide potential Offerors with any interpretations or explanations during the meeting. Factual statements about the location in the RFP of particular information may be provided if, in the judgment of the Contracting Officer, this will aid the potential Offeror in its understanding of the RFP. If the Government considers it necessary to provide interpretations or explanations or to revise any of the contents of the RFP, it will issue an RFP Amendment to all potential Offerors on the RFP's mailing list.

E.2.3. SERVICE OF PROTEST (52.233-2) (AUG 1996)

(a) Protests, as defined in Section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the General Accounting Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from:

Pamela T. Lee, Contracting Officer
U.S. Department of the Treasury
Internal Revenue Service
A/C (Procurement): Departmental Systems Branch M:P:I:D
Room 700, Constellation Centre
6009 Oxon Hill Road
Oxon Hill, MD 20745

Hand-carried protests shall be delivered to:

Pamela T. Lee, Contracting Officer
U.S. Department of the Treasury
Internal Revenue Service
A/C (Procurement): Departmental Systems Branch M:P:I:D
Room 700, Constellation Centre
6009 Oxon Hill Road
Oxon Hill, MD 20745

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

E.2.4. INCURRING COSTS

The Contracting Officer is the only person who can legally obligate the Government for the expenditure of public funds. Costs shall not be incurred by recipients of the Solicitation Document in anticipation of receiving direct reimbursement from the Government.

E.2.5. PROPOSALS NOT SELECTED

Non-selection of any proposal will mean that another acceptable proposal was deemed to be more advantageous to the Government, or that no proposal was accepted. Offerors whose proposals are not accepted will be so notified. Unsuccessful Offerors may request a debriefing concerning the reasons for their proposal's rejection.

E.2.6. ANNOUNCEMENT OF AWARD

After notification of the successful Offeror, an announcement of the contract award will be made in the COMMERCE BUSINESS DAILY.

E.2.7. PROPOSAL PREPARATION INSTRUCTIONS

The following paragraphs set forth (1) the format and instructions governing proposal preparation/submission and, (2) the structure of the contract.

Proposals submitted for less than the total requirement of this RFP will not be considered for award.

E.2.7.1. Submission of Proposal (Hardcopy)

Each Offeror's proposal submitted in response to this solicitation shall be in the following four volumes as described below: Volume I (Business Proposal), Volume II (Price Proposal), Volume III (Technical Proposal), and Volume IV (Technical Information).

Please refer to the matrix incorporated in paragraph E.2.13.2., "Packaging and Marking of Proposals" for information on the number of copies and other pertinent details.

E.2.7.2. Submission of Proposal on Diskettes

It is required that Offerors provide the contents of Volume I of their proposal, excluding any manuals or brochures, in WordPerfect Version 6.1 on 90 mm (3.5") diskettes.

Volume II (Price Proposal) shall be in LOTUS 1-2-3 (Release 3.1+) format on a 90 mm (3.5") diskette. Please see E.2.9.2., "Pricing Spreadsheet/Evaluation Model" for information on obtaining spreadsheet files from the Government for use in preparing this volume.

The Product Technical Requirements Matrices contained in Volume III (Technical Proposal) shall be in Word Perfect Version 6.1 format on a 90 mm (3.5") diskette. Please see E1.1.11.1., "Tab A - Product Technical Requirements Matrices" for information on obtaining spreadsheet files from the Government for use in preparing this volume.

All diskettes submitted shall be marked with the solicitation number, Offeror's name, date of submission and description of the contents.

E.2.7.3. Precedence - Hardcopy versus Diskette

When there is a discrepancy between the Offeror's proposal and the diskette provided with the proposal, the hardcopy takes precedence. **EXCEPTION:** In Section D, Attachment 4, Instructions in Completing Requirements Matrices, there are three fields (**Tech Lit Ref, Manufacturer and Model Number**), that may not be wide enough to display all of the text entered. The resultant hardcopy version of the matrix will display truncated text for that field. Therefore, for these three fields in Attachment 4 f Section D, any discrepancy between the Offeror's proposal and the diskette provided with the proposal, the diskette takes precedence.

E.2.7.4. General

- (1) Offerors are cautioned to follow the detailed instructions fully and carefully.
- (2) The instructions printed herein have been specifically designed to ensure comprehensive validation and evaluation of proposals.
- (3) Clarity and completeness are of utmost importance. Complex, elaborate, or costly presentations are neither required nor desired.
- (4) The relevance, clarity and conciseness of the proposal will be important. Key points must be easily found, or will be presumed to be lacking. Maintain careful organization throughout the proposal. Follow the numbering and titling instructions contained herein. Use a detailed table of contents. Make volume and section introductions brief. Where format is not specified, use clear and consistent subsection numbering and titling.
- (5) Efforts should be directed to submission of a complete and comprehensive initial proposal. Please review all documents for accuracy and completeness before delivery to the Government.

E.2.7.4.1. Volumes

Each volume of the proposal shall be submitted in a separate three-ring notebook with the following titles:

- VOLUME I - Business Proposal
- VOLUME II - Price Proposal
- VOLUME III - Technical Proposal
- VOLUME IV - Technical Literature

The front cover and spine of each volume shall indicate the volume number, the volume title, the solicitation number and title, and Offeror's name. Each binder shall also be marked to indicate whether it is an original or a copy.

Volumes I, III, and IV shall not contain any reference to price or cost.

E.2.7.4.2. Front Matter for Each Volume

(1) Each volume shall include only the following standard front matter, in the order given:

- o Volume No. and Title
- o Cover Letter
- o Table of Contents
- o List of Figures (if applicable)
- o List of Tables (if applicable)

E.2.7.4.3. Format

(1) Physical page size shall be 21.59 cm by 27.94 cm. (8.5" by 11").

(2) Foldout pages up to 43.18 cm by 27.94 cm (17" by 11") will be allowed. There shall be no print on the back of a foldout page. Maximum image size for foldout pages is 40.64 cm by 21.59 cm (16" by 10.5"). Left and right margins must be a minimum of 2.54cm (1.0").

(3) Proposals shall be prepared on ONE SIDE of a 21.59 cm by 27.94 cm (8.5" by 11") sheet of paper. It is the Government's preference that the size type for all the proposal documentation shall be no smaller than 12 points, using proportional fonts; however, use of a 10-point font is acceptable. Legible charts and graphs may be used where practical to depict organizations, implementation schedules, and similar matter. Such charts and graphs shall be uncluttered to preserve clarity.

(4) Each page's header shall contain, left-justified, the section number of the latest section begun on that page, followed by the title of that section. The title may be abbreviated if it does not conveniently fit at the top of the page. If no new section is begun on the page, then the header section number and title shall be that of the current section number pertaining to the text/graphics of the page.

(5) Volume III (Technical Proposal) shall contain only the information requested. For example, Tab A of the Technical Proposal is to be composed of the Product Technical Requirement Matrices, which are "fill in the blank" forms provided by the Government. The Offeror should note that no information other than that specifically requested should be included in this section. This includes adding information to these forms or adding additional pages of proposal information to the section. Any information submitted that is not specifically requested will not be evaluated.

(6) Any original OEM documentation is acceptable for inclusion in Volume IV (Technical Information).

(7) Offerors shall also not change the predefined format for preparation of the price model.

E.2.7.4.4. Date and Numbering

The date of the proposal shall appear in the footer line on the left-hand side of the page. The pages of each proposal volume shall be numbered using the volume number. For example, the page number of the fifth page of the second volume would be number II- 5 and shall appear in the lower right-hand corner of the footer. For example:

September xx, 1997

II-5

E.2.7.4.5. Table of Contents

Each proposal volume shall include a table of contents which clearly indicates what is included in that volume.

E.2.8. Required Content and Format of Volume I, Business Proposal

This volume of the proposal shall consist of the following tabs:

- TAB A - STANDARD FORM (SF) 1449
- TAB B - FINANCIAL CAPABILITY
- TAB C - SECTION E.3 OF THE RFP

- TAB D - PRE-AWARD SURVEY
- TAB E - PAST PERFORMANCE/EXPERIENCE INFORMATION
- TAB F - PRODUCTION, DELIVERY, AND QUALITY CONTROL CAPABILITIES
- TAB G - OTHER MANDATORY REQUIREMENTS AND CONTRACT TERMS AND CONDITIONS
- TAB H - SUBCONTRACTING PLAN -(Large Business Offerors ONLY)

E.2.8.1. Tab E.2 A - Standard Form (SF) 1449

The Offeror shall include the SF 1449 with the "Offer" section completed, as appropriate. The SF 33 shall be signed by an official authorized to bind the Offeror's organization. The SF 1449 containing the original signature shall be included in the binder marked as the original.

E.2.8.2. Tab B - Financial Capability

Each offeror shall provide information related to its current financial condition and the sources of all funds which will be used to finance contract performance. Indicate dollar amount, names and telephone numbers of persons at banks and other sources of funds who may be contacted to verify the pertinent financial data. The Offeror shall include its two most recently audited annual financial statements. Any interim financial statements, such as quarterly reports, shall also be provided if the annual statements are more than six months old. Interim financial statements may be unaudited. If available, the Offeror shall include a copy of its latest annual report.

All of the above information must also be submitted by each potential subcontractor or supplier whose total value of subcontracts may exceed 25% of the value of the Offeror's proposed price.

E.2.8.3. Tab C - FAR Clause 52.212-3 of the RFP

Each offeror shall complete and sign FAR Clause 52.212-3 of the solicitation and include it here in the proposal. This shall also be done for each potential subcontractor supplier whose total value of subcontracts exceeds 25% of the value of the offeror's proposed price.

In responding to Section E.3, paragraphs (f) and (g), Offerors are instructed to consider the entire product offered for each numbered Contract Line Item (CLIN) an "end product". The government is not required to go below CLIN level in identifying end-products for the purpose of applying the Trade Agreements Act and the North American Free Trade Agreement Implementation Act. See RMT/Microwave, GSBCA No. 10060-p, 10063-P, and 10065-P, and Data Transformation Corp., GSBCA No. 8982-P.

Eligible end products include a “domestic end product” or a “designated country end product,” as each are defined in FAR 52.225-9 (see clause entitled “Buy American Act - Trade Agreements Act - Balance of Payments Program (JAN 1996),” and 52.225-21 (see clause entitled “Buy American Act -- North American Free Trade Agreement Implementation Act - Balance of Payments Program (JAN 1997),” in Section C.3.), or a “U.S. end product” meeting the “substantial transformation rule, as articulated in IBM Corp., GSBICA No. 10532-P, May 18, 1990.

Vendors may have questions concerning whether the products that they are proposing will satisfy the country of origin requirements of the Trade Agreements Act exceptions to the Buy American Act. See the clause referenced at Section C.3., paragraph (f), Buy American Act - Trade Agreements Act - Balance of Payments Program Certificate and paragraph (g)(1)Buy American Act -- North American Free Trade Agreement Act - Balance of Payments Program Certificate. If the vendor is in doubt, the vendor, pursuant to Title 19 of the Code of Federal Regulations, §177.21-31, may seek a final determination from the Department of the Treasury at the address below:

Director
Office of Regulations and Rulings
Headquarters
U.S. Customs Service
1301 Constitution Ave., N.W.
Washington, D.C. 20229

E.2.8.4. Tab D - Pre-Award Survey

Offerors shall identify under this tab whether or not a pre-award survey has been conducted within twelve months of the RFP release date for the this RFP. If a pre-award survey has been conducted in the last twelve months the Offeror shall state the name and telephone number of the U.S. Government organization that conducted the survey, the name of the responsible person in the organization and the nature of the pre-award survey. The Government reserves the right to do a pre-award survey on any Offeror.

A pre-award survey report may be requested directly from the surveying office by the Contracting Officer.

E.2.8.5. Tab E - Past Performance/Experience Information

In this section, the offeror shall first briefly describe how its previous experience prepares it to undertake a contract of the scope envisioned in this solicitation.

Also in this section, the Offeror shall provide the information indicated in (I) through (x) below for each of its last (10) agreements in chronological order, completed or still in progress during the last three (3) years for delivery of microcomputer, servers, networking products, printers other related peripherals, software and related warranty services. These agreements may be prime or subcontracts or other agreements or accounts between the Offeror and federal, state, or local governments, commercial or non-profit organizations, education institutions, or other private or public entities. If the agreement is a subcontract, indicate the tier (1st, 2nd, or lower) and identify the prime contractor as the customer or client but also indicate the name of the end-recipient of the services (the prime's customer). If the Offeror has less than (10) such agreements, then so state and include all those completed or still in progress during the three-year period. The representative identified for each client or customer shall be the person who can best address the issues identified in the eleven (11) questions in RFP Section D, Attachment 9. Identify an alternate person for each who can also address the issues if the primary person is not available. If the primary person is no longer with the organization, identify both that person and phone number if known and that person's successor or other person who can address the issues.

- (i) name and address of client or customer;
- (ii) name, telephone numbers (both voice and data/fax if known) and e-mail address if known for a primary and alternate person as point-of-contact;
- (iii) date the prime or subcontract, agreement, or account was entered into and any identification number known to the client or customer;
- (iv) brief description of supplies delivered and/or services performed and whether you provided the supplies/services to the client or customer as a prime contractor or subcontractor;
- (v) total fixed price or estimated price of the agreement both at date it was entered into and as a result of any supplemental agreements to the present;
- (vi) period(s) of performance of the agreement;
- (vii) description and date of any "cure notices," "show cause letters," and notices of termination of your work for default or other reason (identify the client's or customer's representative for each of these actions if other than those in (ii) above and state reason for any termination as communicated by the client or customer to you);

- (viii) description and date of any claims or litigation between you and the client or customer concerning the particular contract, agreement, or account;
- (ix) description of any claims or litigation between you and the client or customer concerning the particular contract, agreement, or account;
- (x) discussion of any problems that arose in meeting the customers expectations and how they were resolved.

As a condition of submitting a proposal in response to this RFP, the Offeror agrees to order the Dun and Bradstreet Reports specified in RFP, Section D, Attachment 8. The client or customer information stated in Items (I) through (x) above shall be included both in the proposal and with the order to D&B. A copy of the order to D&B shall be included in this section of the Business Proposal. The offeror is responsible for making all necessary arrangements with D&B and for the payment in full for D&B services ordered. The Order form is included in Section D, Attachment 8. The Government will not reimburse the Offeror for any incurred costs. The D&B reports shall be used by the Government in evaluating the Offeror's past performance (see RFP Section E). If additional information is needed concerning the contents of the reports, please contact D&B's representative named in Section D, Attachment 8. The Offeror should telefax the completed Order form to D&B as soon as possible after receipt of the RFP but no later than ten (10) calendar days prior to the RFP's closing date for receipt of proposals.

E.2.8.6. Tab F - Production, Delivery, and Quality Control Capabilities

(a) The Offeror shall give a detailed and comprehensive description of its offered commitments to fulfill all valid orders received from the Government under this contract, and its ability to meet these commitments. This shall include but is not limited to a description of its ability to produce, integrate, and deliver the products that may be ordered by the Government.

(b) Identify all committed sources of supply, shipment, hot-line assistance, and on-site warranty service. Identify all subcontracting arrangements already agreed to, subject to the offeror's receipt of the prime contract. Specific documentation or information that substantiates that the offered capacities and capabilities shall be provided. This includes but is not limited to supplier/shipper/subcontractor agreements; records of past production, integration, and delivery; and evidence of existing capabilities, or capabilities to be acquired, to fulfill all projected orders from all customers, including this contract, during the first year of this contract. The Offeror must address its plans and capabilities to fulfill delivery orders that reach the maximum order limits included in the RFP.

(c) Complete financial information to support the offeror's commitments or plans shall be included in Tab B of this Volume I of the proposal. Discussion in this Tab G should cite the information provided in Tab B and should fully address plans to acquire the necessary capacity for timely performance of the contract.

(d) Describe the inspection system covering all of the items which may be ordered under the contract. Describe the method of identifying deficiencies in the quality of equipment and software. Describe the methods to be used for quality control.

E.2.8.7. Tab G - Other Mandatory Requirements And Contract Terms And Conditions

The Offeror shall indicate its acceptance of each mandatory requirement and term and conditions of the solicitation..

E.2.8.8. Tab H - Subcontracting Plan

This section applies to other than small business concerns. It does not apply to small business concerns.

In accordance with FAR clause 52.219-9 of this solicitation entitled "Small, Small Disadvantaged and Women-Owned Small Business Subcontracting Plan", all Offerors, other than small business concerns, shall submit a subcontracting plan that meets the requirements of the clause. An Offeror's plan must be acceptable to the Government prior to the Offeror's selection for contract award. The selected Offeror's plan will be made a part of any resulting contract.

Offerors are advised that complete subcontracting plan must be provided at time of initial proposal submission. The format for the plan has been outlined in Section D, Attachment 1 of the RFP. At a minimum, the Offeror's proposed subcontracting plan shall fully address all of the items identified in the attachment.

A separate statement must be appended to the plan identifying each potential subcontractor whose total value of subcontracts is expected to exceed \$500,000 and its status as a small, small disadvantaged, women-owned, or large business. Each of these, other than small business concerns, must also complete and submit subcontracting plans using the outline in Attachment 1. In the event that the prospective large business subcontractor has never prepared a Plan, it should be assisted by the Offeror in doing so. The fact that a Plan has not previously been prepared will not eliminate the requirement to submit a completed Plan with the initial offer made under this solicitation. If the prospective large business subcontractor will be supplying a product or performing a service, and no lower-tier subcontracting opportunities exist for this contract, then a certification to this effect must be provided and signed by an authorized representative of the

prospective subcontractor. Again, this applies only where the anticipated total value of subcontracts is expected to exceed \$500,000.

The Offeror and any of its prospective subcontractors who are other than small business concerns and whose total value of proposed prime or subcontracts exceeds \$500,000 must also submit a copy of actual SF294s and 295s which the firm has submitted to federal agencies within the last two years as reports on progress in meeting subcontracting goals. One copy each shall be provided for up to three of the most recent prime or subcontracts that contain plans. The name and telephone number of the federal agency representative that monitors the plans shall also be provided. Provide this latter information on any applicable contracts or subcontracts recently awarded where reports have not yet been submitted. If the firm has no applicable contracts or subcontracts which were awarded within the last two years, so state.

If a commercial products plan is submitted by the prospective prime or subcontractor, the please state whether this plan has been submitted already to another federal agency for approval, and if so, identify the name, address, and phone number of the approving official, and provide a copy of any approval received or indicate the status of the request for approval.

E.2.9. Required Content and Format of Volume II, Price Proposal

This volume contains the price tables required with each proposal. These tables, stating the Offeror's proposed prices, will be used by the Government for evaluation of the proposal and as the basis for validating that all hardware components, features, software, data and other special items necessary to meet the requirements of the RFP are in fact proposed and do appear in the price tables exactly as required. The Government will also evaluate the reasonableness of the Offeror's proposed prices and will perform a Present Value evaluation. No additional CLINs are required or will be accepted. Do not submit data beyond that required by these instructions unless the Offeror considers it essential to document or support the Offeror's cost/price position. All information relating to price must be included in this volume. Do not include pricing elsewhere in the proposal. Include a master index of all cost or pricing data in the table of contents of this volume. Include a cross-reference list in the table of contents which identifies the section and page number where the information is located. Provide a labeling tab for ease of identification of any appendices.

This volume of the proposal shall be segregated into three sections listed and described as follows:

Section 1 - General Information

Section 2 - Pricing Spreadsheet/Evaluation Model

Section 3 - GSA/Commercial Catalog Pricing Information

E.2.9.1. Section 1 - General Information

Section 1 serves as an introduction to the price proposal and should include:

Overview - Indicate the scope of the contract proposed and any pricing limitations or qualifications.

Pricing Notes - Provide explanations for the absence of catalog prices in Section 2 (see E.2.9.2., Note 15); provide supporting documents such as quotation(s) or other contract price if there is no catalog price; and explain the rationale for changes in the contract unit prices offered over the potential two-year contract period.

E.2.9.2. Section 2 - Pricing Spreadsheet/Evaluation Model

This section shall include the hardcopy of the completed pricing spreadsheet which will be used by the Government for evaluation of the price proposal. When there is a discrepancy between the Offeror's proposal and the diskette provided with the proposal, the hardcopy takes precedence. However, in Section E.2.9.2.2., no. 26, Offerors shall also submit the completed pricing spreadsheet on a 90 mm (3.5") diskette using the LOTUS 1-2-3 (Release 3.1+) spreadsheet provided by the IRS.

A Lotus 123 file containing the sample spreadsheet is included on the electronic bulletin board system as part of this RFP. A backup copy of the file should be made for use in the event the working copy is destroyed or additional spreadsheets are required.

Any questions concerning the spreadsheet should be submitted in writing to the Contracting Officer. It is imperative that the Offeror understand the spreadsheet because the signed offer will indicate acceptance of the computational methodology used to develop the spreadsheet.

E.2.9.2.1. Pricing Evaluation Assumptions for Pricing Spreadsheet

These assumptions will be used as the basis for entering pricing data into the Government provided LOTUS Pricing Spreadsheet. Assumptions are provided for proposal evaluation purposes only and do not reflect the actual quantities and/or time frames in which items will be ordered by the Government under the contract.

(a) For evaluation purposes, the Offeror shall assume that the total contract and system life is 24 months.

(b) The Offeror shall assume that the contract resulting from this solicitation will be awarded on March 18, 1998. The base period of the contract will be from the date of contract award through March 17, 1999. The last optional ordering period will expire 24 months after the date of contract award.

(c) For evaluation purposes, all prices proposed shall be subject to present value analysis in accordance with OMB Circular A-94. OMB Circular A-94 introduced the concept of dual discount rates termed "Nominal Discount Rates" and "Real Discount Rates." Prices should be adjusted using Nominal Interest Rates. In addition weighting factors will be applied to the present value total price. For the first year, a factor of .80 will be applied to the total evaluated present value price for year one. For the second year pricing, a factor of .20 will be applied to the total evaluated present value price for year two. These two calculations combined shall be referred to as the "total factored present value price" and shall constitute the basis of award, given the assumption the offeror's proposal passes the technical evaluation. *For information purposes, the reason these factors were chosen are as follows: Historically on previous microcomputer contracts very few second year equipment was actually bought as described in the requirement. Based on the technology refreshment clause much of the second year hardware and software were substituted with new state of the art equipment. In many instances, the new equipment prices were lower than the original equipment on the contract. Prices for new equipment were negotiated based on market surveys of the new equipment proposed. Thus, the second year prices are weighted less than the first year prices.*

(d) For evaluation purposes, the Offeror shall assume that all quantities ordered in the first and second twelve-month periods of the potential 24-month contract ordering period will be ordered in Months 1 and 13 respectively. A "Schedule of Estimated Quantities" by CLIN and year has been provided in Section D. The quantities by CLIN and by year in Section D shall be used by the Offeror in preparing its price proposal. See Notes 13, 14, and 16 in Section E.2.9.2.2. below.

E.2.9.2.2. Specific Pricing Spreadsheet Instructions

(1) CONTRACTOR'S NAME: The Offeror shall fill in its name which is then printed on each page of the report along with the rest of the header which consists of all information through the column titles. To input Contractor's name, following the instructions provided in Attachment 7.

(2) SOLICITATION NO. AND PROGRAM: The solicitation number and program name are pre-entered by the IRS. (NOTE: All cells are protected except those requiring input by Offerors). The discount rate of 5.75% will be used for the initial proposals. Do not change the rate unless explicitly instructed by the Contracting Officer.

(3) CONTRACT PERIOD AND DISCOUNT RATE: The contract periods are entered by the IRS. The computations in the spreadsheet are interrelated to facilitate updates as necessary.

(4) DISCOUNT RATE: For evaluation purposes all prices proposed shall be subject to present value analysis in accordance with OMB Circular A-94. OMB Circular A-94 introduced the concept of dual discount rates termed "Nominal Discount Rates and Real Discount Rates." Prices should be adjusted using Nominal Interest Rates.

The Nominal Discount Rate includes factors which affect future purchasing power of the dollar. It resembles market interest rates and will be used to evaluate proposed prices by offerors.

The Real Discount Rate has been adjusted to eliminate the effect of expected inflation. The Real Discount Rate should be applied to situations where estimated future costs have not been adjusted for inflation. Such is the case in many instances which estimated Government in-house costs where current operating and facility rates are applied to all years of the contract.

Accordingly most acquisitions for IT resources will require a separate present value computation for proposed price/costs using the nominal discount factor and a separate present value computation for estimated Government in-house costs using the real discount factor.

(5) CLIN: CLINs have been assigned by the Government in accordance with the Section B-Exhibit of CLINs and entered into the pricing spreadsheet. Each CLIN proposed must have a distinct product offered with a separate unit price.

(6) SUB-CLIN (Numeric): CLINs are to be broken down into discrete components that are identical to those stated in the Offeror's technical proposal, Volume III, Tab A. Sub-CLIN pricing will be "rolled" into the designated CLIN-level component. Not-separately-priced (NSP) sub-CLINs will be assigned (1) a CLIN for tracking purposes, (2) a numeric sub-CLIN, and (3) in the NSP column, the CLIN where the price is included.

(7) NSP: Not used for this solicitation.

(8) DESCRIPTION: The description is the CLIN description as noted in Section B. This field is entered by the IRS.

(9) MODEL NO.: The model number shall consist of alpha-numeric characters only.

(10) MANUFACTURER/VENDOR: Self explanatory. The complete name of both the vendor or supplier and the manufacturer, if different, shall be input by the Offeror even if they exceed the cell width.

(11) SITE: Not used in this solicitation.

(12) REFERENCE: The reference column identifies documents in the price proposal containing CLIN related pricing support data which permits limiting the pricing schedule to data essential for price analysis. In addition to keeping the pricing schedule clear and comparable, cross-referenced supporting documentation will facilitate technical verification of the pricing proposal and price analysis. The preparation of supporting documents should also require less effort than might first be expected because each reference document will most likely apply to numerous CLINs. At a minimum, the supporting documentation will include a listing that references the catalog(s) and pages where catalog prices can be verified (See paragraph 15).

(13) START MONTH AND END MONTH: The START MONTH refers to the order month. The END MONTH, in this case, is identical to the START MONTH. These months have been assigned and entered into the pricing spreadsheet to be used by the Offeror. Input is not required by the Offeror.

(14) QUANTITY: Quantities have been assigned, using those stated in Section D-6, and entered into the pricing spreadsheet to be used by the Offeror. Input is not required by the Offeror.

(15) CATALOG UNIT PRICE: Catalog unit prices shall be provided for each CLIN for price analysis purposes and catalogs shall be provided for verification purposes. If the catalog price is not available, provide an explanation in the price proposal (Section 1) and furnish appropriate supporting documentation such as a quotation.

(16) PROPOSED UNIT PRICE: The pricing spreadsheet has been formatted to allow one separate unit price to be input for each twelve-month period. For price evaluation purposes, the Offeror shall enter their proposed unit price for the first twelve months in Month 1; the second twelve months in Month 13.

(17) INTEREST RATE: Not Applicable.

(18) LTOP PAYMENT: Not Applicable.

(19) PURCHASE PLAN: The purchase price is the quantity times the unit price.

(20) PURCHASE PRESENT VALUE: The present value of the purchase price is computed based on the present value of an ordinary annuity at the OMB A-104 prescribed discount rate (See Note 4).

(21) LTOP PLAN: Not Applicable.

(22) LTOP PRESENT VALUE: Not Applicable.

(23) INTEREST: Not Applicable.

(24) LIFE CYCLE COST: Not Applicable.

(25) CONTRACT PRICE: The contract price represents the total of all prices.

(26) SUBMISSION INSTRUCTIONS: All proposals shall be submitted on a 90 mm (3.5") diskette using the LOTUS 1-2-3 (Release 3.1+) pricing spreadsheet. Also, a hardcopy of the Offeror's proposed spreadsheet shall be submitted. The hardcopy report shall be submitted on 21.59 cm x 27.94 cm (8.5" x 11") paper.

The spreadsheet program was designed using WYSIWYG commands in LOTUS 1-2-3 (Release 3.1+) and setup to print on a HP Laser Jet III Printer. To access the spreadsheet, Offerors should use LOTUS 3.1+ or later release with WYSIWYG. Printer settings may have to be changed to accommodate individual printers.

The Schedule Report is the only hard copy report required. It can be printed through the menu accessed by pressing [Alt M], selecting PRINT, then selecting SCHEDULE, and then selecting ALL-DATA.

E.2.9.3. Present Value Factors

The pricing spreadsheet adjusts all proposed prices to present value pursuant to OMB Circular A-94. In accordance with OMB Circular A-94, the rate of the Treasury security maturing most nearly equal to the term of the contract should be used in computing present value. Treasury Nominal and Real Interest Rates are published annually as APPENDIX C to Circular A-94. For this procurement the rate used in the spreadsheet is the three year present value factor effective through February 1998. This contract is for 12 months with an option for 12 additional months for an anticipated total of 24 months. OMB states to use the factor most nearly equal to the term of the contract. For this procurement, the nominal factors used are taken from a three year present value chart. The Nominal Factor Rate is 5.75%.

E.2.9.4. Section 3 - GSA/Commercial Catalogs

This section shall include a copy of excerpts from current GSA, if applicable, and Commercial catalog(s) for each CLIN and sub-CLIN item offered. Catalog excerpts provided shall include complete price-related information with the applicable price noted, including applicable price discount structure.

E.2.10. Required Content and Format - Volume III, Technical Proposal

This Volume of the proposal shall consist of the following tab:

TAB A - Product Technical Requirements Matrices

TAB B - Customer Technical Support/Warranty Service

The Offeror should note that no information other than that specifically requested should be submitted in this volume. Any information submitted that is in excess of that requested in this solicitation will not be validated or evaluated. OEM hardware documentation should not be included in Volume III, but should be included in Volume IV, Descriptive Literature.

E.2.10.1. Tab A - Product Technical Requirements Matrices

The Offeror will be required to provide technical information which will be used to determine compliance with the technical requirements stated in Section B of this solicitation. A "fill in the blank" matrix format will be used to simplify both the presentation and validation of this information. The matrices include a field entitled "Tech Lit Ref" (short for Technical Literature Cross Reference) next to each itemized technical requirement. In this field, the Offeror shall indicate where in the technical literature (provided in proposal Volume IV, Technical Information) the evaluators can find the exact information which will validate compliance with the technical requirement.

Blank copies of the matrices and specific instructions for completing the matrices are included in Section D, Attachment 4 of this solicitation.

All matrices must be completed and submitted with each offer.

This tab of the technical proposal will consist of the completed matrices in hardcopy. No other information should be included under this tab. Copies of the matrix files shall also be submitted on 90mm (3.5") diskette(s) using the WordPerfect format provided.

E.2.10.2. Tab B - Customer Technical Assistance Warranty Service

Each Offeror shall complete the Customer Technical Assistance and Warranty Service Profile form (see Section D, Attachment 10) and include it under this tab. No information other than that requested on the Section D, Attachment 10) forms shall be included in this section. The profile form consists of three parts. Part one requests information about the hours during which specific types of support will be provided. Part two of the profile form requests information about products that carry a manufacturer's warranty that is longer than one year. Part three requests the

name and address of the entity providing customer technical assistance and warranty services. If more than one company will be providing services (for example, if one company will be providing telephone coverage for the customer assistance hotline, and one or more companies will be providing warranty services), the Offeror should replicate the second page of the Customer Technical Assistance and Warranty Service Profile form, and this page should be completed for each company providing services.

E.2.11. Required Content and Format - Volume IV Technical Information

In this volume, Offerors shall provide OEM technical literature/ supporting documentation that provides a complete description of how the proposed hardware meets the mandatory technical specifications (no technical literature is required for software). This requirement includes documentation that supports compliance with Government energy-efficiency requirements (OEM statements in the technical literature that the equipment is compliant with Government energy-efficiency requirements or "Energy Star" compliant are acceptable as proof of compliance). Each technical literature document shall be assigned and clearly marked with a separate and unique document number which will be used for cross-referencing with the Product Technical Requirements Matrices described in Section E.2.10.1. Using the numbering/marking system, evaluators must be able to look at each technical requirement matrix line item, look at the "Technical Literature Cross Reference" field for that line item (which would presumably give the unique document number **and page number** of the document validating compliance with the requirement), and find that document in Volume IV of the proposal. Upon locating the document referenced by the Product Technical Requirements Matrix, the evaluators must be able to go to the designated page in the document and easily find the information which validates compliance with the given technical requirement.

To ensure that the evaluators are easily directed to the information in the technical literature that validates compliance with the specific technical requirement, Offerors shall clearly highlight the appropriate text in the document. The original and all copies of Volume IV of the technical proposal shall contain the appropriate text highlighting.

E.2.11.1. Required Sections - Volume IV Technical Information

(a) Section I - Index of Technical Literature. This section must contain a complete listing of all technical literature and documentation provided with the proposal. The listing must include the unique document number assigned to each document for use in cross-referencing with the Product Technical Requirements Matrices.

(b) Section II - Technical Literature. This section must contain all of the technical literature and supporting documentation. The information must be in sequence, as specified in the index, and must be identified and tabbed, for easy reference.

E.2.12. AMENDMENTS TO PROPOSALS

Should it become necessary for an Offeror to incorporate revisions into its proposal, the Offeror shall submit change page(s). All changes shall be indicated by a vertical line, adjacent to the change, on the outside margin on the page. In addition, each revised page shall include a footer that contains the date of the change, the Offeror's revision number, (if the change is being made in response to a solicitation amendment) the applicable Government amendment number, and the page number. The format of the footer for the change pages shall appear as follows:

January xx, 1998, Revision: 01, Amendment: 06, II-30

or if the change is not submitted in response to an amendment to the Government's solicitation:

January xx, 1998, Revision: 01 II-30

Each change to the Offeror's proposal shall have a revision number regardless of whether or not the change is a result of a Government amendment.

E.2.13. SUBMISSION OF PROPOSALS**E.2.13.1. Due Date for Proposals**

Proposals submitted in response to this solicitation shall be delivered before or no later than, December 8, 1997, 2:00 pm, see the date and time specified in Block 8 of the Standard Form 1449. Any change in this date and time will be stated in an Amendment to the Solicitation issued with a Standard Form 30. (CAUTION: See "Late Offers" in Section E.1., paragraph (f)). All Offerors are requested to notify the individual shown in Block 7a. of the Standard Form 1449 at least 24 hours in advance of their planned delivery time.

E.2.13.2. Packaging and Marking of Proposals

Each package shall be sealed and clearly marked with the solicitation number, the Offeror's name, and the date of submission. Failure to deliver required contracts and technical packages to the designated addresses with packages properly identified may be the cause of an offer being received late and unacceptable in accordance with clause 52.212-1, entitled "Late offers".

One package shall be marked "CONTRACTS" and the other package shall be marked "TECHNICAL." Each package shall include a inventory list which the Government will use as a checklist to verify that all required items are present. The contents of each package shall be as follows:

	CONTRACTS PACKAGE			TECHNICAL PACKAGE		
	Internal Revenue Service A/C (Procurement) Departmental Systems Branch (M:P:I:D) Constellation Centre 6009 Oxon Hill Road, 7th Floor Oxon Hill, MD 20745			Internal Revenue Service A/C (Procurement) Departmental Systems Branch (M:P:I:D) Constellation Centre 6009 Oxon Hill Road, 7th Floor Oxon Hill, MD 20745		
	HARDCOPY		90mm	HARDCOPY		90mm
	ORIGINAL COPIES		DISKETTE	ORIGINAL COPIES		DISKETTE
VOLUME I Business Proposal	1	4	4	0	0	0
VOLUME II Price Proposal	1	4	4	0	0	0
VOLUME IIA Sanitized Price Proposal	1	4	4	0	0	0
VOLUME III Technical Proposal	1	1	1	0	3	3
VOLUME IV Technical Literature	1	1	1	0	3	3

NOTE: The diskettes provided as part of the "TECHNICAL" package for Volume III shall **not** contain any reference to price or cost.

E.2.14. HAND-CARRIED PROPOSALS

Hand-carried proposals, including those by delivery sources (e.g., Federal Express, DHL, etc.) shall be marked and delivered as stated in Section E.1.1.14.2.

E.2.15. BEST AND FINAL OFFERS

The Government may award based on initial proposals; therefore, initial proposals should be submitted on the best terms possible. However, discussions/negotiations may be held with all Offerors determined by the Contracting Officer to be in a "competitive range," that is, those proposals which have a reasonable chance of being selected based on their relative standing among all competing proposals. "Best and Final Offers" (BAFOs) will then be requested from all Offerors who remain in the "competitive range." Offerors should be aware that a complete understanding as to pricing, technical and all other terms and conditions of the proposed contract must exist between the Offeror and the Government at the conclusion of discussions/negotiations. Any technical revisions or exceptions to negotiated contract terms and conditions submitted in the "BAFO" may not be subject to further discussion or negotiations, and may render the offer unacceptable to the Government.

E.2.16. ALL OR NONE

Proposals for a single CLIN, or group thereof, will not be accepted. All CLINs must be proposed.

E.2.17. ALTERNATE OR MULTIPLE PROPOSALS

Offerors **may not submit** more than one proposal to this solicitation. Since this contract will ultimately be awarded to the technically acceptable lowest reasonably priced offeror, there is no advantage to submitting more than one proposal.

E.3. EVALUATION FACTORS FOR AWARD**E.3.1. FEDERAL ACQUISITION REGULATION (48 CFR CHAPTER 1) PROVISIONS INCORPORATED BY REFERENCE**

NUMBER	TITLE	DATE
52.215-34	EVALUATION OF OFFERS FOR MULTIPLE AWARDS	MAR 1990
52.217.5	EVALUATION OF OPTIONS	JUL 1990

E.3.2. GENERAL

(a) The Government may award a contract after evaluating initial written proposals without discussions with any Offerors (FAR 15.610(a)); therefore, each initial written proposal shall be offered with the most favorable price and terms which the Offeror considers possible.

(b) Each Offeror shall submit a proposal that (1) complies with each of the stated instructions and provides all information required by Section E of the solicitation, (2) meets each of the mandatory specifications and mandatory requirements stated in the solicitation, and (3) accepts each of the terms and conditions of the solicitation.

(c) Proposals that require a substantial revision or addendum because of failures in (b)(1), (2), or (3) above, or proposals whose price is considered not susceptible to becoming the lowest reasonable price, shall be found unacceptable and rejected without any clarification or discussion. Examples of proposals that would require substantial revision or addendum are: (i) An offeror fails to use the Section D, Attachment No. 4, Technical Matrices in submitting its technical proposal; and (ii) an offeror fails to provide a price for one or more CLINs using the Pricing Spreadsheet Model in submitting its price proposal. These examples are not exclusive.

(d) Discussions with Offerors, if conducted, are done after the Contracting Officer has determined which proposals are in the "competitive range," (FAR 15.609) that is, those proposals that have a reasonable chance of being selected for award. The purpose of these discussions is to ensure that proposals that are considered susceptible to being selected for contract award, given their overall standing among all the proposals received, have an opportunity to correct any deficiencies and satisfy the RFP's mandatory specifications and mandatory requirements.

(e) Clarifications (FAR 15.601), if conducted, are for the sole purpose of eliminating minor irregularities, informalities, or clerical mistakes apparent on the face of the proposal. They do not provide for an opportunity to revise or modify a proposal, except for correction of clerical mistakes, and are not essential for determining the acceptability of a proposal.

E.3.3. BASIS FOR CONTRACT AWARDS

The Government will evaluate the two (2) competitions simultaneously. The two (2) competitions are:

- (1) Full and Open Competition and
- (2) Small Business Set-Aside Competition.

The Government contemplates awarding approximately one or more (maximum of 2) contract(s) for the full and open competition and one contract for the small business set-aside segment as a result of this solicitation. The actual number of contracts awarded will depend on the number and acceptability of offers received to secure a sufficient number of contracts to provide quality products as well as to keep the competition alive.

E.3.4. CONTRACT AWARD

The offeror that is responsible, as defined in FAR Subpart 9.1, whose technically acceptable proposal meets all of the mandatory requirements of the solicitation, and whose offered total evaluated price is the lowest reasonable, balanced price will be selected for contract award. The Government emphasizes that failure to meet even a single mandatory specification or mandatory requirement means that the proposal is not eligible for contract award.

E.3.5. TECHNICAL VALIDATION OF PROPOSALS

(a) The Government will validate that each proposal, as submitted, meets all of the mandatory specifications and mandatory requirements of the solicitation.

(b) In order to make the validation process as clear and simple as possible, "Product Technical Requirements Matrices" have been developed and are presented in Section D, Attachment 4. These matrices specify each item to be validated as part of this technical validation process. The matrix includes the solicitation section corresponding to each validation item (see Section D, Attachment 4, so it should be completely clear to Offerors which items are being validated by the Government.

(c) In addition to completing the Product Technical Requirements Matrices, Offerors shall submit technical literature to substantiate Offeror representations that products are compliant with the stated mandatory specifications and mandatory requirements. If technical literature is not provided, the proposal will be found non-compliant. Technical literature means information, such as catalog cuts, illustrations, drawings, and brochures, which shows the characteristics or construction of a product or explains its operation. The term includes only information required to determine acceptability of the product.

(d) The Government will review the Product Technical Requirements Matrix associated with each CLIN, and will then examine the cross-referenced technical literature to validate that each individual mandatory specification and mandatory requirement is being met. The Government will make a reasonable attempt to locate all information in the technical literature that shows that the product meets the mandatory specifications and mandatory requirements. In the event that this information cannot be located in the technical literature or if there are inconsistencies such that it is not clear which features described in the literature are included with the product being offered, the proposal will be found non-compliant.

E.3.6. PAST PERFORMANCE EVALUATION

Past performance will be evaluated as described below. Information obtained from the offeror and through Dun & Bradstreet (D&B) will be used by the Government in conducting this evaluation. (See RFP Section E, Volume I - Business Proposal instructions concerning the engagement of D&B to collect past performance information by interviewing the Offeror's clients or customers.) The Government will: (1) analyze the historical facts of the Offeror's work experience and observations made by both the Offeror and its customers on that experience, (2) make qualitative judgements about the facts and observations, and (3) assign a past performance rating using the scale shown in (d) below to determine whether the offeror passes or fails the past performance criteria. This evaluation will concern the past performance of an Offeror's prior experience as a prime or subcontractor. It will not concern the prior experience of individual personnel in the offeror's organization or of any proposed subcontractors.

In conducting the evaluation, the Government will consider facts and observations about how well the Offeror performed in the following areas: (1) adhering to delivery or performance requirements; (2) fulfilling the standards of quality required; (3) management of the agreement; and (4) customer satisfaction, entailing being responsive to clients' or customers' needs and meeting their overall expectations regarding contract performance.

The specific questions, relevant the four areas stated above, which will be used by D&B in interviewing the Offerors clients or customers are stated in RFP Section D, Attachment 9. Questions #1 through 4 are relevant to (1) above; Question #5 is relevant to (2) above; Questions 6 through 11 are relevant to (3) and Question 11 is relevant to (4).

The Offeror is responsible for ensuring that correct information is provided for each case, especially for each point-of-contact person. Only two attempts will be made to contact the appropriate person for each client or customer. In the event that no information is received within the requested time after the second attempt, then it will be noted that no past performance observation was received from the particular client or customer or does not permit the disclosure of: (1) the name of its organization; (ii) type of products or computer services provided; or (iii) any information it may furnish in response to questions, substantially as those stated in RFP, Section D, Attachment 9, then it will be noted that no past performance observations were received from the particular client or customer.

(d) The Government will consider each of the Offeror's clients or customers as a specific past performance case. Each of the past performance areas identified in (c)(1), (2) and (3) above will be evaluated to determine whether the specific case is favorable or unfavorable. The Government will then rate each Offeror's past performance using the following scale.

0.0 - Unacceptable: Almost all past performance cases were found to be unfavorable. Either the offeror has presented no persuasive evidence of having taken appropriate corrective action or it appears unlikely that the corrective action will be effective.

0.2 - Marginal: Past performance cases were mostly unfavorable. There is no or little evidence of any action by the Offeror that could overcome this trend.

0.5 - Neutral: Past performance cases were neither predominately favorable nor unfavorable. Alternatively, there were no observations received from the majority of the Offeror's clients or customers with whom contact was attempted or no records of the Offeror's past performance exist.

0.8 - Good: Past performance cases were more favorable than unfavorable. There is evidence of a trend of favorable past performance.

1.0 - Excellent: Almost all past performance cases were found to be favorable.

Past performance ratings are also subject to the following:

(1) If a majority of the past performance cases were for other than microcomputer, servers, printers, other related peripherals, and software, then the rating assigned will not exceed 0.5.

(2) If in more than 20% of the cases, the Offeror's past performance was found to be unfavorable either in adhering to delivery or performance requirements or in fulfilling the standards of quality required, then the rating assigned will not exceed 0.5. Offerors whose rating is less than 0.5 will

be determined to have failed the past performance criteria. Offerors whose rating is equal or greater than 0.5 will be determined to have passed past performance criteria.

As previously stated, only responsible Offerors with acceptable proposals will be considered for award. The Government will select the offeror(s) for contract award based on the proposal(s) that is/are technically acceptable at the lowest price.

E.3.7. CONTRACTOR RESPONSIBILITY

(a) Although not an evaluation factor, an essential part of the source selection is the Contracting Officer's determination of Contractor Responsibility (see FAR 9.1). The IRS will collect and analyze all necessary commercial and financial information concerning each offeror in the final competitive range or for the initial, apparent successful offeror if the Government decides to award without discussion.

(b) There are neither "special standards" of responsibility nor definitive responsibility criteria that establish specific preconditions for contract award as a result of this solicitation.

(c) All communications with offerors concerning the particular company's financial resources, ability to comply with the schedule, performance record, integrity and business ethics, managerial controls, technical equipment or facilities, or status as otherwise qualified and eligible, do not constitute "discussions" defined in FAR 15.601.

E.3.8. PRICE EVALUATION CRITERIA

(a) Only the purchase method of acquisition will be evaluated. Firm fixed prices are required for the base and option periods as specified in Section B. Alternate proposals are not acceptable.

(b) Prices will be evaluated through the use of price analysis (FAR 15.805-2) which may include one or more of the following techniques:

(1) Comparison of proposed prices received in response to the solicitation;

(2) Comparison of prior proposed prices and contract prices with current proposed prices for the same or similar end items;

(3) Application of rough yardstick to highlight significant inconsistencies that warrant additional pricing inquiry;

(4) Comparison with competitive published and market prices;

(5) Comparison of proposed prices with independent Government price estimates;

(c) If an offer is materially or mathematically unbalanced it will be rejected. Such a proposal would have price features such as the following:

(1) if it is based on prices which are significantly less than prices for some contract line items and significantly overstated in relation to prices for others. For example, its prices for the initial contract period are very high while its prices for the contract option period are very low;

(2) unit charges for any item increase as the quantity of the item increases;

(3) discounts decrease with increased quantities; or

(4) prices or discounts for any item depend on the ordering of any other item.

(d) In addition, if an offeror's price proposal is found to have some or all prices that are unreasonably low or unreasonably high, it may be rejected. The Government will examine the data provided in response to E.2.9.2.2., No. 15 and No. 16. The CLIN unit prices offered over the potential two-year contract period will be reviewed and any changes in unit price will be considered to determine whether the offered unit price is significantly lower (or higher) than a catalog price, a market price, and other offerors' prices that are found to be reasonable. The Government understands that offerors base their proposed prices on estimated costs and profit. However, because the Government anticipates receiving adequate price competition, it does not expect to be examining detailed cost and pricing data. Therefore, the relationship of the offered prices to these other prices is considered an indication of price reasonableness.

E.3.9. PRESENT VALUE ANALYSIS

Prices will be adjusted to present value pursuant to OMB Circular A-104. The discount rate, pursuant to OMB A-94, is determined by adding .125 percent to the rate (referred to elsewhere as the H-15 rate) for the Treasury security maturing most nearly equal to the term of the contract. Treasury security rates are published weekly in Federal Reserve Board Statistical Release H-15.

E.3.10. TOTAL EVALUATED CONTRACT PRICE

The estimated quantities of each CLIN identified In Section B are provided for estimating purposes and are provided to take advantage of quantity discounts the offeror may provide which would be reflected in the offerors' firm fixed unit prices proposed. The offerors' proposed fixed unit prices will be multiplied by the quantities provided by the government to arrive at a CLIN extended price. This extended price is multiplied by a present value factor for year one and year two of the contract. Because of the likelihood of technology enhancement (See Section C.2.11., Engineering Changes), the Government will place greater reliance on the first year proposed prices versus the second year prices. Therefore a factor of .80 will be applied to present value prices for year one proposed prices and a factor of .20 will be applied to present value prices the second year of the contract. This factored price will be referred to as the total evaluated price and shall be the basis of contract award along with technical acceptability. In summary the technically acceptable lowest total evaluated price for both years shall be the basis of contract award. [Note the actual contract prices shall be total proposed prices offered.]

E.3.11. SUBMISSION OF OFFERS AND PARTICIPATION BY COMPETING COMPANIES IN TDA-3

(a) Companies that are determined to meet the criteria to be a small business concern may submit an offer to participate as a prime contractor on only one portion for TDA-3, either the full and open portion or the small business set-aside portion. In the event the Government receives an offer from the same small business firm on both portions, its proposal in response to the full and open portion will be rejected.

(b) Companies that are a large business will be submitting an offer in response to the full and open competition. In doing so, they may not also participate as a subcontractor in a Contractor team arrangement (see FAR 9.601(b)) on the portion for the small business set-aside portion, in which they would be responsible for the manufacture, assembly, integration, or resale of CLIN end-products and their total subcontract, for the potential two-year period, would be more than 35% of the total price offered by the small business set-aside "prime contractor". In the event the Government receives an offer from a large business firm on the full and open competitive portion and the same firm is included as a team member subcontractor in an offer on the small business set-aside portion, and its total potential subcontract would exceed 35% of the total price offered, its proposal will be rejected. Also, in the event the Government receives an offer from a small business firm on the full and open competitive portion, and the same firm is included as a team member subcontractor in an offer on the full and open competitive portion, and its total potential subcontract would exceed 35% of the total price offered, its proposal will be rejected.

(c) The purpose of these restrictions is to have the Government accrue the benefits of competition for orders between two relatively independent contractors or teams for TDA-3 after the minimum purchase obligation on each of the two contracts is met.

E.4. OFFEROR REPRESENTATIONS AND CERTIFICATIONS COMMERCIAL ITEMS - FAR 52.212-3 (JAN 1997)

(a) Definitions. As used in this provision:

“Emerging small business” means a small business concern whose size is no greater than 50 percent of the numerical size standard for the standard industrial classification code designated.

“Small business concern” means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and size standards in this solicitation.

“Small disadvantaged business concern” means a small business concern that--

(1) Is at least 51 percent unconditionally owned by one or more individuals who are both socially and economically disadvantaged, or a publicly owned business, having at least 51 percent of its stock unconditionally owned by one or more socially and economically disadvantaged individuals, and

(2) Has its management and daily business controlled by one or more such individuals. This term also means a small business concern that is at least 51 percent unconditionally owned by an economically disadvantaged Indian tribe or Native Hawaiian organization, or a publicly owned business having at least 51 percent of its stock unconditionally owned by one or more of these entities, which has its management and daily business controlled by members of an economically disadvantaged Indian tribe or Native Hawaiian organization and which meets the requirements of 13 CFR Part 124.

“Women-owned small business concern” means a small business concern--

(1) Which is at least 51 percent owned by one or more women or, in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

“Women-owned business concern” means a concern which is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and whose management and daily business operations are controlled by one or more women.

(b) Taxpayer identification number (TIN) (26 U.S.C. 6050M).

(1) Taxpayer Identification Number (TIN).

☐ TIN: _____.

☐ TIN has been applied for.

☐ TIN is not required because:

☐ Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the U.S. and does not have an office or place of business or a fiscal paying agent in the U.S.;

☐ Offeror is an agency or instrumentality of a foreign government;

☐ Offeror is an agency or instrumentality of a Federal, state, or local government;

☐ Other. State basis. _____

(2) Corporate Status.

☐ Corporation providing medical and health care services, or engaged in the billing and collecting of payments for such services;

☐ Other corporate entity;

☐ Not a corporate entity:

☐ Sole proprietorship

☐ Partnership

☐ Hospital or extended care facility described in 26 CFR 501(c)(3) that is exempt from taxation under 26 CFR 501(a).

(3) Common Parent.

☐ Offeror is not owned or controlled by a common parent.

Name and TIN of common parent:

Name_____

TIN _____

(c) Offerors must complete the following representations when the resulting contract is to be performed inside the United States, its territories or possessions, Puerto Rico, the Trust Territory of the Pacific Islands, or the District of Columbia. Check all that apply.

(1) Small business concern. The offeror represents as part of its offer that it ☐ is, ☐ is not a small business concern.

(2) Small disadvantaged business concern. The offeror represents that it ☐ is, ☐ is not a small disadvantaged business concern.

(3) Women-owned small business concern. The offeror represents that it ☐ is, ☐ is not a women-owned small business concern.

Note: Complete paragraphs (c)(4) and (c)(5) only if this solicitation is expected to exceed the simplified acquisition threshold.

(4) Women-owned business concern. The offeror represents that it ☐ is, ☐ is not, a women-owned business concern.

(5) Tie bid priority for labor surplus area concerns. If this is an invitation for bid, small business offerors may identify the labor surplus areas in which costs to be incurred on account of manufacturing or production (by offeror or first-tier subcontractors) amount to more than 50 percent of the contract price:

(6) Small Business Size for the Small Business Competitiveness Demonstration Program and for the Targeted Industry Categories under the Small Business Competitiveness Demonstration Program. [Complete only if the offeror has represented itself to be a small business concern under the size standards for this solicitation.]

(i) (Complete only for solicitations indicated in an addendum as being set-aside for emerging small businesses in one of the four designated industry groups (DIGs).) The offeror represents as part of its offer that it ☐ is, ☐ is not an emerging small business.

(ii) (Complete only for solicitations indicated in an addendum as being for one of the targeted industry categories (TICs) or four designated industry groups (DIGs).) Offeror represents as follows:

(A) Offeror's number of employees for the past 12 months (check the Employees column if size standard stated in the solicitation is expressed in terms of number of employees); or

(B) Offeror's average annual gross revenue for the last 3 fiscal years (check the Average Annual Gross Number of Revenues column if size standard stated in the solicitation is expressed in terms of annual receipts)

(Check one of the following):

Number of Employees

Average Annual Gross Revenues

☐ 50 or fewer

☐ \$1 million or less

☐ 51-100

☐ \$1,000,001-\$2 million

☐ 101-250

☐ \$2,000,001-\$3.5 million

☐ 251-500

☐ \$3,500,001-\$5 million

☐ 501-750

☐ \$5,000,001-\$10 million

☐ 751-1,000

☐ \$10,000,001-\$17 million

☐ Over 1,000

☐ Over \$17 million

(d) Certifications and representations required to implement provisions of Executive Order 11246--

(1) Certification of non-segregated facilities. (Applies only if the contract amount is expected to exceed \$10,000)--

By submission of this offer, the offeror certifies that it does not and will not maintain or provide for its employees, any facilities that are segregated on the basis of race, color, religion, or national origin because of habit, local custom, or otherwise and that it does not and will not permit its employees to perform their services at any location where segregated facilities are maintained. The offeror agrees that a breach of this certification is a violation of the Equal Opportunity clause in the contract.

(2) Previous Contracts and Compliance. The offeror represents that--

(i) It [] has, [] has not, participated in a previous contract or subcontract subject either to the Equal Opportunity clause of this solicitation, the clause originally contained in Section 310 of Executive Order 10925, or the clause contained in Section 201 of Executive Order 11114; and

(ii) It [] has, [] has not, filed all required compliance reports.

(3) Affirmative Action Compliance. The offeror represents that--

(i) It [] has developed and has on file, [] has not developed and does not have on file, at each establishment, affirmative action programs required by rules and regulations of the Secretary of Labor (41 CFR Subparts 60-1 and 60-2), or

(ii) It [] has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

(e) Certification Regarding Payments to Influence Federal Transactions (31 U.S.C. 1352). (Applies only if the contract is expected to exceed \$100,000.) By submission of its offer, the offeror certifies to the best of its knowledge and belief that no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress on his or her behalf in connection with the award of any resultant contract.

(f) Buy American Act-Trade Agreements-Balance of Payments Program Certificate. (Applies only if FAR clause 52.225-9, Buy American Act-Trade Agreement-Balance of Payments Program, is included in this solicitation.)

(1) The offeror hereby certifies that each end product, except those listed in paragraph (f)(2) of this provision, is a domestic end product (as defined in the clause entitled "Buy American Act-Trade Agreements-Balance of Payments Program") and that components of unknown origin have been considered to have been mined, produced, or manufactured outside the United States, a designated country, a North American Free Trade Agreement (NAFTA) country, or a Caribbean Basin country, as defined in section 25.401 of the Federal Acquisition Regulation.

(2) Excluded End Products:

LINE ITEM NO.	COUNTRY OF ORIGIN
_____	_____
_____	_____

(List as necessary)

(3) Offers will be evaluated by giving certain preferences to domestic end products, designated country end products, NAFTA country end products, and Caribbean Basin country end products over other end products. In order to obtain these preferences in the evaluation of each excluded end product listed in paragraph (f)(2) of this provision, offerors must identify and certify below those excluded end products that are designated or NAFTA country end products, or Caribbean Basin country end products. Products that are not identified and certified below will not be deemed designated country end products, NAFTA country end products, or Caribbean Basin country end products. Offerors must certify by inserting the applicable line item numbers in the following:

(i) The offeror certifies that the following supplies qualify as "designated or NAFTA country end products" as those terms are defined in the clause entitled "Buy American Act-Trade Agreements-Balance of Payments Program:"

(Insert line item numbers)

(ii) The offeror certifies that the following supplies qualify as "Caribbean Basin country end products" as that term is defined in the clause entitled "Buy American Act-Trade Agreements --Balance of Payments Program":

(Insert line item numbers)

(4) Offers will be evaluated in accordance with FAR Part 25.

(g)(1) Buy American Act-North American Free Trade Agreement Implementation Act-Balance of Payments Program Certificate. (Applies only if FAR clause 52.225-21, Buy American Act-North American Free Trade Agreement Implementation Act-Balance of Payments Program, is included in this solicitation.)

(i) Each end product being offered, except those listed in paragraph (g)(1)(ii) of this provision is a domestic end product (as defined in the clause entitled Buy American Act--North American Free Trade Agreement Implementation Act -- Balance of Payments Program.”

Components of unknown origin have been considered to have been mined, produced, or manufactured outside the United States.

(ii) Excluded End Products:

LINE ITEM NO.	COUNTRY OF ORIGIN
_____	_____
_____	_____

(List as necessary)

(iii) Offers will be evaluated by giving certain preferences to domestic end products or NAFTA country end products over other end products. In order to obtain these preferences in the evaluation of each excluded end product listed in paragraph (g)(1)(ii) of this provision, offerors must identify below those excluded end products that are NAFTA country end products. Products that are not identified below will not be deemed NAFTA country end products. The following supplies qualify as "NAFTA country end products" as that term is defined in the clause entitled "Buy American Act--North American Free Trade Agreement Implementation Act--Balance of Payments Program":

(Insert line item numbers)

(iv) Offers will be evaluated in accordance with FAR Part 25 of the Federal Acquisition Regulation. In addition, if this solicitation is for supplies for use outside the United States, an evaluation factor of 50 percent will be applied to offers of end products that are not domestic or NAFTA country end products.

(2) Alternate I. If Alternate I to the clause at 52.225-21 is included in this solicitation, substitute the following paragraph (g)(1)(iii) for paragraph (g)(1)(iii) of this provision:

(g)(1) (iii) Offers will be evaluated by giving certain preferences to domestic end products or Canadian end products over other end products. In order to obtain these preferences in the evaluation of each excluded end product listed in paragraph (b) of this provision, offerors must identify and certify below those excluded end products that are Canadian end products. Products that are not identified and certified below will not be deemed Canadian end products.

The following supplies qualify as "Canadian end products" as that term is defined in the clause entitled "Buy American Act--North American Free Trade Agreement Implementation Act--Balance of Payments Program":

(Insert line item numbers)

(h) Certification Regarding Debarment, Suspension or ineligibility for Award (Executive Order 12549). The offeror certifies, to the best of its knowledge and belief, that--

(1) The offeror and/or any of its principals [] are, [] are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and

(2) [] Have, [] have not, within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; are [] are. [] are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.